



Council Agenda Report

From: Adam Spaulding, Solid Waste & Recycling Manager

Subject: Approval to Execute Amendment Number Seven to the Agreement with WSP USA, Inc. (Formerly Golder Associates, Inc.) for Landfill Monitoring and Reporting Services

CEQA Determination: This action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15061, subd. (c)(2)-(3), 15378.

Date: June 20, 2023

Facts

1. The City is required to monitor and report the status of the landfill to various State and County agencies.
2. The City contracts with WSP USA, Inc. (formerly Golder Associates, Inc.) to perform these obligations. Their contract is currently due for renewal.
3. Testing and monitoring requires specific knowledge, equipment, and laboratory analysis and WSP has provided these services for the City since 2012. To-date, these services have been satisfactory to the regulatory agencies with the levels and quality of the monitoring and reporting.
4. WSP's proposed costs reflect a continuation of the current scope of work and include additional monitoring, such as new annual stormwater basin testing, continued PFAs testing, and the five-year Constituent of Concern testing in FY 2023-24. The Seventh Amendment expands the scope of work to include these additional tasks and provides a three-year extension at a proposed fee of \$196,332.
5. Previously executed Amendment Six included monitoring and reporting fees of \$60,701.5 per year. Amendment Seven (less the newly added components for monitoring \$11,189) would represent an annual cost of \$61,714 per year or an increase of 1.6%, or approximately 10.4% below the cumulative rate of inflation since 2021.

Options

1. Take no action;
2. Approve Amendment No. Seven to the Landfill Monitoring and Reporting Services agreement with WSP USA, Inc.;
3. Provide alternative direction to staff;

Analysis and Conclusions

WSP is a well-respected service provider for landfill management and has provided a needed and specific professional service for the City since 2012. Their ability to provide timely and accurate services has helped keep the City's landfill in compliance with all applicable regulations. Most City service costs have increased over the years, however, WSP's have remained relatively unchanged. Even with the newly added components, the proposed fees are in line with current spending projections. There is an ever-expanding

scope of responsibilities for landfill monitoring and reporting. Securing the expertise of a respected firm allows the City to avoid any issues of non-compliance with both current and future regulations. If the City were to decide not to extend the agreement, it would place the City at risk for failure to provide the necessary environmental oversight required for the operation of the landfill.

The City's Purchasing and Payment Procedures Manual typically requires a formal Request for Proposal for these types of services. While developing and exploring the RFP process is always an option, because WSP has extensive knowledge of the City's landfill and operations—as well as being consistent in its service and pricing—staff recommends sole sourcing with this particular vendor. Additionally, it is unlikely that the City would be able to find a similarly qualified company, that could provide the operation cost stability that WSP has delivered for the City over the past decade.

Fiscal Impact

The total cost of the professional services to WSP USA, Inc. is \$196,332. Funding for monitoring and reporting is included in the annual baseline budget of the landfill. Amendment No. Seven would include \$70,543 for FY 2023-2024, \$65,373 for FY 2024-2025, and \$60,416 for FY 2025-2026.

CEQA

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Recommendation

Approve Resolution 23-XXX, approving Amendment No. Seven to the Landfill Monitoring and Reporting Services agreement with WSP USA, Inc.

Attachments

1. Resolution 23-XXX - Authorizing the City Manager to Execute Amendment No. Seven for Landfill Monitoring and Reporting Services
 - a. Exhibit A - Amendment No. Seven to Agreement with WSP USA, Inc. for Landfill Monitoring and Reporting Services
2. WSP USA, Inc. Proposal for Landfill Monitoring and Reporting Services for Fiscal Years 2023-2026.