



Council Agenda Report

From: Ditas Esperanza, Capital Projects Engineer

Subject: Approval of a Change Order to Stantec Agreement for Design Services in an Amount of \$110,200 for additional design services for Vine Street Frontage Improvements

CEQA Determination: The City finds that this action is consistent with the June 18, 2014, mitigated negative declaration certified by the City Council, per Resolution No. 14-076

Date: February 20, 2024

Facts

1. On June 18, 2014, the City Council certified a mitigative negative declaration for a hotel development at 121 Wilmar Place.
2. As part of the hotel development, the City is required to design and construct the frontage improvements along Vine Street, as shown on the attached design concept exhibit.
3. In 2013, the City issued a Request for Proposals (RFP), to design the South Vine Bridge and the realignment of South Vine Street and on May 21, 2013, City Council authorized Stantec for the design services.
4. The initial contract with Stantec did not include frontage improvements at the hotel located at 121 Wilmar Place; it was solely for the road realignment and bridge.
5. Stantec submitted a cost proposal fee for this work in the amount of \$110,200. The City's Purchasing Policy allows for sole source procurement when there is a direct benefit to the City.
6. Stantec's work to realign South Vine Street has a direct connection to the frontage design work required at Vine Street, as illustrated on the exhibit. Stantec is knowledgeable of the work required and is in a position to complete the design for the frontage improvements.

Options

1. Take no action;
2. Authorize the City Manager to approve a change order to the Stantec agreement for design services to include Vine Street frontage improvements for the hotel located at 121 Wilmar Place, in the amount of \$110,200; or
3. Provide alternative direction to staff.

Analysis and Conclusions

The City is required pursuant to an agreement with the hotel developer to construct the Vine Street frontage for an approved hotel project, located at 121 Wilmar Place. Stantec is already under contract with the City to perform the Vine Street realignment work, which immediately connects to the frontage improvements. It is in the City's best interest for Stantec to do the work as a change order to their existing contract for a number of reasons. Stantec is currently designing the realignment and to bring in a second firm to design these frontage improvements creates an opportunity for conflict between the two sets of plans. Additionally, Stantec is familiar with the project and the work that will be required based upon the

realignment work they are already undertaking for the City. Finally, having Stantec do this additional work will be more expedient and cost efficient for the City. .

Fiscal Impact

Stantec has submitted a fee proposal of \$110,200 to design the Vine Street frontage improvements. Funding from this portion of the project be covered by current year one-time operational budget savings.

CEQA

The scope of these frontage improvements were analyzed as part of the mitigated negative declaration approved for the hotel developer. City staff recommends that the City Council finds this action consistent with the June 18, 2014, mitigated negative declaration, which was certified by the City Council, per Resolution No. 14-076 and as such no additional environmental review is required under CEQA.

Recommendation (Option 2)

Approve Resolution 24-XXX, authorizing the City Manager to approve amendment change order to the Stantec Agreement for design services related to the Vine Street realignment to include design services for the Vine Street frontage improvements located at 121 Wilmar Place in the amount of \$110,200.

Attachments

1. Resolution 24-XXX - Vine Street Frontage Improvements
2. Design Concept