



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

LIBRARY BOARD OF TRUSTEES MINUTES

Thursday, August 10, 2023

Library Conference Room, 1000 Spring St, Paso Robles, CA 93446

9:00 a.m. CALL TO ORDER (*President Gomez*)

OATH OF OFFICE: Community Services Director Angelica Fortin administered the Oath of Office to newly appointed Trustee Raymond Hardie.

ROLL CALL (*Rader*)

Members Present: Marilu Gomez, Jacob Allred, Laurie Buchholz, Raymond Hardie, Michael Miller

Absent: None

City Staff Present: Angelica Fortin, Community Services Director; Eric Lashley, City Librarian; Melissa Boyer, City Clerk; Don Rader, Administrative Assistant; Jill Beck, Administrative Assistant

City Council Present: Councilman Fred Strong; Councilman Chris Bausch

GENERAL PUBLIC COMMENTS - None

AGENDA ITEMS TO BE DEFERRED - None

CONSENT (*Gomez*)

Items on the Consent Agenda are considered routine, and therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. Approval of Minutes from July 13, 2023 Meeting (*Gomez*)

ROLL CALL VOTE: Motion by Trustee Miller, seconded by Trustee Buchholz, passed unanimously to approve 5-0.

2. Council Meeting Highlights (*Gomez*)

July 18, 2023, August 1, 2023, City Council Meeting Highlights

RECEIVED AND FILED

BUSINESS ITEMS

3. Introduction of City Clerk(*Lashley*)

-City Clerk Melissa Boyer was introduced. She discussed Board responsibilities, parliamentary procedure, and updated the bylaw process.

4. **Assign Liaisons (Gomez)**

-After discussion, President Gomez assigned Trustee Raymond Hardie as Library Board Liaison to the Friends of the Library, and Trustee Michael Miller as Library Foundation Liaison.

5. **Library Board of Trustees Goals 2023-2024 (Gomez)**

-After review and discussion, a motion was made by Trustee Miller, seconded by Trustee Buchholz to accept the Library Board of Trustees Goals for 2023-2024 as modified. Motion passed unanimously. Voice vote: 5-aye, nay-0.

6. **Advocacy Activities/Opportunities (Gomez)**

-Board members provided reports and comments on past and future advocacy activities and opportunities.

LIBRARY STAFF REPORT

7. Eric Lashley, City Librarian

CITY COMMUNICATION REPORT

8. Angelica Fortin, Community Services Director

COUNCILMEMBER REPORT

9. Fred Strong, Councilman; Chris Bausch, Councilman

TRUSTEE COMMENTS

ATTACHMENTS

1. July 13, 2023, Minutes
2. July 18, 2023, August 1, 2023 City Council highlights
3. Draft of the Library Board of Trustees Goals 2023-2024

ADJOURNMENT of the August 10, 2023, Meeting of Library Board of Trustees at 10:18 a.m. Motioned by Trustee Allred, seconded by Trustee Miller, and passed unanimously by voice vote to adjourn to the September 14, 2023, regular Library Board of Trustees meeting. Voice vote: 5-Aye, Nay-0.

**THESE MINUTES WERE APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR
SEPTEMBER 14, 2023 MEETING.**

Any writing or document pertaining to an open session item on this agenda, which is distributed to a majority of the Committee after the posting of this agenda, will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at City Hall bulletin board and posted on the City's web site at <http://www.prcity.com.government/agenda-dir.asp>. All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the staff table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item. **AMERICANS WITH DISABILITIES ACT.** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.