



Council Agenda Report

From: Ty Lewis, City Manager

Subject: Selection of a Mayor Pro Tempore and Review and Update of the Councilmember Liaison Appointments

CEQA Determination: The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: October 3, 2023

Facts

1. The Municipal Code calls for the designation of a Mayor pro Tempore, to fill in when the Mayor is absent or unable to perform their duties.
2. The Mayor, with approval of the City Council, may appointment councilmembers to regional bodies, liaisons to advisory committees, and ad hoc committees.
3. The Mayor, with approval of the City Council, may also appoint councilmembers as alternates to these bodies to ensure the City has representation at meetings should the primary appointee not be able to attend.
4. Typically, these appointments occur during one of the first meetings following a general municipal election in November of even years.
5. As a result of the recent passing of Mayor Martin, appointment of Councilmember Hamon to the seat of Mayor, and the resulting vacancy and subsequent appointment of the District 1 council seat, there are several boards, committees, commissions, and liaison assignments which should be reviewed for applicability or require restructuring due to former Mayor Martin and Mayor Hamon being assigned to the same Committee or Board as the primary/alternate combination.
6. Fair Political Practices Commission (FPPC) regulations require that Form 806 be adopted/posted by the City before a Councilmember may participate in a decision to appoint him/herself to a compensated position. The Form 806 must list all the paid appointed positions and must be posted to the City's website prior to a vote to appoint a governing board member to a paid position on another agency. The current Form 806 (Attachment 3) is posted on the City's website, which reflects the compensated positions. As information included on Form 806 changes (number of scheduled meetings, rate of compensation, or membership), amendments shall be made promptly and updated on the City's website.

Options

1. Take no action;
2. Appoint the Mayor or any councilmember as the primary/alternate appointee for each respective assignment until such assignments are updated after the November 2024 general municipal election;
or
3. Provide alternative direction to staff.

Analysis and Conclusions

Under State Law, the Municipal Code, and Council policy, the City Council is free to make governmental agency liaison, ad hoc committee, and advisory committee liaison assignments as deemed appropriate. Customarily, appointments are updated soon after a general municipal election, such as the one set to occur in November 2024.

However, former Mayor Martin and Mayor Hamon were previously appointed to several boards, commissions, committees and in a liaison capacity to external organizations as a primary/alternate combination. In order to ensure representation at these meetings and events, it is recommended the City Council consider updating assignments to reflect a new primary and/or alternate for each assignment where this circumstance exists. Furthermore, in anticipation of an appointment to fill the vacant District 1 seat earlier on this agenda, the Mayor and City Council may consider updating appointments as deemed necessary to reflect the new makeup of the City Council and desires to make such reassignments to reflect the new makeup of the City Council.

Fiscal Impact

There is no fiscal impact of reviewing and/or updating the assignments.

CEQA

The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Recommendation (Option 2)

Select a Mayor pro Tempore and appoint the Mayor or any councilmember as the primary/alternate appointee for each respective assignment until such assignments are updated after the November 2024 general municipal election.

Attachments

1. Current listing of Councilmember Assignments
2. Mayor Hamon's Proposed Revised Listing of Councilmember Assignments
3. FPPC Form 806