



Council Agenda Report

From: Elizabeth Hull, City Attorney

Subject: Approval of Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot and Amendment of the Master Pay Schedule

CEQA Determination: The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: October 1, 2024

Facts

1. City Manager Ty Lewis is on an extended leave of absence.
2. Assistant City Manager, Chris Huot, has been performing the duties of the City Manager in addition to his own duties as Assistant City Manager since Mr. Lewis went on leave.
3. The City has determined it would be in the City's best interests to formally appoint Mr. Huot as Interim City Manager for the duration of the City Manager's leave of absence to allow him to exercise the authority of the City Manager as necessary.
4. City staff has prepared the attached Interim City Manager Employment Agreement and Resolution Approving the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot, as required by Government Code Section 36506.
5. The Salary Schedule is proposed to be updated to reflect this action.

Options

1. Take no action;
2. Approve Resolution 24-XXX approving the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot and the amended Master Pay Schedule; or
3. Provide alternative direction to staff.

Analysis

It is in the best interests of the City to appoint an Interim City Manager to ensure continuity and maintain the efficiency of City operations. Assistant City Manager Chris Huot has been performing the duties of City Manager to satisfaction of the City since Mr. Lewis went on leave, demonstrating that he is competent and qualified to continue performing those duties on an interim basis.

The attached Resolution and Interim City Manager Employment Agreement appoints Chris Huot as Interim City Manager and provides compensation as outlined in the Agreement.

Fiscal Impact

The fiscal impact will be the additional compensation paid to Mr. Huot for his services as Interim City Manager as provided in the Interim City Manager Employment Agreement.

Recommendation (Option 2)

Approve Resolution 24-XXX, approving the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot effective August 12, 2024, the date upon which Mr. Huot began performing the duties of City Manager and amending the Master Pay Schedule.

Attachments

1. Resolution 24-XXX – Interim City Manager Appointment
 - a. Exhibit A – Interim City Manager Employment Agreement – Chris Huot
 - b. Exhibit B – Master Pay Schedule