



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

LIBRARY BOARD OF TRUSTEES SPECIAL MEETING MINUTES

Thursday, June 15, 2023

Library Group Study Room, 1000 Spring St, Paso Robles, CA 93446

9:01 a.m. CALL TO ORDER (Acting President Michael Miller)

ROLL CALL (Rader)

Members Present: Michael Miller, Jacob Allred, Sharon Williams

Absent: Laurie Buchholz, Marilu Gomez

City Staff Present: Angelica Fortin, Community Services Director; Eric Lashley, City Librarian; Don Rader, Administrative Assistant; Chris Blich, Staff Assistant II

City Council Present: Councilman Fred Strong

GENERAL PUBLIC COMMENTS - None

AGENDA ITEMS TO BE DEFERRED - None

CONSENT (Miller)

Items on the Consent Agenda are considered routine, and therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. Approval of Minutes from May 11, 2023 Meeting (Miller)

ROLL CALL VOTE: Motion by Trustee Allred, seconded by Trustee Williams, passed unanimously to approve 3-0.

2. Council Meeting Highlights (Miller)

May 2, 2023; June 6, 2023 City Council Meeting Highlights

RECEIVED AND FILED

BUSINESS ITEMS

3. Friends of the Library (Miller)

-Friends of the Library President Anne Bell provided an overview of Friends activities.

4. Review of the FY 23-24 Library Budget Update (Fortin/Lashley)

-The Community Services Director and City Librarian provided an update on the FY 23-24 Library budget, the second year of the two-year cycle.

5. Presentation of Certificates (Fortin)

-A certificate of appreciation was given to retiring Trustee Sharon Williams for her work on the Board. And a certificate of congratulations was given to Staff member Chris Blich up his receiving his Master of Information degree.

6. Advocacy Activities/Opportunities (Miller)

-Trustee Williams talked about the Library Foundation and their work on grants. Angelica Fortin noted that she is presenting to the City Council on 6/20/23 the annual report from the Community Services Department.

LIBRARY STAFF REPORT

7. Eric Lashley, City Librarian

CITY COMMUNICATION REPORT

8. Angelica Fortin, Community Services Director

COUNCILMEMBER REPORT

9. Fred Strong, Councilman

TRUSTEE COMMENTS

ATTACHMENTS

1. May 11, 2023, Minutes
2. May 2, 2023 & June 6, 2023, City Council highlights
3. Library Budget FY 23-24

ADJOURNMENT of the June 15, 2023, Special Meeting of Library Board of Trustees at 10:08 a.m. Motioned by Trustee Williams, seconded by Trustee Allred, and passed unanimously by voice vote to adjourn to the July 13, 2023 regular Library Board of Trustees meeting. Voice vote: 3 ayes, no dissent.

**THESE MINUTES WERE APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR
July 13, 2023 MEETING.**

Any writing or document pertaining to an open session item on this agenda, which is distributed to a majority of the Committee after the posting of this agenda, will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at City Hall bulletin board and posted on the City's web site at <http://www.prcity.com.government/agenda-dir.asp>. All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the staff table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item. **AMERICANS WITH DISABILITIES ACT.** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.