



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Library Board of Trustees

Regular Meeting Agenda

Thursday, May 8, 2025, 9:00 AM

Council Chamber - Library/Conference Center

1000 Spring Street

Paso Robles, CA 93446

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Airport Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

Pages

A. CALL TO ORDER

B. ROLL CALL

Trustees: Marlyn Denter, Marilu Gomez, Raymond Hardie, Gabriela Marquez Clark, Amanda Thayer

Council Liaisons: Fred Strong, Chris Bausch

C. PLEDGE OF ALLEGIANCE

D. PRESENTATIONS

1. Library Division Update

Angelica Fortin, Community Services Director

E. GENERAL PUBLIC COMMENTS

This is the time the public may address the Commission on items within the Commission's purview but not scheduled on the agenda. Each individual speaker will be limited to a presentation total of three (3) minutes per item. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered. State law does not allow the Commission to discuss or take action on issues not on the agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2).

F. CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Trustees or public the item may be removed from the Consent Calendar and considered separately. Trustees and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar.

1. **Approval of Library Board of Trustees Minutes April 10, 2025**

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Jill Beck, Administrative Assistant III

G. **DISCUSSION ITEMS**

1. **Approval of Library Closure for Staff Development**

5 - 5

Melissa Bailey, City Librarian

Recommendation: (Option 2) Approve a half-day closure of the Library for staff development on Thursday, May 29, 2025.

H. **COMMUNITY SERVICES DIRECTOR REPORT**

Angelica Fortin, Community Services Director

I. **COUNCILMEMBER REPORTS**

Councilmember Fred Strong

Councilmember Chris Bausch

J. **TRUSTEE COMMENTS**

K. **UPCOMING EVENTS**

1. **Paso Robles City Council Meeting, May 20, 2025, 6 PM**
2. **Library Closure for Memorial Day, May 26, 2025**
3. **Paso Robles City Council Meeting, June 3, 2025, 6 PM**
4. **June Library Board of Trustees Meeting CANCELLED, June 12, 2025**
5. **Paso Robles City Council Meeting, June 17, 2025, 6 PM**
6. **Community Services Advisory Bodies Special Joint Reorganization Meeting, June 18, 2025, 4:30-6:00 PM at Centennial Park**

L. **ADJOURNMENT**



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Paso Robles Library Board of Trustees Minutes

April 10, 2025, 9:00 AM

Council Chamber - Library/Conference Center

1000 Spring Street

Paso Robles, CA 93446

A. CALL TO ORDER

The meeting was called to order at 9:00 AM.

B. ROLL CALL

Trustees: Marlyn Denter (absent), Marilu Gomez, Raymond Hardie, Gabriela Marquez Clark, and Amanda Thayer

Council Liaisons: Fred Strong, Chris Bausch (absent)

C. PLEDGE OF ALLEGIANCE

D. PRESENTATIONS

1. Library Division Update

City Librarian Melissa Bailey gave a brief update on City Library activities and events.

E. GENERAL PUBLIC COMMENTS

Kris Beal, Amy Salas

F. CONSENT CALENDAR

1. Approval of Library Board of Trustees Minutes March 13, 2025

Motioned by Trustee Clark, seconded by Trustee Thayer and passed unanimously to approve the consent calendar.

AYES: Clark, Thayer, Gomez, Hardie

G. DISCUSSION ITEMS

H. COMMUNITY SERVICES DIRECTOR REPORT

Community Services Director Angelica Fortin gave a brief update on department activities.

I. COUNCILMEMBER REPORTS

Councilmember Strong gave updates on recent local and national activities.

J. TRUSTEE COMMENTS

Trustees gave brief updates on recent activities.

K. UPCOMING EVENTS

1. Paso Robles City Council Meeting, April 15, 2025, 6 PM
2. Paso Robles City Council Meeting, May 6, 2025, 6 PM
3. Library Board of Trustees Meeting, May 8, 2025, 9 AM
4. June Library Board of Trustees Meeting CANCELLED, June 12, 2025
5. Community Services Advisory Bodies Special Joint Reorganization Meeting, June 18, 2025, Centennial Park, 5-7:00 PM

L. ADJOURNMENT

Motioned by Trustee Thayer, seconded by Trustee Clark and passed unanimously at 9:58 AM to adjourn to the May 8, 2025 Library Board of Trustees meeting.

AYES: Thayer, Clark, Gomez, Hardie

THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED
BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING



Library Board of Trustees Agenda Report

From: Melissa Bailey, City Librarian

Subject: Approval of Library Closure for Staff Development

Date: May 8, 2025

Facts

1. Traditionally, the Library Board of Trustees approves the closure of the Paso Robles City Library on days that are not official City holidays and Pioneer Day.
2. Staff would like to hold a half-day staff training on Thursday, May 29, 2025 from 8 AM-1 PM. The Library would open to the public from 1-7 PM.
3. One of the Library Board of Trustees' goals is to support, participate and engage in opportunities for staff development and patron engagement.

Options

1. Take no action;
2. Approve a half-day closure from 8 AM-1 PM on Thursday, May 29, 2025, for staff development;
3. Provide alternative direction to staff.

Analysis and Conclusions

Due to the large number of part-time staff members and the library's evening and weekend hours, it is very difficult to have an all-staff member meeting. These meetings are important to ensure all staff receive the necessary information, training, and updates to be able to provide consistent high quality service. The main focuses of this training day will be to address the latest updates regarding the Bookmobile, this year's Summer Reading Program and potential changes to the Library's physical space.

Closing for a half day on May 29, 2025 will allow the Library to participate in a team-building, staff development opportunity and fulfill the Board's goal to support, participate and engage in opportunities for staff development and patron engagement.

Fiscal Impact

There is no fiscal impact related to closing the Library from 8 AM-1 PM on May 29, 2025. The Library will re-open to the public from 1 PM-7 PM on that day.

Recommendation (Option 2)

Approve a half-day closure from 8 AM-1 PM on Thursday, May 29, 2025, for staff development.