



Library Board of Trustees Agenda Report

From: Melissa Bailey, City Librarian

Subject: Elect the Library Board of Trustees Chairperson and Vice Chairperson for Fiscal Year (FY) 2025-2026

Date: July 10, 2025

Facts

1. The Library Board of Trustees elects officers at the first meeting in July.
2. The Board must elect a Chairperson to run the monthly meetings and a Vice Chairperson to run the meetings in the absence of the Chairperson.

Options

1. Take no action; or
2. Elect the Library Board of Trustees Chairperson and Vice Chairperson for FY 25-26; or
3. Elect the Library Board of Trustees Chairperson and Vice Chairperson at the August 2025 meeting.

Analysis and Conclusions

The bylaws require an election of officers including the Chairperson and the Vice Chairperson. The Community Services Department (CSD) is scheduling a training session for all recently elected CSD Chairpersons and Vice Chairpersons (Library Board of Trustees, Parks and Recreation Advisory Committee, Senior Center, and Youth Commission) on July 30. Deferring the election would impact the training and require an alternative training schedule for the Library Board of Trustees Chairperson and Vice Chairperson.

Fiscal Impact

None.

Recommendation

(Option 2)

Elect the Library Board of Trustees Chairperson and Vice-Chairperson for FY 25-26.