



**CITY OF EL PASO DE ROBLES**  
**"The Pass of the Oaks"**  
**City Council Revised Agenda**

**Tuesday, February 18, 2025, 6:00 PM**  
**Council Chamber - Library/Conference Center**  
**1000 Spring Street**  
**Paso Robles, CA 93446**

Residents can livestream the meeting at [www.prcity.com/youtube](http://www.prcity.com/youtube), and call **(805)865-7276** to provide public comment via phone. The phone line will open just prior to the start of the meeting and remain open throughout the meeting to ensure the opportunity to comment on each item heard by the Council, other than brief reports and announcements by staff or the Council.

Written public comments can be submitted via email to [cityclerk@prcity.com](mailto:cityclerk@prcity.com) **prior to 12:00 noon on the day of the Council meeting** to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name. City Council meetings will be live-streamed during the meeting and also available to play later on YouTube by accessing the following link: [www.prcity.com/youtube](http://www.prcity.com/youtube). Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/meetings](http://www.prcity.com/meetings).

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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**Pages**

**A. 6:00 PM CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. INVOCATION**

Pastor Dan Katches, Covenant Church Paso

**D. ROLL CALL**

Councilmember Bausch, Councilmember Beal, Councilmember Gregory,  
Councilmember Strong, Mayor Hamon

**E. STAFF INTRODUCTIONS**

**\*F. PRESENTATION**

**\*1. Travel Paso Annual Update**

Stacie Jacob, Travel Paso President and CEO

**G. GENERAL PUBLIC COMMENTS**

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior speaking. Each individual speaker will be limited to a presentation total of three

(3) minutes per item. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2).

**H. AGENDA ITEMS TO BE DEFERRED**

**I. OVERVIEW OF ITEMS ON CONSENT CALENDAR**

Chris Huot, Interim City Manager

**J. CONSENT CALENDAR**

**ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION.** However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

1. **Approval of February 4, 2025 City Council Meeting Minutes** 5 - 11  
Melissa Boyer, City Clerk
2. **Approval of February 5, 2025 City Council Special Meeting Minutes** 12 - 13  
Melissa Boyer, City Clerk
3. **Receipt of Warrant Register** 14 - 64  
Ryan Cornell, Administrative Services Director
4. **Approval of a Resolution Awarding a Construction Contract for the Public Safety Training Facility Site Improvements** 65 - 74  
Randy Harris, Deputy Fire Chief  
**CEQA Determination:** The City finds that this action has been previously analyzed in the Mitigated Negative Declaration for the Training Center Project as reviewed and approved via Planned Development Permit 21-04 and therefore no additional environmental review is required at this time.  
**Recommendation:** Approve Resolution 25-XXX, authorizing the City Manager to award a contract ABI General Engineering to perform grading, utilities, concrete slab, and paving for the tower area of the Public Safety Training Facility, in the amount of \$689,797.81, and to authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council action.
5. **Approval of a Resolution Adopting New Downtown and Railroad Street Streetscape Standards** 75 - 88  
Dante Pecchenino, Senior Development Review Engineer  
**CEQA Determination:** The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).  
**Recommendation:** Approve Resolution 25-XXX, approving additions to the City



Standard Details and Specifications as included as Exhibit A.

6. **Approval of a Resolution Authorizing a Change Order to Rick Engineering and the Consultant Services Agreement for the North River Road Bike Path Project** 89 - 95  
Ditas Esperanza, Capital Projects Engineer  
**CEQA Determination:** The City finds that this action is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).  
**Recommendation:** Approve Resolution 25-XXX, approving a Change Order to the Consultant Services Agreement with Rick Engineering in the amount of \$193,382 for the North River Road Bike Path Project.
7. **Approval of a Resolution Authorizing a Contract Change Order for the Crestline and Fairview Waterline Upgrades and Repairs** 96 - 99  
Ditas Esperanza, Capital Projects Engineer  
**CEQA Determination:** The City finds that this action is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).  
**Recommendation:** Approve Resolution 25-XXX authorizing the City Manager to approve a change order in the amount of \$138,000 to RCH Construction for the Crestline and Fairview Waterline Upgrades and Repairs.
8. **Approval of a Resolution Authorizing the Award of a Construction Contract to Westrock LLC for the Merry Hill, 15th Street, and Terrace Hill Road Repair Project** 100 - 107  
Ditas Esperanza, Capital Projects Engineer  
**CEQA Determination:** The City finds that this action is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).  
**Recommendation:** Approve Resolution 25-XXX, authorizing the City Manager to award a contract to Westrock LLC to perform Road Repairs of Merry Hill, 15th Street, and Terrace Hill Road, in the amount of \$673,999, and authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council’s action.
9. **Initiation of the Annexation of Tract 2790 into the Landscape & Lighting Maintenance District No. 1 as Standalone Sub-Area 120** 108 - 135  
Dante Pecchenino, P.E., Senior Development Review Engineer  
**CEQA Determination:** The City Council finds the proposed action is not a project under the California Environmental Quality Act pursuant to State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.  
**Recommendation:** It is recommended that the City Council takes the following actions:  
1. Approve Resolution 25-XXX (A), Initiating Proceedings for the Annexation of Tract 2790, as Sub-Area 120 of the El Paso de Robles Landscape and Lighting Maintenance

District No. 1; and the Levy and Collection of Assessments Related Thereto Commencing with Fiscal Year 2025/2026.

2. Approve Resolution 25-XXX (B), Declaring the City Council’s intention to Annex Tract 2790, as Sub-Area 120 of the El Paso de Robles Landscape and Lighting Maintenance District No. 1; Declaring its Intention to Conduct a Property Owner Protest Ballot Proceeding on the Matter of the New Assessments and to Levy and Collect Assessments Related Thereto Commencing with Fiscal Year 2025/2026.

**K. DISCUSSION ITEMS**

1. **Fiscal Year (FY) 2024-25 Second Quarter Report: El Camino Homeless Organization (ECHO) Memorandum of Understanding and Direction to Staff to Disburse Payment Pursuant to the Memorandum of Understanding** 136 - 168  
Angelica Fortin, Community Services Director  
**CEQA Determination:** The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.  
**Recommendation:** Receive and file ECHO’s FY 2024-25 mid-year report and direct staff to disburse payment in the amount of \$111,000.
2. **Receipt of Tourism Impact Study – Beacon Economics** 169 - 214  
Paul Sloan, Economic Development Manager  
**CEQA Determination:** The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.  
**Recommendation:** Receive and file the Tourism Impact Study.
3. **Approval of Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot** 215 - 224  
Elizabeth Hull, City Attorney  
**CEQA Determination:** The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.  
**Recommendation:** Approve Resolution 25-XXX, approving the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot effective January 27, 2025, the date upon which Mr. Huot began performing the duties of City Manager.

**L. CITY MANAGER REPORT**

**M. COUNCIL BUSINESS AND COMMITTEE REPORTS**

**N. UPCOMING EVENTS**

**Councilmember Kris Beal Office Hours** February 22, 2025, 9:00 AM

**Development Review Committee** February 24, 2025, 3:30 PM

**Paso Robles City Council Special Meeting - Advisory Body Interviews** February 24, 2025, 5:00 PM

**Paso Robles Planning Commission Meeting** February 25, 2025, 6:30 PM

**Councilmember Steve Gregory Office Hours** February 26, 2025, 9:00 AM

**Special Supplemental Sales Tax Oversight Committee Meeting** February 26, 2025, 5:30 PM

**Development Review Committee** March 3, 2025, 3:30 PM

**Paso Robles City Council Meeting** March 4, 2025, 6:00 PM

**O. ADJOURNMENT**



**CITY OF EL PASO DE ROBLES**

**"The Pass of the Oaks"**

**Paso Robles City Council Minutes**

**February 4, 2025, 4:00 PM**

**February 4, 2025, 6:00 PM**

**Council Chamber - Library/Conference Center**

**1000 Spring Street**

**Paso Robles, CA 93446**

Councilmembers Present: Mayor Hamon, Councilmember Bausch, Councilmember Beal, Councilmember Gregory, Councilmember Strong

**A. 4:00 PM CALL TO ORDER**

The meeting was called to order at 4:00 PM

**B. ROLL CALL**

Councilmember Bausch (absent at roll call and joined the meeting at 4:05 PM), Councilmember Beal, Councilmember Gregory, Councilmember Strong, Mayor Hamon

**C. CLOSED SESSION ITEMS**

**1. PUBLIC EMPLOYEE APPOINTMENT**

**Pursuant to Government Code Section 54957**

**Title: Interim City Manager**

**2. PUBLIC EMPLOYEE LABOR NEGOTIATIONS**

**Pursuant to Government Code 54957.6**

**City Negotiators: Elizabeth Wagner Hull, City Attorney**

**Unrepresented Employee: Interim City Manager**

**3. PUBLIC EMPLOYEE APPOINTMENT**

**Pursuant to Government Code Section 54957**

**Title: City Manager**

**4. PUBLIC EMPLOYEE LABOR NEGOTIATIONS**

**Pursuant to Government Code 54957.6**

**City Negotiators:** Elizabeth Wagner Hull, City Attorney

**Unrepresented Employee:** City Manager

**5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**Pursuant to Gov. Code, § 54956.9(d)(2)**

**Significant Exposure to Litigation:** Three cases

City Attorney Elizabeth Hull announced that Council would be going in on just one case related to threat of litigation by SLO Tribune regarding Public Records Act responses.

**6. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

**Pursuant to Gov. Code, § 54956.9(d)(4)**

**Initiation of Litigation:** Two cases

**7. CONFERENCE WITH LEGAL COUNSEL REAL PROPERTY NEGOTIATIONS**

**Pursuant to Government Code Section 54956.8**

**Property:** Portion of 611 Spring Street

**Agency Negotiators:** Chris Huot, Acting City Manager

Leslie Frazier, City Engineer

**Negotiating Parties:** Bob Gundert, Cregor's Liquor & Deli

**D. PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS**

None

**E. ADJOURN TO CLOSED SESSION**

4:03 PM

**F. 6:00 PM RECONVENE TO OPEN SESSION**

**G. PLEDGE OF ALLEGIANCE**

**H. INVOCATION**

Pastor Stephen Anastasia, Paso Robles Church of the Nazarene

**I. ROLL CALL**

Councilmember Bausch, Councilmember Beal, Councilmember Gregory, Councilmember Strong, Mayor Hamon

**J. STAFF INTRODUCTIONS**

**K. REPORT FROM CLOSED SESSION**

**PUBLIC EMPLOYEE APPOINTMENT**

**Pursuant to Government Code Section 54957**

**Title:** Interim City Manager

**City Attorney Elizabeth Hull reported that the Council has chosen to appoint Mr. Huot as the Interim CM and will be bringing back an employment contract for him in that role on February 18, 2025.**

**PUBLIC EMPLOYEE LABOR NEGOTIATIONS**

**Pursuant to Government Code 54957.6**

**City Negotiators:** Elizabeth Wagner Hull, City Attorney

**Unrepresented Employee:** Interim City Manager

**No reportable action**

**PUBLIC EMPLOYEE APPOINTMENT**

**Pursuant to Government Code Section 54957**

**Title:** City Manager

**No reportable action**

**PUBLIC EMPLOYEE LABOR NEGOTIATIONS**

**Pursuant to Government Code 54957.6**

**City Negotiators:** Elizabeth Wagner Hull, City Attorney

**Unrepresented Employee:** City Manager

**No reportable action**

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**Pursuant to Gov. Code, § 54956.9(d)(2)**

**Significant Exposure to Litigation:** Three cases

**City Attorney Elizabeth Hull report that only one case was discussed and there was no reportable action.**

**CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

**Pursuant to Gov. Code, § 54956.9(d)(4)**

**Initiation of Litigation:** Two cases

**City Attorney Elizabeth Hull report that both cases were discussed and there was no reportable action.**

**CONFERENCE WITH LEGAL COUNSEL REAL PROPERTY NEGOTIATIONS**

**Pursuant to Government Code Section 54956.8**

**Property:** Portion of 611 Spring Street

**Agency Negotiators:** Chris Huot, Acting City Manager

**No reportable action**

**Additionally, City Attorney Elizabeth Hull reported that on January 27, 2025, the City Council went into closed session regarding anticipated litigation. Following the closed session the Council directed her to make a statement which indicated that the City and City Manager Lewis had reached a settlement agreement and that Mr. Lewis's last day with the City had been January 26, 2025.**

**Pursuant to Government Code Section 54957.1(a)(3) the official report out from closed**

session related to an agreement affecting public employment shall be made once the agreement is effective. The agreement between Mr. Lewis and the City is now effective and, consistent with the Brown Act, the City is reporting out the following:

On August 16, 2024, City Manager Lewis presented a Government Code claim to the City alleging, among other things, a hostile work environment. The claim named both the City and Councilmember Bausch. The Claim sought \$2.275 million in damages from the City and Councilmember Bausch.

That claim was tendered to the California Joint Powers Insurance Authority. The CJPIA rejected the claim and Mr. Lewis had 6 months in which to initiate litigation against the City and Councilmember Bausch. Following the rejection of the claim, legal counsel appointed for the City by CJPIA and legal counsel appointed by CJPIA for Mr. Bausch engaged in negotiations with Mr. Lewis's attorney in an attempt to resolve the claim prior to the filing of litigation.

As a result of those negotiations, the City, Councilmember Bausch, and Mr. Lewis have entered into the Settlement Agreement which is now effective and final.

The terms of the Settlement Agreement include, but are not limited to the following: City Manager Lewis retired from the City as of January 26, 2025.

The City will make a payment to Mr. Lewis in the amount of \$145,954.66.

The CJPIA will make a payment to Mr. Lewis in the amount of \$220,000.

The agreement included a prospective non-disparagement provision. It also included waivers and releases by all Parties to settle all causes of actions related to the claim filed by City Manager Lewis.

The Council voted 4-1 to settle the claim on the terms presented by the CJPIA. Mr. Bausch was the dissenting vote.

The Settlement Agreement was signed by Mr. Lewis in his capacity as the claimant, by Mayor Hamon on behalf of the City, and by Councilmember Bausch in his capacity as an individually named Councilmember.

The Agreement has been posted to the City's website and is available for public review.

Pursuant to the terms of the Agreement the Council will have no additional comments on this matter.

**L. PRESENTATIONS**

**1. 75th Anniversary of the Daughters of the American Revolution Proclamation**

Mayor Hamon read a proclamation honoring the 75th anniversary of the Paso Robles Chapter of the Daughters of the American Revolution. The proclamation was received by Denise Carlson.

**2. Capital Projects Report**

Capital Projects Engineer Ditas Esperanza gave an overview of recently completed, in progress, and upcoming projects throughout the city.

**3. Accessory Dwelling Unit Stock Plans and Permit Updates**

Community Development Director Warren Frace gave a brief report on housing activity within the City.

**PUBLIC COMMENT:** Linda George.

**M. GENERAL PUBLIC COMMENTS**

Dale Gustin, Linda George, Michael Rivera, Gloria Fama, and Francisco Ramirez.

**N. AGENDA ITEMS TO BE DEFERRED**

None

**O. OVERVIEW OF ITEMS ON CONSENT CALENDAR**

Assistant City Manager Chris Huot provided a brief overview of the items on the consent calendar.

**P. CONSENT CALENDAR**

**PUBLIC COMMENT:** None

Motioned by Councilmember Gregory, seconded by Councilmember Bausch, and passed unanimously to approve items 1-10 of the consent calendar.

**AYES:** Gregory, Bausch, Beal, Strong, Hamon

**Roll Call Vote Passed Unanimously**

**1. Approval of January 15, 2025 City Council Meeting Minutes**

**2. Approval of the January 27, 2025 City Council Special Meeting Minutes**

**3. Receipt of Advisory Body Minutes**

**4. Receipt of Warrant Register**

**5. Receipt of Annual Comprehensive Financial Report for Fiscal Year 2023-24**

**6. Second Reading and Adoption of Ordinance No. 1155 of the City Council of the City of Paso Robles, Acting in its Capacity as the Legislative Body of Community Facilities District No. 2022-2N (Olsen/South Chandler Ranch – Services)**

7. **Second Reading and Adoption of Ordinance No. 1156 of the City Council of the City of Paso Robles, Acting in its Capacity as the Legislative Body of Community Facilities District No. 2022-1N (Olsen/South Chandler Ranch – Facilities)**
8. **Approval of Resolution Awarding Professional Services Agreement to AP Triton to Conduct a Public Safety Community Risk Assessment, Standards of Cover Deployment Analysis and Strategic Staffing Study**  
Resolution 25-010
9. **Approval of a Resolution Amending a Professional Services Agreement for Development Review Engineering Consultant – Joe Chouinard, Professional Engineer**  
Resolution 25-011
10. **Approval of a Resolution Amending the Engineering Services Contract with MNS Engineering for Additional Engineering Services**  
Resolution 25-012

**Q. PUBLIC HEARINGS**

1. **Approval of the 2025 Community Development Block Grant Program and the Final Annual Action Plan**

**PUBLIC COMMENT:** Dale Gustin, Linda George, and Wendy Lewis.

Motioned by Councilmember Gregory, seconded by Councilmember Beal, and passed unanimously to approve Resolution 25-013, approving CDBG allocations for the City’s Annual Action Plan to the County of San Luis Obispo as follows: \$132,022 for public improvement project (Park View-Airport Rd. cross walk); 15,233.50 to CAPSLO for Adult Day Care services; \$15,233.50 to ECHO for Homeless Services; and \$14,218 for City’s program administration, for a total of \$176,707.

**AYES:** Gregory, Beal, Bausch, Strong, Hamon

**Roll Call Vote Passed Unanimously**

**R. DISCUSSION ITEMS**

1. **2025 Fourth of July Fireworks Celebration at Barney Schwartz Park**

**PUBLIC COMMENT:** Linda George, Dale Gustin, and Gloria Fama.

Motioned by Councilmember Gregory, seconded by Councilmember Strong, and passed unanimously to authorize staff to continue the 2025 Fourth of July Fireworks Celebration at Barney Schwartz Park with all expenses exceeding available revenue covered by General Fund reserves, estimated by City staff at roughly \$60,000, and to direct staff to file a Notice of Exemption pursuant to



State CEQA Guidelines.

**AYES:** Gregory, Strong, Bausch, Beal, Hamon

**Roll Call Vote Passed Unanimously**

**2. City Council Compensation and Impacts of Senate Bill 329**

**PUBLIC COMMENT:** Linda George, Dale Gustin, and Francisco Ramirez.  
Council received the report and gave no further direction.

**S. CITY MANAGER REPORT**

Acting City Manager Chris Huot provided an update on current City activities.

**T. COUNCIL BUSINESS AND COMMITTEE REPORTS**

Councilmembers and the Mayor reported on committee attendance and other City related activities.

Mayor Hamon requested and a majority of Council agreed to have staff reopen a conversation with the Pioneer Museum related to the purchase of a portion Pioneer Park.

**U. UPCOMING EVENTS**

**V. ADJOURNMENT**

Motioned by Mayor Hamon, seconded by Councilmember Strong, and passed unanimously by voice vote at 8:00 PM to adjourn to the February 5, 2025 City Council Special Meeting in honor of Utility Director Christopher Alakel's father, Michael George Alakel.

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THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED  
BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Paso Robles City Council Special Meeting Minutes

February 5, 2025, 6:00 PM  
Large Conference Room - 2nd Floor  
1000 SPRING ST  
Paso Robles, CA 93446

Councilmembers Present: Mayor Hamon, Councilmember Beal, Councilmember Gregory, Councilmember Strong

Councilmembers Absent: Councilmember Bausch

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**A. CALL TO ORDER**

The meeting was called to order at 6:01 PM.

**B. ROLL CALL**

Councilmember Bausch (absent), Councilmember Beal, Councilmember Gregory, Councilmember Strong, Mayor Hamon

**C. NO GENERAL PUBLIC COMMENT**

**D. DISCUSSION ITEMS**

**1. Planning Commission**

The Planning Commission prepares and recommends City Council consideration of the General Plan and Zoning Ordinance, including formulation of policies for development and land uses. The Commission also performs duties related to the review and approval/denial of development applications and subdivision maps. The City Council will interview for two vacancies. All of the following applicants were interviewed by City Council:

1. Paul Agnew
2. Keba Baird
3. Thomas Humphrey
4. Mark Koegler (Incumbent)
5. Sharon Roden

**PUBLIC COMMENT:** None

Motioned by Councilmember Gregory, seconded by Councilmember Strong, and passed unanimously to appoint Mark Koegler and Sharon Roden to full three-year terms on the Planning Commission.

**AYES:** Gregory, Strong, Beal, Hamon

**ABSENT:** Bausch

**E. ADJOURNMENT**

Motioned by Councilmember Beal, seconded by Councilmember Gregory, and passed unanimously by voice vote at 7:56 PM to adjourn to the Regular City Council Meeting on February 18, 2025.

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BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING



# Council Agenda Report

**From:** Ryan Cornell, Director of Administrative Services

**Subject:** Approval of Warrant Registers

**Date:** February 18, 2025

Cash disbursements are made weekly based on the submission of all required documents supporting the invoices submitted for payment. Prior to payment, Administrative Services staff reviews all disbursement documents to ensure that they meet the approval requirements adopted in the Municipal Code and the City's Purchasing Policies and Procedures Manual. The summary table below represents the cash disbursements required and included for the listed check dates. The disbursements are accounted for in the FY 2024-25 budget.

Check Date	Checks	General	General Capital Projects	Water	Wastewater	Airport	All Other Funds	Total
01/24/25	75	214,044	191,044	185,541	46,265	1,935	119,654	758,482
01/31/25	132	154,423	187,221	39,898	58,438	72,781	332,237	844,999
	<b>Void Checks</b>	<b>9</b>						<b>(8,098)</b>
	<b>Stale Dated Checks</b>	<b>0</b>						<b>-</b>
							<b>Total Disbursement</b>	<b>1,595,383</b>

**Notable:**

Vendor invoices in the amount of \$100,000 or more are considered notable. Payment information is included below.

Vendor	Description	Fund	Amount
U.S. BANK NA	2019 GENERAL OBLIGATION REFUNDING BONDS	OTHER	\$ 119,750.00

PAID INVOICES REPORT

WARRANT #:012425

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
91862 AT&T										
	124643	01/12/25	126030		73854	P	01/24/25	1121300 52128	CMO-Data Communications	22.45
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	124643	01/12/25	126030		73854	P	01/24/25	1124311 52128	MaintAdmin-Data Communica	164.58
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1124203 52128	AdmnCentPk-Data Communica	59.85
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1121410 52128	ASAdmin-Data Communicatio	14.96
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1123601 52128	Airport-Data Communicatio	89.77
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1124105 52128	LibAdmin-Data Communicati	119.70
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1127101 52128	CDPlng-Data Communication	14.96
	INVOICE: 000022866135									
	124643	01/12/25	126030		73854	P	01/24/25	1124203 52128	AdmnCentPk-Data Communica	14.96
	INVOICE: 000022866135									

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WARRANT #:012425

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		33,142.98 YTD INVOICED			37,815.30 YTD PAID			1,930.16		
3966 ADDICTION MEDICINE CONSULTANTS, INC	124526	01/01/25	125912		73855	P	01/24/25	1001420 52271	HR-Medical Expense	360.00
	INVOICE: 2503195									
	124526	01/01/25	125912		73855	P	01/24/25	1001420 52137	HR-Staff Recruitment	60.00
	INVOICE: 2503195									
VENDOR TOTALS		5,050.00 YTD INVOICED			5,050.00 YTD PAID			420.00		
3009 TREVOR AGUILAR	124616	01/02/25	126001		73856	P	01/24/25	1002110 52260	PDPtrlOps-Travel and Trai	129.00
	INVOICE: TMA 25-146									
VENDOR TOTALS		536.00 YTD INVOICED			536.00 YTD PAID			129.00		
4540 LAUREN ALDERETE	124683	01/09/25	126070		73857	P	01/24/25	6016102 52260	SwrTrtmnt-Travel and Trai	536.90
	INVOICE: TMA 25-156									
VENDOR TOTALS		1,425.60 YTD INVOICED			1,425.60 YTD PAID			536.90		
2216 E&M ELECTRIC AND MACHINERY, INC	124603	01/10/25	125989	250139	73858	P	01/24/25	1126101 52205	SewerColl-MaintAnnualCont	14,750.00
	INVOICE: 453850									
	124680	01/14/25	126067	250204	73858	P	01/24/25	1126102 52205	SwrTrtmnt-MaintAnnualCont	745.00
	INVOICE: 453945									
	124681	01/14/25	126068	250203	73858	P	01/24/25	1126102 52205	SwrTrtmnt-MaintAnnualCont	10,955.00
	INVOICE: 454013									
VENDOR TOTALS		27,380.00 YTD INVOICED			27,380.00 YTD PAID			26,450.00		
15 BAKER & TAYLOR, INC	124655	11/27/24	126042		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	65.43
	INVOICE: 2038697957									
	124656	12/10/24	126043		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	21.76
	INVOICE: 2038729151									
	124657	12/10/24	126044		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	68.52
	INVOICE: 2038729152									
	124658	12/13/24	126045		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	44.10
	INVOICE: 2038740819									
	124670	12/13/24	126057		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	89.03
	INVOICE: 2038740820									
	124671	11/27/24	126058		73859	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	197.00
	INVOICE: 2038697958									
VENDOR TOTALS		18,033.70 YTD INVOICED			25,798.97 YTD PAID			485.84		
502 BIG CREEK LUMBER	124621	12/23/24	126007		73860	P	01/24/25	1003300 52220	StMaint-Maint-General R&M	30.73

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2325644										
VENDOR TOTALS		2,489.26 YTD INVOICED			2,703.81 YTD PAID			30.73		
3276	CODY BIRKS									
	124613	01/02/25	125999		73861	P	01/24/25	1002110 52260	PDPtr'lOps-Travel and Trai	129.00
	INVOICE: TMA 25-147									
VENDOR TOTALS		129.00 YTD INVOICED			129.00 YTD PAID			129.00		
191	BLAKE'S, INC									
	124624	12/29/24	126010		73862	P	01/24/25	1003300 52220	StMaint-Maint-General R&M	118.88
	INVOICE: CPRST-24.12									
	124624	12/29/24	126010		73862	P	01/24/25	1003300 52134	StMaint-Small Tools	36.95
	INVOICE: CPRST-24.12									
VENDOR TOTALS		7,965.86 YTD INVOICED			9,854.69 YTD PAID			155.83		
4302	AARON BORDEN									
	124627	01/16/25	126014		73863	P	01/24/25	6006001 52271	WtrProd-Medical Expense	80.00
	INVOICE: WR25PWD-074									
VENDOR TOTALS		80.00 YTD INVOICED			80.00 YTD PAID			80.00		
2029	BRENDLER JANITORIAL SERVICE									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003251 52215	PWFacCHMaint-PW Service A	520.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003257 52215	PWFacLibCHPW Service Agrm	5,300.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003258 52215	PWFacPSC-PW Service Agrmt	3,200.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003259 52215	PWFacSenCtr-PW Service Ag	700.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003260 52215	PWFacVetCtrPW Service Agr	350.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003262 52215	PWFacLSC-PW Service Agrmt	400.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	1003266 52215	PWFacMaintCenPW Service A	2,100.00
	INVOICE: 4933									
	124612	01/02/25	125998	250025	73864	P	01/24/25	6023601 52215	Airport-Maint PW Serv Agr	800.00
	INVOICE: 4933									
VENDOR TOTALS		88,902.50 YTD INVOICED			102,272.50 YTD PAID			13,370.00		
94470	BURT INDUSTRIAL SUPPLY									
	124522	12/27/24	125908		73865	P	01/24/25	6006001 52120	WtrProd-Office Expense	21.45
	INVOICE: 154176									
	124522	12/27/24	125908		73865	P	01/24/25	6006001 52133	WtrProd-Safety Equip/Supp	58.72
	INVOICE: 154176									
	124523	12/30/24	125909		73865	P	01/24/25	6006001 52220	WtrProd-Maintenance-Gen R	229.78
	INVOICE: 154231									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124524	12/31/24	125910		73865	P	01/24/25	6006001 52134	WtrProd-Small Tools	141.63
	INVOICE:	154310								
	124620	12/19/24	126006		73865	P	01/24/25	1003300 52220	StMaint-Maint-General R&M	16.30
	INVOICE:	153983								
VENDOR TOTALS		34,217.26 YTD INVOICED						39,044.05 YTD PAID		467.88
89691	CDW GOVERNMENT, INC									
	124541	01/08/25	125927		73866	P	01/24/25	1002100 52127	PAdmin-Computer Hardware	977.26
	INVOICE:	AC2YY9A								
	124545	01/01/25	125931		73866	P	01/24/25	1121100 52127	CC-Computer Hardware	83.03
	INVOICE:	AC16Q3G								
	124600	01/09/25	125986	250197	73866	P	01/24/25	1122100 54540	PAdmin-Equipment-Furnitu	2,754.82
	INVOICE:	AC25L9L								
	124602	01/09/25	125988	250199	73866	P	01/24/25	1126001 54540	WtrProd-Equipment-Furnitu	4,517.85
	INVOICE:	AC25L8K								
	124602	01/09/25	125988	250199	73866	P	01/24/25	1126101 54540	SewerColl-Equipment-Furni	1,964.28
	INVOICE:	AC25L8K								
	124604	01/08/25	125990	250199	73866	P	01/24/25	1126001 54540	WtrProd-Equipment-Furnitu	3,613.88
	INVOICE:	AC2YT5I								
	124604	01/08/25	125990	250199	73866	P	01/24/25	1126101 54540	SewerColl-Equipment-Furni	3,683.05
	INVOICE:	AC2YT5I								
	124605	01/08/25	125991	250198	73866	P	01/24/25	1123115 54540	PWAdmin-Equipment-Furnitu	178.99
	INVOICE:	AC2YQ6H								
	124606	01/07/25	125992	250198	73866	P	01/24/25	1123115 54540	PWAdmin-Equipment-Furnitu	3,073.37
	INVOICE:	AC2R79Z								
	124608	01/08/25	125994	250197	73866	P	01/24/25	1122100 54540	PAdmin-Equipment-Furnitu	35,855.95
	INVOICE:	AC2YT7I								
	124676	01/15/25	126063		73866	P	01/24/25	1126101 54540	SewerColl-Equipment-Furni	304.02
	INVOICE:	AC3QV2S								
	124677	01/15/25	126064		73866	P	01/24/25	1123115 54540	PWAdmin-Equipment-Furnitu	152.01
	INVOICE:	AC3Q77P								
	124678	01/15/25	126065		73866	P	01/24/25	1122100 54540	PAdmin-Equipment-Furnitu	304.02
	INVOICE:	AC3Q77R								
	124684	01/15/25	126071		73866	P	01/24/25	1003251 52120	PWFacCHAnnex-Office Expen	943.44
	INVOICE:	AC3TR7G								
VENDOR TOTALS		129,931.93 YTD INVOICED						132,066.47 YTD PAID		58,405.97
3398	CALIF STATE DEPT OF JUSTICE									
	124528	01/06/25	125914		73867	P	01/24/25	1001420 52137	HR-Staff Recruitment	32.00
	INVOICE:	787411								
	124533	01/06/25	125919		73867	P	01/24/25	1001420 52137	HR-Staff Recruitment	98.00
	INVOICE:	788929								
	124534	12/04/24	125920		73867	P	01/24/25	1001420 52137	HR-Staff Recruitment	32.00
	INVOICE:	781113								
	124536	12/04/24	125922		73867	P	01/24/25	1001420 52137	HR-Staff Recruitment	228.00
	INVOICE:	782677								
VENDOR TOTALS		5,796.00 YTD INVOICED						10,344.00 YTD PAID		390.00



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3205 CALIF DEPT OF TAX AND FEE ADMINISTRATION	124708	01/21/25	126096		73853	M	01/24/25	6126201 52252	UTLSW-Tonnage Fees	12,422.00
	INVOICE:	2024-Q4								
VENDOR TOTALS			27,171.80	YTD INVOICED				45,077.80	YTD PAID	12,422.00
83132 CALIF STATE FRANCHISE TAX BOARD	124730	01/23/25	126119		73868	P	01/24/25	100 21160	GenFnd-Accr Benef Pay-Mis	50.00
	INVOICE:	01.24.25								
VENDOR TOTALS			750.00	YTD INVOICED				750.00	YTD PAID	50.00
4949 JAMES CASTILLO	124645	01/07/25	126032		73869	P	01/24/25	1032110 52133	PDPtrOps-SafetyEquip/Sup	166.00
	INVOICE:	WR25PD-0011								
VENDOR TOTALS			166.00	YTD INVOICED				166.00	YTD PAID	166.00
3293 CENTRAL COAST URGENT CARE, INC	124538	01/15/25	125924		73870	P	01/24/25	1001420 52137	HR-Staff Recruitment	105.00
	INVOICE:	01152025								
	124538	01/15/25	125924		73870	P	01/24/25	1001420 52271	HR-Medical Expense	900.00
	INVOICE:	01152025								
VENDOR TOTALS			1,855.00	YTD INVOICED				3,495.00	YTD PAID	1,005.00
89031 ROBERT CHUBBUCK	123955	01/01/25	125332		73871	P	01/24/25	404 14010	PostEmpBen-DueFrmOthr Age	500.00
	INVOICE:	25.01								
VENDOR TOTALS			3,500.00	YTD INVOICED				3,500.00	YTD PAID	500.00
3377 CINTAS	124557	01/10/25	125943		73872	P	01/24/25	6006001 52167	wtrProd-Uniform/Laundry	237.95
	INVOICE:	4217533167								
	124557	01/10/25	125943		73872	P	01/24/25	6006001 52151	wtrProd-Janitorial Suppli	52.22
	INVOICE:	4217533167								
	124559	01/10/25	125945		73872	P	01/24/25	6006002 52167	wtrTrtmnt-Uniform/Laundry	39.02
	INVOICE:	4217533003								
	124559	01/10/25	125945		73872	P	01/24/25	6006002 52151	wtrTrtmnt-Janitorial supp	54.17
	INVOICE:	4217533003								
VENDOR TOTALS			23,206.13	YTD INVOICED				24,754.01	YTD PAID	383.36
3958 COASTLINE EQUIPMENT	124690	11/15/24	126078		73873	P	01/24/25	1253120 52226	FleetMaint-Maint-Vehicles	2,610.00
	INVOICE:	1187626								
VENDOR TOTALS			127,639.06	YTD INVOICED				193,318.89	YTD PAID	2,610.00
93829 JOHN ODUM										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124659	01/06/25	126046		73874	P	01/24/25	1001420 52137	HR-Staff Recruitment	2,050.00
	INVOICE: 2117									
	124660	01/06/25	126047		73874	P	01/24/25	1001420 52137	HR-Staff Recruitment	2,050.00
	INVOICE: 2116									
	124661	01/06/25	126048		73874	P	01/24/25	1001420 52137	HR-Staff Recruitment	2,050.00
	INVOICE: 2115									
	124662	01/06/25	126049		73874	P	01/24/25	1001420 52137	HR-Staff Recruitment	2,050.00
	INVOICE: 2114									
	124663	01/06/25	126050		73874	P	01/24/25	1001420 52137	HR-Staff Recruitment	1,500.00
	INVOICE: 2118									
	VENDOR TOTALS		24,350.00	YTD INVOICED				24,350.00	YTD PAID	9,700.00
94232	DISCOVERY BENEFITS									
	124725	01/23/25	126114		73875	P	01/24/25	100 21180	GenFnd-Accr Benef-Section	3,598.37
	INVOICE: 01.24.25									
	VENDOR TOTALS		54,060.69	YTD INVOICED				54,060.69	YTD PAID	3,598.37
3637	DIVERSIFIED PROJECT SERVICES INT'L, INC									
	124664	12/30/24	126051		73876	P	01/24/25	1019101 54520	PW012 CapEx-ImprvmntOthThBldgs	230.00
	INVOICE: 9573520									
	124673	12/30/24	126060	230181	73876	P	01/24/25	1019101 54520	PW014 CapEx-ImprvmntsOthThBldgs	4,508.00
	INVOICE: 9573519									
	VENDOR TOTALS		20,192.24	YTD INVOICED				20,192.24	YTD PAID	4,738.00
85875	FENCE FACTORY SANTA MARIA									
	124599	01/06/25	125985	250173	73877	P	01/24/25	1004311 54540	G0021 ParksAdmin-Equipment	13,750.00
	INVOICE: 547360									
	VENDOR TOTALS		13,750.00	YTD INVOICED				13,750.00	YTD PAID	13,750.00
85924	FIRST BANKCARD									
	124513	12/31/24	125899		73878	P	01/24/25	6006000 52123	UTLWTR-Dues-Subscriptions	39.99
	INVOICE: 8172-24.12									
	124514	12/31/24	125900		73878	P	01/24/25	6006001 52123	wtrProd-Dues-Subscription	321.00
	INVOICE: 3677-24.12									
	124515	12/31/24	125901		73878	P	01/24/25	1002250 52120	ESAdmin-Office Expense	306.93
	INVOICE: 3907-24.12									
	124515	12/31/24	125901		73878	P	01/24/25	1002200 52120	FirePrevention-Office Exp	37.37
	INVOICE: 3907-24.12									
	124515	12/31/24	125901		73878	P	01/24/25	1002210 52120	ESEmrPrep-Office Expense	136.72
	INVOICE: 3907-24.12									
	124515	12/31/24	125901		73878	P	01/24/25	1002230 52120	ESEmrRsps-Office Expense	149.75
	INVOICE: 3907-24.12									
	124515	12/31/24	125901		73878	P	01/24/25	1002250 52123	ESAdmin-Dues-Subscription	144.00
	INVOICE: 3907-24.12									
	124516	12/31/24	125902		73878	P	01/24/25	1003100 52120	PWEngCapEx-Office Expense	29.32
	INVOICE: 0004-24.12									
	124516	12/31/24	125902		73878	P	01/24/25	1003110 52120	E0022 CommEvnts-Office Expense	364.99

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	0004-24.12									
124517	12/31/24	125903			73878	P	01/24/25	1002109 52167	PD CAT-Uniform/Laundry	271.88
INVOICE:	2223-24.12									
124518	12/31/24	125904			73878	P	01/24/25	1253120 54540	FleetMaint-Equipment-Furn	119.60
INVOICE:	9522-24.12									
124518	12/31/24	125904			73878	P	01/24/25	1003251 52220	PWFacCHAnnex--General R&M	329.92
INVOICE:	9522-24.12									
124519	12/31/24	125905			73878	P	01/24/25	1007151 52123	BldgPrmts-Dues-Subscripti	7,340.00
INVOICE:	5096-24.12									
124519	12/31/24	125905			73878	P	01/24/25	1001560 52120	NonDept-Office Expense	55.08
INVOICE:	5096-24.12									
124519	12/31/24	125905			73878	P	01/24/25	1007101 52120	CDPlng-Office Expense	6.71
INVOICE:	5096-24.12									
124520	12/31/24	125906			73878	P	01/24/25	1001401 52240	AcctgFinan-Professional S	86.49
INVOICE:	3120-24.12									
124520	12/31/24	125906			73878	P	01/24/25	1001340 52260	CtyClrk-Travel And Traini	200.67
INVOICE:	3120-24.12									
124521	12/31/24	125907			73878	P	01/24/25	1002210 52120	ESEmrPrep-Office Expense	113.77
INVOICE:	6373-24.12									
124527	12/31/24	125913			73878	P	01/24/25	1019101 54520	C0138 CapEx-OtherImprvmnts	32.57
INVOICE:	8859-24.12									
124529	12/31/24	125915			73878	P	01/24/25	1002250 52260	ESAdmin-Travel and Traini	2,673.76
INVOICE:	4133-24.12									
124529	12/31/24	125915			73878	P	01/24/25	1002230 52110	ESEmrRsps-Safety Supplies	320.06
INVOICE:	4133-24.12									
124529	12/31/24	125915			73878	P	01/24/25	1002230 52260	ESEmrRsps-Travel and Trai	784.01
INVOICE:	4133-24.12									
124529	12/31/24	125915			73878	P	01/24/25	1002230 52123	ESEmrRsps-Dues-Subscripti	10.50
INVOICE:	4133-24.12									
124530	12/31/24	125916			73878	P	01/24/25	1002230 52133	ESEmrRsps-SafetyEquip/Sup	179.17
INVOICE:	2160-24.12									
124530	12/31/24	125916			73878	P	01/24/25	1002230 52130	ESEmrRsps-Postage	483.53
INVOICE:	2160-24.12									
124531	12/31/24	125917			73878	P	01/24/25	1002230 52110	ESEmrRsps-Safety Supplies	359.96
INVOICE:	2364-24.12									
124531	12/31/24	125917			73878	P	01/24/25	1002200 54540	ES021 Fire PreventionEquip-Furn	603.49
INVOICE:	2364-24.12									
124531	12/31/24	125917			73878	P	01/24/25	1252250 54540	ESAdmin-Equipment-Furnitu	673.07
INVOICE:	2364-24.12									
124532	12/31/24	125918			73878	P	01/24/25	1002230 52221	ESEmrRsps-ES-Radio Commun	210.30
INVOICE:	5000-24.12									
124532	12/31/24	125918			73878	P	01/24/25	1002230 52205	ESEmrRsps-MaintAnnualCont	175.09
INVOICE:	5000-24.12									
124532	12/31/24	125918			73878	P	01/24/25	1002230 52120	ESEmrRsps-Office Expense	331.80
INVOICE:	5000-24.12									
124535	12/31/24	125921			73878	P	01/24/25	1002230 52120	ESEmrRsps-Office Expense	117.42
INVOICE:	1406-24.12									
124537	12/31/24	125923			73878	P	01/24/25	1004311 52120	ParksAdmin-Office Expense	56.29
INVOICE:	0800-24.12									
124539	12/31/24	125925			73878	P	01/24/25	1001420 52120	HR-Office Expense	971.34
INVOICE:	4390-24.12									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124540	12/31/24	125926		73878	P	01/24/25	1002110 52120	PDPtrlOps-Office Expense	35.99
	INVOICE:	9787-24.12								
	124540	12/31/24	125926		73878	P	01/24/25	1002110 52133	PDPtrlOps-SafetyEquip/Sup	302.32
	INVOICE:	9787-24.12								
	124542	12/31/24	125928		73878	P	01/24/25	1002250 52120	ESAdmin-Office Expense	276.13
	INVOICE:	9109-24.12								
	124543	12/31/24	125929		73878	P	01/24/25	1002110 52120	PDPtrlOps-Office Expense	172.82
	INVOICE:	7317-24.12								
	124544	12/31/24	125930		73878	P	01/24/25	1001300 52120	CMO-Office Expense	40.09
	INVOICE:	3894-24.12								
	124544	12/31/24	125930		73878	P	01/24/25	1003110 52120	E0022 CommEvnts-Office Expense	159.70
	INVOICE:	3894-24.12								
	124544	12/31/24	125930		73878	P	01/24/25	1001300 52120	CMO-Office Expense	15.99
	INVOICE:	3894-24.12								
	124544	12/31/24	125930		73878	P	01/24/25	1001311 52205	CivicEngage-Maint-Annual	199.99
	INVOICE:	3894-24.12								
	124546	12/31/24	125932		73878	P	01/24/25	1001420 52260	HR-Travel and Training	44.44
	INVOICE:	4160-24.12								
	124548	12/31/24	125934		73878	P	01/24/25	1001300 52120	CMO-Office Expense	49.00
	INVOICE:	6686-24.12								
	124549	12/31/24	125935		73878	P	01/24/25	1019101 54520	C0241 CapEx-ImprvmntsOthThBldgs	546.87
	INVOICE:	3036-24.12								
	124549	12/31/24	125935		73878	P	01/24/25	1003110 52240	E0022 CommEvntsProfessional Ser	217.86
	INVOICE:	3036-24.12								
	124551	12/31/24	125937		73878	P	01/24/25	1002110 52120	PDPtrlOps-Office Expense	195.65
	INVOICE:	6758-24.12								
	124553	12/31/24	125939		73878	P	01/24/25	1002110 52120	PDPtrlOps-Office Expense	80.64
	INVOICE:	7887-24.12								
	124554	12/31/24	125940		73878	P	01/24/25	1121300 52120	CMO-Office Expense	37.96
	INVOICE:	2161-24.12								
	124554	12/31/24	125940		73878	P	01/24/25	1121350 52120	IT-Office Expense	297.86
	INVOICE:	2161-24.12								
	124554	12/31/24	125940		73878	P	01/24/25	1121350 52123	IT-Dues-Subscriptions	124.95
	INVOICE:	2161-24.12								
	124554	12/31/24	125940		73878	P	01/24/25	1121350 52205	IT-Maint-Annual Contracts	525.00
	INVOICE:	2161-24.12								
	124556	12/31/24	125942		73878	P	01/24/25	1002230 52120	ESEmrRsps-Office Expense	171.58
	INVOICE:	7283-24.12								
	124558	12/31/24	125944		73878	P	01/24/25	1001300 52120	CMO-Office Expense	177.98
	INVOICE:	5390-24.12								
	124560	12/31/24	125946		73878	P	01/24/25	1004105 52120	LibAdmin-Office Expense	1,500.78
	INVOICE:	9428-24.12								
	124561	12/31/24	125947		73878	P	01/24/25	1004207 52146	Teen Prog-Program Expense	16.99
	INVOICE:	5310-24.12								
	124562	12/31/24	125948		73878	P	01/24/25	1002150 52123	CommDsp-Dues-Subscription	152.00
	INVOICE:	6284-24.12								
	124563	12/31/24	125949		73878	P	01/24/25	1004307 52220	BarneyPark-Maintenance-Ge	585.35
	INVOICE:	6105-24.12								
	124563	12/31/24	125949		73878	P	01/24/25	1004308 52220	UptownPark-Maintenance-Ge	104.14
	INVOICE:	6105-24.12								
	124563	12/31/24	125949		73878	P	01/24/25	1004311 52120	ParksAdmin-Office Expense	220.44

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	6105-24.12									
124563	12/31/24	125949			73878	P	01/24/25	1004311 52134	ParksAdmin-Small Tools	39.11
INVOICE:	6105-24.12									
124563	12/31/24	125949			73878	P	01/24/25	1004311 54540 G0021	ParksAdmin-Equipment	760.14
INVOICE:	6105-24.12									
124563	12/31/24	125949			73878	P	01/24/25	1004311 54540 G0021	ParksAdmin-Equipment	71.58
INVOICE:	6105-24.12									
124564	12/31/24	125950			73878	P	01/24/25	1002200 52123	FirePrevent-Dues-Subscrip	272.00
INVOICE:	0140-24.12									
124565	12/31/24	125951			73878	P	01/24/25	1002110 52260	PDPtrOps-Travel and Trai	525.00
INVOICE:	0962-24.12									
124566	12/31/24	125952			73878	P	01/24/25	1002110 52260	PDPtrOps-Travel and Trai	3,178.00
INVOICE:	6495-24.12									
124566	12/31/24	125952			73878	P	01/24/25	1002120 52260	PDInvstDet-Travel and Tra	260.00
INVOICE:	6495-24.12									
124567	12/31/24	125953			73878	P	01/24/25	1002110 52260	PDPtrOps-Travel and Trai	245.74
INVOICE:	5959-24.12									
124568	12/31/24	125954			73878	P	01/24/25	1002120 52260	PDInvstDet-Travel and Tra	250.47
INVOICE:	5924-24.12									
124569	12/31/24	125955			73878	P	01/24/25	1007102 52120	CDEng-Office Expense	238.19
INVOICE:	6984-24.12									
124569	12/31/24	125955			73878	P	01/24/25	406 23040	CustDep-Customer Deposits	705.48
INVOICE:	6984-24.12									
124569	12/31/24	125955			73878	P	01/24/25	1007101 52120	CDPlng-Office Expense	1,468.59
INVOICE:	6984-24.12									
124570	12/31/24	125956			73878	P	01/24/25	1004203 52120	AdmnCentPk-Office Expense	85.00
INVOICE:	6390-24.12									
124570	12/31/24	125956			73878	P	01/24/25	1004203 52340	AdminCentPk-Vol/Adv Suppo	89.42
INVOICE:	6390-24.12									
124570	12/31/24	125956			73878	P	01/24/25	1004207 52146	Teen Prog-Program Expense	19.99
INVOICE:	6390-24.12									
124571	12/31/24	125957			73878	P	01/24/25	1032110 52133	PDPtrOps-SafetyEquip/Sup	723.89
INVOICE:	6854-24.12									
124571	12/31/24	125957			73878	P	01/24/25	1002109 52225	PD CAT-Equipment Rental	190.00
INVOICE:	6854-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002110 52120	PDPtrOps-Office Expense	2,093.10
INVOICE:	2478-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002100 52123	PAdmin-Dues-Subscription	20.00
INVOICE:	2478-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002120 52120	PDInvstDet-Office Expense	210.21
INVOICE:	2478-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002130 52120	PDCommsvs-Office Expense	33.17
INVOICE:	2478-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002110 52133	PDPtrOps-SafetyEquip/Sup	249.88
INVOICE:	2478-24.12									
124572	12/31/24	125958			73878	P	01/24/25	1002140 52120	PDRcds-Office Expense	14.67
INVOICE:	2478-24.12									
124573	12/31/24	125959			73878	P	01/24/25	1003251 52120	PWFacCHAnnex-Office Expen	2,191.20
INVOICE:	7194-24.12									
124574	12/31/24	125960			73878	P	01/24/25	1004203 52120	AdmnCentPk-Office Expense	1,104.75
INVOICE:	4530-24.12									

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	124574	12/31/24	125960		73878	P	01/24/25	1004206 52146	CommEvts-Program Expense	145.15
	INVOICE:	4530-24.12								
	124574	12/31/24	125960		73878	P	01/24/25	1004000 52260	CommSvcsAdmin-TravelTrain	106.53
	INVOICE:	4530-24.12								
	124575	12/31/24	125961		73878	P	01/24/25	1002120 52260	PDInvstDet-Travel and Tra	135.00
	INVOICE:	2693-24.12								
	124575	12/31/24	125961		73878	P	01/24/25	1002120 52123	PDInvstDet-Dues-Subscript	50.00
	INVOICE:	2693-24.12								
	124576	12/31/24	125962		73878	P	01/24/25	1004107 52146	LibVolsvs-Program Exp-Lib	4.00
	INVOICE:	9766-24.12								
	124577	12/31/24	125963		73878	P	01/24/25	1002120 52225	PDInvstDet-Equipment Rent	324.82
	INVOICE:	7344-24.12								
	124578	12/31/24	125964		73878	P	01/24/25	6023601 52220	Airport-Maintenance-Gen R	611.38
	INVOICE:	3174-24.12								
	124578	12/31/24	125964		73878	P	01/24/25	1003100 52120	PWEngCapEx-Office Expense	61.36
	INVOICE:	3174-24.12								
	124579	12/31/24	125965		73878	P	01/24/25	1004206 52146	CommEvts-Program Expense	274.39
	INVOICE:	7225-24.12								
	124580	12/31/24	125966		73878	P	01/24/25	1002250 52120	ESAdmin-Office Expense	104.57
	INVOICE:	8133-24.12								
	124580	12/31/24	125966		73878	P	01/24/25	1002250 52120	ESAdmin-Office Expense	81.58
	INVOICE:	8133-24.12								
	124581	12/31/24	125967		73878	P	01/24/25	1001100 52260	cc004 CC-Travel and Training	670.00
	INVOICE:	7257-24.12								
	124582	12/31/24	125968		73878	P	01/24/25	1003304 52260	DrngMaint-Travel and Trai	550.00
	INVOICE:	7-0764-24.12								
	124583	12/31/24	125969		73878	P	01/24/25	1004206 52146	CommEvts-Program Expense	163.90
	INVOICE:	7974-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1121100 52120	CC-Office Expense	26.09
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1121350 52120	IT-Office Expense	21.74
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1121350 52127	IT-Computer Hardware	424.03
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1121410 52120	ASAdmin-Office Expense	38.05
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1121410 52127	ASAdmin-Computer Hardware	23.46
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1122100 52127	PAdmin-Computer Hardware	103.31
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1123115 52120	PWAdmin-Office Expense	58.83
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1127101 52127	CDPlng-Computer Hardware	588.53
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1127102 52120	CDEng-Office Expense	23.24
	INVOICE:	6986-24.12								
	124584	12/31/24	125970		73878	P	01/24/25	1127151 52120	BldgPrmts-Office Expense	32.61
	INVOICE:	6986-24.12								
	124585	12/31/24	125971		73878	P	01/24/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	18.36
	INVOICE:	0067-24.12								
	124585	12/31/24	125971		73878	P	01/24/25	6016102 52120	SwrTrtmnt-Office Expense	188.08



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INVOICE:	0067-24.12									
124585		12/31/24	125971		73878	P	01/24/25	6016102 52140	SwrTrtmnt-Laboratory Supp	291.42
INVOICE:	0067-24.12									
124585		12/31/24	125971		73878	P	01/24/25	6016101 52120	SewerColl-Office Expense	177.33
INVOICE:	0067-24.12									
124586		12/31/24	125972		73878	P	01/24/25	6016101 52120	SewerColl-Office Expense	122.57
INVOICE:	5421-24.12									
124586		12/31/24	125972		73878	P	01/24/25	6016101 52133	SewerColl-Safety Equip/Su	412.03
INVOICE:	5421-24.12									
124586		12/31/24	125972		73878	P	01/24/25	6016101 52134	SewerColl-Small Tools	348.88
INVOICE:	5421-24.12									
124586		12/31/24	125972		73878	P	01/24/25	6016101 52220	SewerColl-Maint-General R	448.07
INVOICE:	5421-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6016102 52134	SwrTrtmnt-Small Tools	376.21
INVOICE:	2325-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	404.58
INVOICE:	2325-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6016102 52120	SwrTrtmnt-Office Expense	211.03
INVOICE:	2325-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6016102 52123	SwrTrtmnt-Dues-Subscripti	111.00
INVOICE:	2325-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6016102 52140	SwrTrtmnt-Laboratory Supp	174.72
INVOICE:	2325-24.12									
124587		12/31/24	125973		73878	P	01/24/25	6126200 52120	UTLSW-Office Expense	249.90
INVOICE:	2325-24.12									
124588		12/31/24	125974		73878	P	01/24/25	6006001 52120	wtrProd-Office Expense	761.34
INVOICE:	9483-24.12									
124588		12/31/24	125974		73878	P	01/24/25	6006001 52123	wtrProd-Dues-Subscription	22.62
INVOICE:	9483-24.12									
124588		12/31/24	125974		73878	P	01/24/25	6006001 52167	wtrProd-Uniform/Laundry	141.16
INVOICE:	9483-24.12									
124588		12/31/24	125974		73878	P	01/24/25	6006001 52134	wtrProd-Small Tools	74.95
INVOICE:	9483-24.12									
124589		12/31/24	125975		73878	P	01/24/25	6006002 52120	wtrTrtmnt-Office Expense	29.70
INVOICE:	5483-24.12									
124589		12/31/24	125975		73878	P	01/24/25	6006002 52140	wtrTrtmnt-Laboratory Supp	32.54
INVOICE:	5483-24.12									
124590		12/31/24	125976		73878	P	01/24/25	1002150 52260	CommDsp-Travel and Traini	82.78
INVOICE:	2504-24.12									
124592		12/31/24	125978		73878	P	01/24/25	1001370 52260	EconDevel-Travel and Trai	711.18
INVOICE:	7147-24.12									
124610		12/31/24	125996		73878	P	01/24/25	1003200 52220	PWPksFacMaintMaint-Genera	117.96
INVOICE:	0971-24.12									
124610		12/31/24	125996		73878	P	01/24/25	1003251 52220	PWFacCHAnnex--General R&M	218.52
INVOICE:	0971-24.12									
124610		12/31/24	125996		73878	P	01/24/25	1003257 52220	PWFacLibCHGeneral R&M	57.91
INVOICE:	0971-24.12									
124610		12/31/24	125996		73878	P	01/24/25	1003259 52220	PWFacSenCtr-General R&M	154.03
INVOICE:	0971-24.12									
124610		12/31/24	125996		73878	P	01/24/25	1003260 52220	PWFacVetCtrGeneral R&M	63.27
INVOICE:	0971-24.12									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124610	12/31/24	125996		73878	P	01/24/25	1003266 52220	PWFacMaintCentPKGeneral R	19.76
	INVOICE:	0971-24.12								
	124610	12/31/24	125996		73878	P	01/24/25	1003302 52220	StTrees-Maintenance-Gen R	76.08
	INVOICE:	0971-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1003250 52167	PWMaintAdminUniform/Laund	1,096.01
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1003250 52120	Facilities-Office Expense	114.56
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1003250 52120	Facilities-Office Expense	114.56
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1253120 52120	FleetMaint-Office Expense	114.56
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1253120 52167	FleetMaint-Uniform/Laundr	352.03
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1253120 52226	FleetMaint-Maint-Vehicles	559.65
	INVOICE:	9165-24.12								
	124611	12/31/24	125997		73878	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	43.42
	INVOICE:	9165-24.12								
	124614	12/31/24	126000		73878	P	01/24/25	1003250 52120	Facilities-Office Expense	600.68
	INVOICE:	3691-24.12								
	124614	12/31/24	126000		73878	P	01/24/25	1253120 52120	FleetMaint-Office Expense	56.44
	INVOICE:	3691-24.12								
	124614	12/31/24	126000		73878	P	01/24/25	1253120 52226	FleetMaint-Maint-Vehicles	178.35
	INVOICE:	3691-24.12								
	124614	12/31/24	126000		73878	P	01/24/25	1253120 52260	FleetMaint-Travel and Tra	246.40
	INVOICE:	3691-24.12								
	124615	12/31/24	126002		73878	P	01/24/25	1003302 52220	StTrees-Maintenance-Gen R	65.20
	INVOICE:	0319-24.12								
	124615	12/31/24	126002		73878	P	01/24/25	1003110 52220	CommEvnts-Maint-General R	223.69
	INVOICE:	0319-24.12								
	124615	12/31/24	126002		73878	P	01/24/25	1003250 52133	PWMaintAdSafety Equip/Sup	125.11
	INVOICE:	0319-24.12								
	124629	12/31/24	126016		73878	P	01/24/25	1003300 52120	StMaint-Office Expense	119.91
	INVOICE:	5128-24.12								
	124629	12/31/24	126016		73878	P	01/24/25	1003300 52134	StMaint-Small Tools	35.87
	INVOICE:	5128-24.12								
	124631	12/31/24	126018		73878	P	01/24/25	1004106 52146	LibYthsvs-Program Exp-Lib	66.68
	INVOICE:	9734-24.12								
	124632	12/31/24	126019		73878	P	01/24/25	1004109 52146	LibOutreachProgExpense-Li	116.58
	INVOICE:	1741-24.12								
	124632	12/31/24	126019		73878	P	01/24/25	1004109 52146	LibOutreachProgExpense-Li	-79.88
	INVOICE:	1741-24.12								
	124632	12/31/24	126019		73878	P	01/24/25	1004105 52123	LibAdmin-Dues-Subscriptio	49.00
	INVOICE:	1741-24.12								
	124648	12/31/24	126035		73878	P	01/24/25	1004103 52154	LibAdultsvcs-Adult-Books	519.22
	INVOICE:	3994-24.12								
	124666	12/31/24	126053		73878	P	01/24/25	6001501 52120	UBWtr-Office Expense	40.23
	INVOICE:	7968-24.12								
	124666	12/31/24	126053		73878	P	01/24/25	6011502 52120	UBSewer-Office Expense	40.23
	INVOICE:	7968-24.12								
	124666	12/31/24	126053		73878	P	01/24/25	1001401 52120	AcctgFinan-Office Expense	126.91



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	7968-24.12									
124666	12/31/24	126053			73878	P	01/24/25	1001410 52120	ASAdmin-Office Expense	354.85
INVOICE:	7968-24.12									
124666	12/31/24	126053			73878	P	01/24/25	1003251 52151	PWFacCHAnneJanitorial Sup	4.33
INVOICE:	7968-24.12									
124666	12/31/24	126053			73878	P	01/24/25	1001401 52123	AcctgFinan-Dues-Subscript	60.00
INVOICE:	7968-24.12									
VENDOR TOTALS		470,248.78	YTD INVOICED					547,278.12	YTD PAID	55,393.79
2901 GHD INC.										
124633	12/09/24	126020	240366		73879	P	01/24/25	1019101 54520	C0207 CapEx-ImprvmntsOthThBldgs	23,432.51
INVOICE:	380-0062029									
VENDOR TOTALS		151,287.27	YTD INVOICED					151,287.27	YTD PAID	23,432.51
1549 GREAT WESTERN ALARM										
124711	01/01/25	126099			73880	P	01/24/25	1003266 52215	PWFacMaintCenPW Service A	180.00
INVOICE:	241200830101									
124712	01/01/25	126100			73880	P	01/24/25	1003257 52215	PWFacLibCHPW Service Agrm	65.00
INVOICE:	241200346101									
124713	01/01/25	126101			73880	P	01/24/25	6023601 52215	Airport-Maint PW Serv Agr	35.00
INVOICE:	241200410101									
124714	01/01/25	126102			73880	P	01/24/25	1003259 52215	PWFacSenCtr-PW Service Ag	30.00
INVOICE:	241200553101									
124714	01/01/25	126102			73880	P	01/24/25	1003260 52215	PWFacVetCtrPW Service Agr	30.00
INVOICE:	241200553101									
124715	01/01/25	126103			73880	P	01/24/25	6023601 52215	Airport-Maint PW Serv Agr	30.00
INVOICE:	241201144101									
124716	01/01/25	126104			73880	P	01/24/25	1003257 52215	PWFacLibCHPW Service Agrm	30.00
INVOICE:	241201146101									
124717	01/01/25	126105			73880	P	01/24/25	1003257 52215	PWFacLibCHPW Service Agrm	30.00
INVOICE:	241201168101									
124718	01/01/25	126106			73880	P	01/24/25	1003258 52215	PWFacPSC-PW Service Agrmt	50.00
INVOICE:	241200695101									
124719	01/01/25	126107			73880	P	01/24/25	1003251 52215	PWFacCHMaint-PW Service A	35.00
INVOICE:	241202078101									
124720	01/01/25	126108			73880	P	01/24/25	1003258 52215	PWFacPSC-PW Service Agrmt	35.00
INVOICE:	241203146101									
124721	01/01/25	126109			73880	P	01/24/25	1003257 52215	PWFacLibCHPW Service Agrm	85.00
INVOICE:	241204227101									
VENDOR TOTALS		4,787.50	YTD INVOICED					4,787.50	YTD PAID	635.00
3592 GSI WATER SOLUTIONS, INC										
124598	01/14/25	125984	250069		73881	P	01/24/25	6006004 52240	GWtrMgmt-Professional ser	4,325.95
INVOICE:	00667.031-6									
VENDOR TOTALS		38,458.77	YTD INVOICED					38,458.77	YTD PAID	4,325.95
86064 HARRIS COMPUTER SYSTEMS										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124675	10/28/24	126062		73882	P	01/24/25	6001501 52205	UBWtr-MaintAnnualContract	468.75
	INVOICE:	INHMN0000654								
	124675	10/28/24	126062		73882	P	01/24/25	6011502 52205	UBSewer-MaintAnnualContra	468.75
	INVOICE:	INHMN0000654								
	VENDOR TOTALS		15,468.16	YTD INVOICED				15,468.16	YTD PAID	937.50
2428	VICKY JEFFCOACH									
	124511	01/01/25	125897		73883	P	01/24/25	404 14010	PostEmpBen-DueFrmOthr Age	500.00
	INVOICE:	25.01								
	VENDOR TOTALS		3,500.00	YTD INVOICED				3,500.00	YTD PAID	500.00
60611	SUSAN KINNE OR PAUL KINNE									
	116032	06/07/24	117287		73884	P	01/24/25	2382110 47115	DtwnPrkg-Parking Permit R	30.00
	INVOICE:	DTPK24.S 2023-211								
	VENDOR TOTALS		.00	YTD INVOICED				30.00	YTD PAID	30.00
91566	BRIAN LEWIS									
	124555	01/10/25	125941		73885	P	01/24/25	1002230 52120	ESEmrRsps-Office Expense	48.76
	INVOICE:	WR25ES-008								
	VENDOR TOTALS		48.76	YTD INVOICED				290.26	YTD PAID	48.76
4632	LOS ANGELES CHRISTMAS LIGHT INSTALLERS INC									
	124672	01/03/25	126059	250126	73886	P	01/24/25	1003110 52240	PW018 CommEvntsProfessional Ser	35,963.80
	INVOICE:	1051								
	VENDOR TOTALS		173,273.00	YTD INVOICED				173,273.00	YTD PAID	35,963.80
89400	MARBORG INDUSTRIES									
	124665	12/31/24	126052		73887	P	01/24/25	1003110 52220	E0021 CommEvnts-Maint-General R	249.98
	INVOICE:	6356851								
	VENDOR TOTALS		4,545.37	YTD INVOICED				4,870.47	YTD PAID	249.98
89277	MC MASTER-CARR SUPPLY CO									
	124617	11/07/24	126003		73888	P	01/24/25	1001300 52220	CMO-Maintenance-General R	501.66
	INVOICE:	36155250								
	VENDOR TOTALS		741.45	YTD INVOICED				1,425.28	YTD PAID	501.66
3879	MIDWEST TAPE									
	124649	12/20/24	126036		73889	P	01/24/25	1004109 52153	LibOutreachYouth-Audio/Vi	1,088.45
	INVOICE:	506507775								
	124650	12/04/24	126037		73889	P	01/24/25	1004109 52155	LibOutreachAdult-Audio/Vi	31.54
	INVOICE:	506426327								
	124651	11/11/24	126038		73889	P	01/24/25	1004109 52155	LibOutreachAdult-Audio/Vi	74.24
	INVOICE:	506315883								
	124652	12/30/24	126039		73889	P	01/24/25	1004109 52153	LibOutreachYouth-Audio/Vi	308.93

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 506548404										
VENDOR TOTALS		5,038.43 YTD INVOICED			5,038.43 YTD PAID			1,503.16		
91947	MODESTO SANTANDER									
	124593	11/30/24	125979		73890	P	01/24/25	100 23080	GenFnd-Facility Rental De	360.00
	INVOICE: 816									
	124594	12/31/24	125980		73890	P	01/24/25	100 23080	GenFnd-Facility Rental De	180.00
	INVOICE: 821									
VENDOR TOTALS		7,653.00 YTD INVOICED			11,255.00 YTD PAID			540.00		
4346	SHELDON MONTGOMERY									
	124669	01/17/25	126056		73891	P	01/24/25	1002230 52265	ESEmrRspS-TuitionReimburs	350.00
	INVOICE: WR25AS-051									
VENDOR TOTALS		350.00 YTD INVOICED			350.00 YTD PAID			350.00		
4948	TYLER MORRIS									
	124644	01/07/25	126031		73892	P	01/24/25	1032110 52133	PDPtrOps-SafetyEquip/Sup	164.33
	INVOICE: WR25PD-0012									
VENDOR TOTALS		164.33 YTD INVOICED			164.33 YTD PAID			164.33		
196	NAPA AUTO PARTS									
	124688	11/30/24	126075		73893	P	01/24/25	1253120 52226	FleetMaint-Maint-Vehicles	2,191.64
	INVOICE: 22177056-24.11									
VENDOR TOTALS		15,591.94 YTD INVOICED			17,404.62 YTD PAID			2,191.64		
3051	NATIONAL AUTO FLEET GROUP									
	124597	12/16/24	125983	250182	73894	P	01/24/25	1007101 54540	CDPlng-Equipment-Furnitur	36,457.13
	INVOICE: T24400									
VENDOR TOTALS		108,296.88 YTD INVOICED			108,296.88 YTD PAID			36,457.13		
3920	NEW TIMES									
	124552	01/16/25	125938		73895	P	01/24/25	6029101 54520	C0240 CapEx-ImprvmntsOthThBldgs	234.00
	INVOICE: 375694									
VENDOR TOTALS		11,060.00 YTD INVOICED			11,645.00 YTD PAID			234.00		
108	NORTH COAST ENGINEERING									
	124634	12/31/24	126021	240123	73896	P	01/24/25	1019101 54520	C0059 CapProj-Improvements NonB	42,340.80
	INVOICE: 45425									
	124639	12/31/24	126026	240043	73896	P	01/24/25	1019101 54520	C0231 CapEx-ImprvmntsOthThBldgs	16,878.07
	INVOICE: 45426									
VENDOR TOTALS		457,191.95 YTD INVOICED			525,414.25 YTD PAID			59,218.87		
4768	OBSIDIAN II WEST COAST HOLDING LLC									

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	124628	12/31/24	126015		73897	P	01/24/25	1003257 52164	PWFacLibCHUtilities-Elect	1,123.11
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	1003258 52164	PWFacPSC-Utilities-Electr	1,572.36
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	6006001 52164	wtrProd-Utilities-Electri	8,984.90
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	6006002 52164	wtrTrtmnt-Utilities-Elect	3,369.34
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	6016101 52164	SewerColl-Utilities-Elect	673.87
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	6016102 52164	SwrTrtmnt-Utilities-Elect	6,514.06
	INVOICE:	90001712								
	124628	12/31/24	126015		73897	P	01/24/25	6023601 52164	Airport-Utilities-Electri	224.62
	INVOICE:	90001712								
	VENDOR TOTALS		224,930.66	YTD INVOICED				337,873.81	YTD PAID	22,462.26
1206	OMNI DESIGN, INC.									
	124640	12/31/24	126027	240245	73898	P	01/24/25	1011350 54520	c0154 CapProj-ImprOther Than b1	10,110.00
	INVOICE:	46055								
	VENDOR TOTALS		243,348.60	YTD INVOICED				365,795.55	YTD PAID	10,110.00
93183	OPEN & SHUT ENTERPRISES									
	124710	07/10/24	126098		73899	P	01/24/25	1003258 52220	PWFacPSC-General R&M	900.00
	INVOICE:	105565								
	VENDOR TOTALS		4,834.82	YTD INVOICED				6,373.60	YTD PAID	900.00
114	PACIFIC GAS & ELECTRIC									
	124685	01/09/25	126072		73850	M	01/24/25	1003261 52164	PWFacTransitUtilities-Ele	989.93
	INVOICE:	6810366175-24.12								
	124686	01/07/25	126073		73851	M	01/24/25	6006002 52164	wtrTrtmnt-Utilities-Elect	12,289.18
	INVOICE:	2088474330-24.12								
	124686	01/07/25	126073		73851	M	01/24/25	6006001 52164	wtrProd-Utilities-Electri	53,571.12
	INVOICE:	2088474330-24.12								
	124687	01/09/25	126074		73852	M	01/24/25	6016101 52164	SewerColl-Utilities-Elect	7,115.30
	INVOICE:	4747848157-24.12								
	124687	01/09/25	126074		73852	M	01/24/25	6016102 52164	SwrTrtmnt-Utilities-Elect	27,631.71
	INVOICE:	4747848157-24.12								
	VENDOR TOTALS		1,454,546.47	YTD INVOICED				1,824,112.60	YTD PAID	101,597.24
87746	PASO ROBLES PROFESSIONAL FIREFIGHTERS									
	124727	01/23/25	126116		73900	P	01/24/25	100 21121	GenFnd-Accr Ben Pay-Fire	2,190.41
	INVOICE:	01.24.25								
	VENDOR TOTALS		37,630.14	YTD INVOICED				37,630.14	YTD PAID	2,190.41
540	PASO ROBLES POLICE OFFICERS ASSOC									
	124728	01/23/25	126117		73901	P	01/24/25	100 21120	GenFnd-Accr Benef Pay-PD	2,295.00

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 01.24.25										
VENDOR TOTALS		31,265.50 YTD INVOICED			31,265.50 YTD PAID			2,295.00		
2938 PASO ROBLES ROLL-OFF INC	124674	12/12/24	126061		73902	P	01/24/25	1003110 52220 E0021	CommEvnts-Maint-General R	642.42
INVOICE: 2807483										
VENDOR TOTALS		14,723.96 YTD INVOICED			16,330.61 YTD PAID			642.42		
123 PASO ROBLES WASTE & RECYCLE	124668	01/17/25	126055		73903	P	01/24/25	1003304 52350	DrngMaint-Special Project	146.30
INVOICE: 2820283										
VENDOR TOTALS		25,094.34 YTD INVOICED			29,763.57 YTD PAID			146.30		
4027 PASO ROBLES AUTO REPAIR, INC	124691	12/30/24	126079		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25
INVOICE: 48917										
124692	12/30/24	126080		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48914										
124693	12/30/24	126081		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48912										
124694	12/23/24	126082		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48873										
124695	12/19/24	126083		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48858										
124696	12/19/24	126084		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48853										
124697	12/12/24	126085		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48800										
124698	12/16/24	126086		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48815										
124699	12/10/24	126087		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48786										
124700	12/09/24	126088		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48771										
124701	12/06/24	126089		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48752										
124702	12/06/24	126090		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48749										
124703	12/11/24	126091		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48792										
124704	12/06/24	126092		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48756										
124705	12/06/24	126093		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48754										
124706	12/05/24	126094		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48740										
124709	12/26/24	126097		73904	P	01/24/25	1253120 52241	FleetMaintOutside Svc-Veh	48.25	
INVOICE: 48881										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		916.75 YTD INVOICED			916.75 YTD PAID			820.25		
88968	PAVEMENT ENGINEERING, INC									
	124635	01/09/25	126022	250076	73905	P	01/24/25	1019101 54520	C0224 CapEx-ImprvmntsOthThBldgs	27,590.00
	INVOICE: 2501-075									
	124636	01/09/25	126023	250023	73905	P	01/24/25	1019101 54520	C0225 CapEx-ImprvmntsOthThBldgs	5,890.00
	INVOICE: 2501-080									
	124637	01/09/25	126024	250144	73905	P	01/24/25	2009101 52220	RM001 CapEx-Maint-General R&M	8,675.00
	INVOICE: 2501-077									
	124638	01/09/25	126025	250176	73905	P	01/24/25	1019101 54520	C0234 CapProj-ImprvmntsOthThBld	7,582.50
	INVOICE: 2501-078									
VENDOR TOTALS		220,522.00 YTD INVOICED			229,472.00 YTD PAID			49,737.50		
1443	PFM ASSET MANAGEMENT LLC									
	124625	12/19/24	126011		73906	P	01/24/25	1001402 52240	CtyTreas-Professional Ser	7,469.33
	INVOICE: 14561099									
VENDOR TOTALS		38,062.44 YTD INVOICED			53,219.22 YTD PAID			7,469.33		
4891	PROFESSIONAL METERS, INC.									
	124630	01/07/25	126017	250127	73907	P	01/24/25	6009101 54520	C0076 CapEx-Imprvmnt Other Than	99,082.47
	INVOICE: 241026.03									
VENDOR TOTALS		224,880.29 YTD INVOICED			224,880.29 YTD PAID			99,082.47		
2346	ROSSI & CARR ELECTRICAL INC									
	124547	06/19/24	125933		73908	P	01/24/25	1003200 52210	PWPksFacMaint-Maint-Fac R	8,606.25
	INVOICE: 24271									
	124618	06/19/24	126004		73908	P	01/24/25	1003200 52210	PWPksFacMaint-Maint-Fac R	3,568.64
	INVOICE: 24271A									
	124619	06/13/24	126005		73908	P	01/24/25	1003200 52220	PWPksFacMaintMaint-Genera	4,670.83
	INVOICE: 24242B									
VENDOR TOTALS		31,028.92 YTD INVOICED			31,028.92 YTD PAID			16,845.72		
4930	SANCON TECHNOLOGIES, INC									
	124641	01/14/25	126028	250175	73909	P	01/24/25	1019101 54520	C0059 CapProj-Improvements NonB	43,550.00
	INVOICE: 28681									
VENDOR TOTALS		43,550.00 YTD INVOICED			43,550.00 YTD PAID			43,550.00		
3810	LOCAL 620, SEIU, AFL-CIO,CLC									
	124729	01/23/25	126118		73910	P	01/24/25	100 21130	GenFnd-Accr Benef Pay-SEI	3,230.36
	INVOICE: 01.24.25									
VENDOR TOTALS		48,269.76 YTD INVOICED			48,269.76 YTD PAID			3,230.36		
735	SLO ROASTED COFFEE									
	124510	01/06/25	125896		73911	P	01/24/25	1001410 52120	ASAdmin-Office Expense	205.20

PAID INVOICES REPORT

WARRANT #:012425

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 173026										
VENDOR TOTALS		2,962.08 YTD INVOICED			3,271.20 YTD PAID			205.20		
70716	KATHRYN SMITH 104933	07/25/23	106031		73912	P	01/24/25	600 48030	wtrFnd-Utility Refunds	54.11
INVOICE: 5140										
VENDOR TOTALS		.00 YTD INVOICED			54.11 YTD PAID			54.11		
85805	ROBERT SMITH 124647	01/16/25	126034		73913	P	01/24/25	1002250 52260	ESAdmin-Travel and Traini	200.00
INVOICE: WR25ES-009										
VENDOR TOTALS		200.00 YTD INVOICED			441.50 YTD PAID			200.00		
1722	STANTEC 124642	01/14/25	126029	250028	73914	P	01/24/25	1019101 54520	C0138 CapEx-OtherImprvmnts	8,352.74
INVOICE: 2337388										
VENDOR TOTALS		136,131.97 YTD INVOICED			183,373.74 YTD PAID			8,352.74		
70662	MARIO TOBIAS 107234	10/02/23	108397		73915	P	01/24/25	600 48030	wtrFnd-Utility Refunds	60.11
INVOICE: 6374-23.09										
VENDOR TOTALS		.00 YTD INVOICED			60.11 YTD PAID			60.11		
88861	UBEO BUSINESS SERVICES 124622	01/20/25	126008		73916	P	01/24/25	1127101 52122	CDPIng-Copy-Printing	194.66
INVOICE: 4768783										
VENDOR TOTALS		13,783.58 YTD INVOICED			18,355.43 YTD PAID			194.66		
86341	UNITED WAY OF SLO COUNTY 124726	01/23/25	126115		73917	P	01/24/25	100 21210	GenFnd-Accr Benef-United	15.00
INVOICE: 01.24.25										
VENDOR TOTALS		112.50 YTD INVOICED			112.50 YTD PAID			15.00		
157	VESTIS SERVICES LLC 124595	12/31/24	125981		73918	P	01/24/25	1004311 52167	ParksAdmin-Uniform/Laundr	967.80
INVOICE: 890058518-24.12										
VENDOR TOTALS		21,664.77 YTD INVOICED			26,523.39 YTD PAID			967.80		
81931	VIBORG SAND & GRAVEL, INC 124512	01/14/25	125898		73919	P	01/24/25	6006001 52220	wtrProd-Maintenance-Gen R	298.16
INVOICE: 51763										
	124525	01/15/25	125911		73919	P	01/24/25	6006001 52220	wtrProd-Maintenance-Gen R	658.31
INVOICE: 51797										

PAID INVOICES REPORT

WARRANT #:012425

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		25,183.63 YTD INVOICED			25,778.25 YTD PAID			956.47		
4554 VINEYARD MECHANICAL SERVICES	123366	10/28/24	124733		73920	P	01/24/25	1003251 52220	PWFacCHAnnex--General R&M	2,900.00
	INVOICE: 6692									
	123389	11/13/24	124756		73920	P	01/24/25	1003251 52220	PWFacCHAnnex--General R&M	4,375.00
	INVOICE: 6789									
VENDOR TOTALS		7,786.00 YTD INVOICED			8,184.98 YTD PAID			7,275.00		
3867 VITAL RECORDS HOLDING, LLC	124653	12/31/24	126040		73921	P	01/24/25	1001560 52120	NonDept-Office Expense	26.86
	INVOICE: 4644923									
	124653	12/31/24	126040		73921	P	01/24/25	1002100 52120	PDAdmin-Office Expense	107.73
	INVOICE: 4644923									
	124653	12/31/24	126040		73921	P	01/24/25	1001410 52120	ASAdmin-Office Expense	96.46
	INVOICE: 4644923									
	124654	11/30/24	126041		73921	P	01/24/25	1001560 52120	NonDept-Office Expense	27.56
	INVOICE: 4600041									
	124654	11/30/24	126041		73921	P	01/24/25	1002100 52120	PDAdmin-Office Expense	165.52
	INVOICE: 4600041									
	124654	11/30/24	126041		73921	P	01/24/25	1001410 52120	ASAdmin-Office Expense	98.97
	INVOICE: 4600041									
VENDOR TOTALS		10,674.64 YTD INVOICED			12,626.59 YTD PAID			523.10		
4951 MEG WEBER	124682	10/10/24	126069		73922	P	01/24/25	1004105 52260	LibAdmin-Travel and Train	610.93
	INVOICE: TMA 25-106 FA									
VENDOR TOTALS		610.93 YTD INVOICED			610.93 YTD PAID			610.93		
4950 KYLE WHEELER	124646	01/07/25	126033		73923	P	01/24/25	1032110 52133	PDPtrOps-SafetyEquip/Sup	165.84
	INVOICE: WR25PD-0010									
VENDOR TOTALS		165.84 YTD INVOICED			165.84 YTD PAID			165.84		
3595 ZIONS BANK DIVISION, CORPORATE TRUST	124723	10/23/24	126111		73924	P	01/24/25	1001402 52138	CtyTreas-Bank Charges	1,750.00
	INVOICE: 12531									
	124724	10/23/24	126112		73924	P	01/24/25	1001402 52138	CtyTreas-Bank Charges	1,490.00
	INVOICE: 12530									
VENDOR TOTALS		3,240.00 YTD INVOICED			3,240.00 YTD PAID			3,240.00		
									REPORT TOTALS	758,482.34
									COUNT	AMOUNT



PAID INVOICES REPORT

WARRANT #:012425

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
TOTAL PRINTED CHECKS									71	644,463.10
TOTAL MANUAL CHECKS									4	114,019.24

\*\* END OF REPORT - Generated by Nayeli Carranza \*\*

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
87168 13 STARS MEDIA	124738	01/09/25	126127		73937	P	01/31/25	1004204 52122	LeisCls-Copy-Printing	672.50
	INVOICE: 2025-50995									
	124998	01/01/25	126389		73937	P	01/31/25	1004204 52122	LeisCls-Copy-Printing	672.50
	INVOICE: 2025CI-8553									
	124998	01/01/25	126389		73937	P	01/31/25	1004206 52146	CommEvts-Program Expense	375.00
	INVOICE: 2025CI-8553									
VENDOR TOTALS			6,092.50	YTD INVOICED				7,622.50	YTD PAID	1,720.00
1697 2G ENERGY INC	124916	01/17/25	126307		73938	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	127.29
	INVOICE: 415-082500010									
VENDOR TOTALS			8,533.54	YTD INVOICED				11,716.54	YTD PAID	127.29
902 3G CNG CORPORATION	124893	01/06/25	126282		73939	P	01/31/25	1253120 52132	FleetMaint-Fuel and Oil	102.20
	INVOICE: 1744									
VENDOR TOTALS			1,126.37	YTD INVOICED				1,423.39	YTD PAID	102.20
3824 M. ROSE INTERNATIONAL, LLC	124812	01/03/25	126201		73940	P	01/31/25	3085002F 52220	Maintenance-General R&M	3,200.00
	INVOICE: 3964									
VENDOR TOTALS			24,500.00	YTD INVOICED				24,500.00	YTD PAID	3,200.00
3472 AT&T	124936	01/11/25	126327		73933	M	01/31/25	1122100 52128	PAdmin-Data Communicatio	96.30
	INVOICE: 134744539-25.01									
	124938	01/15/25	126329		73935	M	01/31/25	1123601 52128	Airport-Data Communicatio	74.90
	INVOICE: 336841963-25.01									
VENDOR TOTALS			2,956.26	YTD INVOICED				2,956.26	YTD PAID	171.20
4928 ACCESS 24 COMMUNICATIONS, INC	124955	01/15/25	126346	250161	73941	P	01/31/25	1007101 52240	CDPlng-Professional Servi	224.25
	INVOICE: 250100099									
VENDOR TOTALS			736.30	YTD INVOICED				736.30	YTD PAID	224.25
19653 CHERI ADAMS	124737	01/01/25	126126		73942	P	01/31/25	404 14010	PostEmpBen-DueFrmOthr Age	500.00
	INVOICE: 25.01									
VENDOR TOTALS			3,500.00	YTD INVOICED				3,500.00	YTD PAID	500.00
91768 ADVANTAGE TECHNICAL SERVICES, INC	124969	01/06/25	126360	250179	73943	P	01/31/25	6006001 52240	wtrProd-Professional serv	9,364.92
	INVOICE: 10219									

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		9,364.92 YTD INVOICED		9,364.92 YTD PAID		9,364.92				
2486	AECOM TECHNICAL SERVICES, INC.									
	124956	01/24/25	126347	170109	73944	P	01/31/25	1019101 54520	C0084 CapEx-Imprvmt Other Than	819.08
	INVOICE: 2000973091									
VENDOR TOTALS		17,497.25 YTD INVOICED		17,497.25 YTD PAID		819.08				
1421	AIRFLOW FILTER SERVICE, INC									
	124885	12/04/24	126274		73945	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	985.03
	INVOICE: 76663									
	124887	11/21/24	126276		73945	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	32.90
	INVOICE: 76523									
	124891	12/05/24	126280		73945	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	350.13
	INVOICE: 76685									
VENDOR TOTALS		3,061.61 YTD INVOICED		3,701.75 YTD PAID		1,368.06				
251	ALEXANDER'S CONTRACT SERVICES, INC.									
	125005	01/21/25	126396	250005	73946	P	01/31/25	6001501 52240	UBWtr-Professional Servic	5,920.54
	INVOICE: 202501210007									
	125005	01/21/25	126396	250005	73946	P	01/31/25	6011502 52240	UBSewer-Professional serv	5,920.54
	INVOICE: 202501210007									
VENDOR TOTALS		95,333.96 YTD INVOICED		109,246.24 YTD PAID		11,841.08				
91838	ALL SIGNS & GRAPHICS, INC									
	124844	01/08/25	126233		73947	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	120.24
	INVOICE: 6324									
VENDOR TOTALS		5,284.86 YTD INVOICED		5,480.61 YTD PAID		120.24				
86049	RICHARD ALMENDAREZ									
	124943	01/15/25	126334		73948	P	01/31/25	6016102 52263	SwrTrtmnt-Boot&Tool Allow	233.15
	INVOICE: WR25PWD-073									
VENDOR TOTALS		367.90 YTD INVOICED		367.90 YTD PAID		233.15				
87672	ALTHOUSE & MEADE, INC.									
	124896	01/10/25	126285	250053	73949	P	01/31/25	6016101 52240	sewerColl-Professional Sv	504.11
	INVOICE: 15751									
VENDOR TOTALS		57,324.77 YTD INVOICED		72,550.47 YTD PAID		504.11				
3610	ATLANTIC RADIO TELEPHONE, INC									
	124755	12/18/24	126144		73950	P	01/31/25	1002230 52123	ESEmrRsps-Dues-Subscripti	144.75
	INVOICE: 3273387									
	124756	11/22/24	126145		73950	P	01/31/25	1002230 52123	ESEmrRsps-Dues-Subscripti	144.75
	INVOICE: 3270922									

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		723.75 YTD INVOICED			868.50 YTD PAID			289.50		
15 BAKER & TAYLOR, INC										
124961		11/13/24	126352		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	147.43
INVOICE:			2038668689							
124962		01/02/25	126353		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	169.20
INVOICE:			2038768224							
124971		11/13/24	126362		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	21.75
INVOICE:			2038668688							
124972		11/13/24	126363		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	61.15
INVOICE:			2038668687							
124973		09/26/24	126364		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	17.72
INVOICE:			2038555599							
124974		01/02/25	126365		73951	P	01/31/25	1004103 52154	LibAdultsvcs-Adult-Books	21.76
INVOICE:			2038768223							
VENDOR TOTALS		18,472.71 YTD INVOICED			26,237.98 YTD PAID			439.01		
94014 BATTERY SYSTEMS										
124760		01/16/25	126149		73952	P	01/31/25	6006002 52220	wtrTrtmnt-Maint-General R	135.85
INVOICE:			29022501161044							
VENDOR TOTALS		983.64 YTD INVOICED			983.64 YTD PAID			135.85		
968 BENEFIT COORDINATORS CORPORATION										
124940		01/28/25	126331		73954	P	01/31/25	100 21070	GenFnd-Accr Benef Pay-Den	19,490.70
INVOICE:			B0HQQT							
124940		01/28/25	126331		73954	P	01/31/25	404 14010	PostEmpBen-DueFrmOthr Age	1,845.85
INVOICE:			B0HQQT							
124940		01/28/25	126331		73954	P	01/31/25	100 21080	GenFnd-Accr Benef Pay-Vis	5,396.20
INVOICE:			B0HQQT							
124940		01/28/25	126331		73954	P	01/31/25	100 21062	GenFnd-Accruals-COBRA	185.75
INVOICE:			B0HQQT							
124941		01/28/25	126332		73953	P	01/31/25	100 21090	GenFnd-Accr Benef Pay-Lif	3,496.39
INVOICE:			15966							
124941		01/28/25	126332		73953	P	01/31/25	100 21190	GenFnd-Accr Benef-LTD	4,168.11
INVOICE:			15966							
124941		01/28/25	126332		73953	P	01/31/25	100 21140	GenFnd-HSA-HOB Voluntary	819.41
INVOICE:			15966							
VENDOR TOTALS		282,047.94 YTD INVOICED			282,047.94 YTD PAID			35,402.41		
93819 BIG BRAND TIRE & SERVICE										
124841		01/02/25	126230		73955	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	85.00
INVOICE:			1011-5836960							
124842		01/03/25	126231		73955	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	85.00
INVOICE:			1011-5840254							
VENDOR TOTALS		21,074.30 YTD INVOICED			21,074.30 YTD PAID			170.00		

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
502 BIG CREEK LUMBER	122766	10/15/24	124112		73956	P	01/31/25	1003251 52220	PWFacCHAnnex--General R&M	5.81
	INVOICE: 2279927									
	122785	11/13/24	124131		73956	P	01/31/25	6016101 52220	SewerColl-Maint-General R	25.10
	INVOICE: 2302311									
VENDOR TOTALS			2,489.26	YTD INVOICED				2,703.81	YTD PAID	30.91
191 BLAKE'S, INC	124775	01/14/25	126164		73957	P	01/31/25	6023601 52220	Airport-Maintenance-Gen R	5.42
	INVOICE: 1643254									
VENDOR TOTALS			7,971.28	YTD INVOICED				9,860.11	YTD PAID	5.42
4262 THE BLUEPRINTER	124859	01/31/25	126248		73958	P	01/31/25	1003100 52122	PWEngCapEx-Copy-Printing	83.04
	INVOICE: 125-004									
	124860	01/31/25	126249		73958	P	01/31/25	1019101 54520	C0174 CapProj-ImpOthThan Buildi	4.00
	INVOICE: 125-001-B									
	124861	01/31/25	126250		73958	P	01/31/25	1019101 54520	C0174 CapProj-ImpOthThan Buildi	89.72
	INVOICE: 125-001-A									
	124862	01/31/25	126251		73958	P	01/31/25	1019101 54520	C0174 CapProj-ImpOthThan Buildi	97.31
	INVOICE: 125-006									
	124863	01/31/25	126252		73958	P	01/31/25	6019101 54520	C0223 CapEx-ImprvmntsOthThBldgs	87.00
	INVOICE: 125-005									
	124980	01/31/25	126371		73958	P	01/31/25	1019101 54520	X0006 CapEx-Imprvmnt Other Than	12.00
	INVOICE: 125-009									
	124981	01/31/25	126372		73958	P	01/31/25	1019101 54520	C0201 CapProj-ImprvmntsOthThBld	4.00
	INVOICE: 125-008-B									
	124982	01/31/25	126373		73958	P	01/31/25	1019101 54520	C0201 CapProj-ImprvmntsOthThBld	471.21
	INVOICE: 125-008-A									
	124983	01/31/25	126374		73958	P	01/31/25	1014304 54520	C0194 CapEx-ImprvmntOthThBldgs	190.31
	INVOICE: 125-007									
VENDOR TOTALS			13,058.63	YTD INVOICED				14,938.13	YTD PAID	1,038.59
84816 BOUND TREE MEDICAL, LLC	124745	01/07/25	126134		73959	P	01/31/25	1002230 52264	ESEmrRsps-ES-EMS Supplies	415.24
	INVOICE: 85614900									
VENDOR TOTALS			18,533.22	YTD INVOICED				19,323.39	YTD PAID	415.24
2029 BRENDLER JANITORIAL SERVICE	124845	01/02/25	126234		73960	P	01/31/25	1003200 52243	PWPksFacMainCustodial Ser	860.00
	INVOICE: 4934									
	124846	01/02/25	126235		73960	P	01/31/25	1003266 52220	PWFacMaintCentPKGeneral R	900.00
	INVOICE: 4936									
	124886	12/02/24	126275		73960	P	01/31/25	1003200 52215	PWPksFaMaint-PW Service A	635.00
	INVOICE: 4902									

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		91,297.50 YTD INVOICED			104,667.50 YTD PAID			2,395.00		
1750 BREZDEN PEST CONTROL INC	124996	01/16/25	126387		73961	P	01/31/25	6016102 52215	SwrTrtmnt-Maint PW Serv A	239.00
	INVOICE: 543509									
VENDOR TOTALS		1,673.00 YTD INVOICED			1,673.00 YTD PAID			239.00		
94470 BURT INDUSTRIAL SUPPLY	124759	01/02/25	126148		73962	P	01/31/25	6006001 52120	WtrProd-Office Expense	71.78
	INVOICE: 154341									
	124791	12/09/24	126180		73962	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	271.85
	INVOICE: 153416									
	124792	12/20/24	126181		73962	P	01/31/25	1003302 52133	StTrees-SafetyEquipSuppli	23.57
	INVOICE: 154044									
	124793	12/02/24	126182		73962	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	9.52
	INVOICE: 153097									
	124794	12/09/24	126183		73962	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	271.85
	INVOICE: 153415									
	124992	01/16/25	126383		73962	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	58.59
	INVOICE: 155111									
	124993	01/15/25	126384		73962	P	01/31/25	6016101 52120	SewerColl-Office Expense	42.14
	INVOICE: 155026									
	124994	01/15/25	126385		73962	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	48.55
	INVOICE: 155024									
	124995	01/14/25	126386		73962	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	135.22
	INVOICE: 154965									
VENDOR TOTALS		35,150.33 YTD INVOICED			39,977.12 YTD PAID			933.07		
654 CALIF STATE DEPT OF TRANSPORTATION	124780	12/09/24	126169		73963	P	01/31/25	6023601 53410	Airport-Interest Retireme	11,971.58
	INVOICE: 3462									
	124780	12/09/24	126169		73963	P	01/31/25	602 25040	AirportFnd-Loan Contracts	37,493.00
	INVOICE: 3462									
VENDOR TOTALS		49,464.58 YTD INVOICED			49,464.58 YTD PAID			49,464.58		
3108 CAHOOTS CATERING	124895	01/16/25	126284		73964	P	01/31/25	1004000 52260	CommSvcsAdmin-TravelTrain	424.13
	INVOICE: 25196									
VENDOR TOTALS		2,299.74 YTD INVOICED			2,299.74 YTD PAID			424.13		
4955 CAL SEEDLING COMPANY	125010	01/27/25	126402		73965	P	01/31/25	1004307 52220	BarneyPark-Maintenance-Ge	150.00
	INVOICE: 98950									
VENDOR TOTALS		150.00 YTD INVOICED			150.00 YTD PAID			150.00		

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TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3796 CANNON CORPORATION	124866	11/20/24	126255	240044	73966	P	01/31/25	6019101 54520	C0229 CapEx-ImprvmntsOthTh Bldg	8,378.00
	INVOICE: 90331									
	124919	01/16/25	126310	220314	73966	P	01/31/25	1011350 54520	C0154 CapProj-ImprOther Than bl	5,010.65
	INVOICE: 90847									
	124920	01/16/25	126311	240044	73966	P	01/31/25	6019101 54520	C0229 CapEx-ImprvmntsOthTh Bldg	16,284.25
	INVOICE: 90851									
	124952	01/08/25	126343		73966	P	01/31/25	406 23040	CustDep-Customer Deposits	1,015.50
	INVOICE: 90667									
	124979	11/06/24	126370		73966	P	01/31/25	406 23040	CustDep-Customer Deposits	902.00
	INVOICE: 90095									
VENDOR TOTALS			295,305.57	YTD INVOICED				332,536.42	YTD PAID	31,590.40
4401 CHARTER COMMUNICATIONS	124934	01/01/25	126325		73931	M	01/31/25	1121350 52128	IT-Data Communications	1,200.00
	INVOICE: 170600101010125									
	124935	01/01/25	126326		73932	M	01/31/25	1121350 52128	IT-Data Communications	1,744.68
	INVOICE: 244873601010125									
VENDOR TOTALS			22,293.50	YTD INVOICED				22,413.48	YTD PAID	2,944.68
85255 JOSEPH A. CHOUINARD, P.E.	125003	01/03/25	126394		73967	P	01/31/25	1007102 52240	CDEng-Professional Servic	11,130.00
	INVOICE: 2541									
VENDOR TOTALS			58,772.50	YTD INVOICED				64,127.50	YTD PAID	11,130.00
3377 CINTAS	124869	01/17/25	126258		73968	P	01/31/25	6006001 52167	wtrProd-Uniform/Laundry	219.57
	INVOICE: 4218258173									
	124869	01/17/25	126258		73968	P	01/31/25	6006001 52151	wtrProd-Janitorial Suppli	50.57
	INVOICE: 4218258173									
	124870	01/17/25	126259		73968	P	01/31/25	6006002 52167	wtrTrtmnt-Uniform/Laundry	39.02
	INVOICE: 4218257973									
	124870	01/17/25	126259		73968	P	01/31/25	6006002 52151	wtrTrtmnt-Janitorial Supp	54.17
	INVOICE: 4218257973									
	124871	01/16/25	126260		73968	P	01/31/25	6016101 52167	SewerColl-Uniform/Laundry	123.85
	INVOICE: 4218135995									
	124871	01/16/25	126260		73968	P	01/31/25	6016102 52167	SwrTrtmnt-Uniform/Laundry	135.46
	INVOICE: 4218135995									
	124918	01/23/25	126309		73968	P	01/31/25	6016101 52167	SewerColl-Uniform/Laundry	123.85
	INVOICE: 4218867133									
	124918	01/23/25	126309		73968	P	01/31/25	6016102 52167	SwrTrtmnt-Uniform/Laundry	156.21
	INVOICE: 4218867133									
VENDOR TOTALS			24,108.83	YTD INVOICED				25,656.71	YTD PAID	902.70
87598 CINTAS FIRST AID & SAFETY	124867	11/22/24	126256		73969	P	01/31/25	1003258 52120	PWFacPSC-Office Expense	620.89
	INVOICE: 8407132908									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		10,463.20 YTD INVOICED			12,259.60 YTD PAID			620.89		
1298	CLINICAL LABORATORY OF									
	124762	01/06/25	126151		73970	P	01/31/25	6006001 52273	WtrProd-Lab Fees	1,155.00
	INVOICE:	2500042-PAS01								
	124763	01/21/25	126152		73970	P	01/31/25	6006002 52273	WtrTrtmnt-Lab Fees	15.00
	INVOICE:	1011244								
	124763	01/21/25	126152		73970	P	01/31/25	6006001 52273	WtrProd-Lab Fees	1,110.00
	INVOICE:	1011244								
VENDOR TOTALS		16,435.00 YTD INVOICED			25,082.00 YTD PAID			2,280.00		
2729	COAST COUNTIES TRUCK & EQUIPMENT CO.									
	124816	12/23/24	126205		73971	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	151.50
	INVOICE:	04495689P								
	124826	12/20/24	126215		73971	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	251.81
	INVOICE:	04495600P								
	124827	12/23/24	126216		73971	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	-251.81
	INVOICE:	04495671P								
VENDOR TOTALS		5,097.36 YTD INVOICED			5,177.16 YTD PAID			151.50		
88709	COASTAL TRACTOR									
	124892	12/24/24	126281		73972	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	64.21
	INVOICE:	IP18734								
VENDOR TOTALS		64.21 YTD INVOICED			7,932.27 YTD PAID			64.21		
92491	COFFMAN ASSOCIATES INC									
	124897	12/31/24	126286	250034	73973	P	01/31/25	6029101 54520 C0235	CapEx-ImprvmntsOthThBldgs	9,928.00
	INVOICE:	24MP11-6								
VENDOR TOTALS		63,720.75 YTD INVOICED			72,880.75 YTD PAID			9,928.00		
3454	COLANTUONO, HIGHSMITH & WHATLEY, PC									
	124950	01/04/25	126341		73974	P	01/31/25	406 23046	CustDep-Planning Proj Dep	420.00
	INVOICE:	63450								
	124951	01/04/25	126342		73974	P	01/31/25	406 23046	CustDep-Planning Proj Dep	280.00
	INVOICE:	63449								
VENDOR TOTALS		9,520.00 YTD INVOICED			9,730.00 YTD PAID			700.00		
216	CONSOLIDATED ELECTRICAL DISTR., INC									
	124796	12/04/24	126185		73975	P	01/31/25	1003260 52220	PWFacVetCtrGeneral R&M	81.43
	INVOICE:	5870-1016517								
	124797	12/04/24	126186		73975	P	01/31/25	1003259 52220	PWFacSenCtr-General R&M	11.03
	INVOICE:	5870-1016496								
	124798	12/04/24	126187		73975	P	01/31/25	1003200 52220	PWPksFacMaintMaint-Genera	202.60
	INVOICE:	5870-1016469								
	124799	12/04/24	126188		73975	P	01/31/25	1003257 52220	PWFacLibCHGeneral R&M	187.66



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 5870-1016459									
	124876	10/22/24	126265		73975	P	01/31/25	1003257 52220	PWFacLibCHGeneral R&M	254.15
	INVOICE: 5870-1015788									
	<b>VENDOR TOTALS</b>			<b>4,636.58</b>	<b>YTD INVOICED</b>			<b>5,292.58</b>	<b>YTD PAID</b>	<b>736.87</b>
3147	CORE & MAIN LP									
	124928	01/13/25	126319		73976	P	01/31/25	6006001 52220	WtrProd-Maintenance-Gen R	1,359.90
	INVOICE: W267871									
	124929	01/13/25	126320		73976	P	01/31/25	6006001 52220	WtrProd-Maintenance-Gen R	1,351.11
	INVOICE: W267836									
	<b>VENDOR TOTALS</b>			<b>64,417.20</b>	<b>YTD INVOICED</b>			<b>71,871.08</b>	<b>YTD PAID</b>	<b>2,711.01</b>
4284	CSC OF PASO ROBLES									
	124824	10/18/24	126213		73977	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	31.40
	INVOICE: 001038543									
	124825	11/15/24	126214		73977	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	84.14
	INVOICE: 001044303									
	<b>VENDOR TOTALS</b>			<b>1,005.75</b>	<b>YTD INVOICED</b>			<b>1,005.75</b>	<b>YTD PAID</b>	<b>115.54</b>
93829	JOHN ODUM									
	124740	01/22/25	126129		73978	P	01/31/25	1001420 52137	HR-Staff Recruitment	2,050.00
	INVOICE: 2129									
	<b>VENDOR TOTALS</b>			<b>26,400.00</b>	<b>YTD INVOICED</b>			<b>26,400.00</b>	<b>YTD PAID</b>	<b>2,050.00</b>
571	CULLIGAN WATER SERVICE									
	124888	12/31/24	126277		73979	P	01/31/25	1003250 52120	Facilities-Office Expense	74.72
	INVOICE: 118166									
	<b>VENDOR TOTALS</b>			<b>2,992.43</b>	<b>YTD INVOICED</b>			<b>3,611.65</b>	<b>YTD PAID</b>	<b>74.72</b>
88346	DAVIS WATER CONDITIONING									
	124839	12/01/24	126228		73980	P	01/31/25	1003257 52215	PWFacLibCHPW Service Agrm	180.00
	INVOICE: 20247									
	124840	01/01/25	126229		73980	P	01/31/25	1003258 52120	PWFacPSC-Office Expense	180.00
	INVOICE: 20408									
	<b>VENDOR TOTALS</b>			<b>3,040.00</b>	<b>YTD INVOICED</b>			<b>4,240.00</b>	<b>YTD PAID</b>	<b>360.00</b>
92136	DRIVE CUSTOMS									
	124925	12/03/24	126316	250102	73981	P	01/31/25	1252250 54540	ESAdmin-Equipment-Furnitu	46,444.95
	INVOICE: 8112									
	<b>VENDOR TOTALS</b>			<b>47,140.95</b>	<b>YTD INVOICED</b>			<b>47,140.95</b>	<b>YTD PAID</b>	<b>46,444.95</b>
2978	EAGLE DOOR & HARDWARE									
	124831	12/09/24	126220		73982	P	01/31/25	1003257 52210	PWFacLibCHFacilities R&M	716.12
	INVOICE: 24-5773									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		3,603.67 YTD INVOICED			5,099.40 YTD PAID			716.12		
3169 EARTH SHINE	124904	01/21/25	126293	250010	73983	P	01/31/25	1003304 52240	DrngMaint-Professional Sv	2,335.00
		INVOICE: 24031								
VENDOR TOTALS		21,265.00 YTD INVOICED			26,475.00 YTD PAID			2,335.00		
92938 ELITE MAINTENANCE & TREE SERVICE	124803	12/01/24	126192		73984	P	01/31/25	1003265 52220	PW2ndWW-Maint-General R&M	1,300.00
		INVOICE: 09202276								
124804	12/01/24	126193		73984	P	01/31/25	6023601 52220	Airport-Maintenance-Gen R	2,175.00	
		INVOICE: 09202277								
124847	12/31/24	126236		73984	P	01/31/25	3085036A 52220	Maintenance-General R&M	384.00	
		INVOICE: 09202474								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036A 52205	Maintenance-Annual Contra	1,102.07	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036B 52205	Maintenance-Annual Contra	2,743.94	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036C 52205	Maintenance-Annual Contra	1,314.27	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036D 52205	Maintenance-Annual Contra	1,300.90	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036E 52205	Maintenance-Annual Contra	1,249.39	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036F 52205	Maintenance-Annual Contra	1,497.60	
		INVOICE: 09202275								
124902	12/01/24	126291	250050	73984	P	01/31/25	3085036G 52205	Maintenance-Annual Contra	1,091.81	
		INVOICE: 09202275								
124903	12/01/24	126292	250051	73984	P	01/31/25	3085052 52205	Maintenance-Annual Contra	3,817.80	
		INVOICE: 09202274								
124903	12/01/24	126292	250051	73984	P	01/31/25	3085072A 52205	Maintenance-Annual Contra	3,505.89	
		INVOICE: 09202274								
124903	12/01/24	126292	250051	73984	P	01/31/25	3085072B 52205	Maintenance-Annual Contra	3,894.64	
		INVOICE: 09202274								
124903	12/01/24	126292	250051	73984	P	01/31/25	3085072C 52205	Maintenance-Annual Contra	3,479.95	
		INVOICE: 09202274								
124903	12/01/24	126292	250051	73984	P	01/31/25	3085072D 52205	Maintenance-Annual Contra	3,246.70	
		INVOICE: 09202274								
VENDOR TOTALS		199,013.76 YTD INVOICED			230,008.72 YTD PAID			32,103.96		
93475 RODNEY R KIRBY	124986	01/23/25	126377		73985	P	01/31/25	6029101 54520 C0237	CapEx-ImprvmntsOthThBldgs	7,244.25
		INVOICE: 497								
VENDOR TOTALS		7,244.25 YTD INVOICED			7,244.25 YTD PAID			7,244.25		
1356 EVANTEC CORPORATION	124917	01/17/25	126308		73986	P	01/31/25	6016102 52140	SwrTrtmnt-Laboratory Supp	1,470.50

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 202500047										
VENDOR TOTALS		4,193.82 YTD INVOICED			4,193.82 YTD PAID			1,470.50		
85253	FAILSAFE TESTING, LLC									
	124751	12/18/24	126140		73987	P	01/31/25	1002230 52110	ESEmrRsps-Safety Supplies	2,120.00
INVOICE: 13925										
VENDOR TOTALS		2,120.00 YTD INVOICED			2,120.00 YTD PAID			2,120.00		
173	FARM SUPPLY CO									
	124764	01/21/25	126153		73988	P	01/31/25	6006002 52220	WtrTrtmnt-Maint-General R	46.10
INVOICE: 288931										
	124765	01/21/25	126154		73988	P	01/31/25	6006002 52220	WtrTrtmnt-Maint-General R	44.15
INVOICE: 288961										
	124829	12/23/24	126218		73988	P	01/31/25	1003110 52220	CommEvnts-Maint-General R	114.73
INVOICE: 287722										
VENDOR TOTALS		4,213.78 YTD INVOICED			4,691.38 YTD PAID			204.98		
85364	FERGUSON ENTERPRISES INC #1350									
	124770	01/10/25	126159		73989	P	01/31/25	6016101 52220	SewerColl-Maint-General R	740.47
INVOICE: 5692045										
	124784	11/19/24	126173		73989	P	01/31/25	1003266 52220	PWFacMaintCentPKGeneral R	36.20
INVOICE: 5589012										
	124785	12/04/24	126174		73989	P	01/31/25	1003266 52220	PWFacMaintCentPKGeneral R	199.10
INVOICE: 5625165										
	124988	01/15/25	126379		73989	P	01/31/25	6016101 52220	SewerColl-Maint-General R	278.40
INVOICE: 5692045-1										
VENDOR TOTALS		11,174.13 YTD INVOICED			12,889.44 YTD PAID			1,254.17		
3055	FGL ENVIRONMENTAL									
	124997	01/21/25	126388		73990	P	01/31/25	6016102 52273	SwrTrtmnt-Lab Fees	331.00
INVOICE: 580076A										
VENDOR TOTALS		20,149.00 YTD INVOICED			22,999.00 YTD PAID			331.00		
4674	VICTOR GARCIA									
	124853	11/19/24	126242		73991	P	01/31/25	1002110 52260	PDPtrlOps-Travel and Trai	129.00
INVOICE: TMA 25-125										
VENDOR TOTALS		129.00 YTD INVOICED			129.00 YTD PAID			129.00		
149	THE GAS COMPANY									
	124937	01/23/25	126328		73934	M	01/31/25	1001410 52161	ASAdmin-Utilities-Gas	789.95
INVOICE: 25.01										
	124937	01/23/25	126328		73934	M	01/31/25	6023601 52161	Airport-Utilities-Gas	295.34
INVOICE: 25.01										
	124937	01/23/25	126328		73934	M	01/31/25	1003257 52161	PWFacLibCHUtilities-Gas	1,872.23
INVOICE: 25.01										

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124937	01/23/25	126328		73934	M	01/31/25	1253120 52161	FleetMaint-Utilities-Gas	571.79
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1004306 52161	NeighbPrks-Utilities-Gas	285.89
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003257 52161	PWFacLibCHUtilities-Gas	285.89
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003255 52161	PWFacMuniPool-Utilities-G	2,976.95
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003258 52161	PWFacPSC-Utilities-Gas	2,269.89
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003300 52161	StMaint-Utilities-Gas	196.46
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003302 52161	StTrees-Utilities-Gas	98.23
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003304 52161	DrngMaint-Utilities-Gas	98.23
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	1003261 52161	PWFacTransit-Utilities-Ga	261.63
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	6006001 52161	wtrProd-Utilities-Gas	412.15
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	6016102 52161	SwrTrtmnt-Utilities-Gas	6,200.36
	INVOICE:	25.01								
	124937	01/23/25	126328		73934	M	01/31/25	6016101 52161	SewerColl-Utilities-Gas	78.88
	INVOICE:	25.01								
	VENDOR TOTALS		68,275.64	YTD INVOICED				69,810.76	YTD PAID	16,693.87
240	GRAINGER INC									
	124806	10/04/24	126195		73992	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	374.54
	INVOICE:	9271404791								
	124880	10/04/24	126269		73992	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	550.05
	INVOICE:	9271404783								
	124881	10/09/24	126270		73992	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	898.10
	INVOICE:	9275143221								
	124882	10/09/24	126271		73992	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	900.05
	INVOICE:	9275143213								
	124883	10/04/24	126272		73992	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	362.92
	INVOICE:	9271404809								
	VENDOR TOTALS		4,534.11	YTD INVOICED				5,180.23	YTD PAID	3,085.66
4399	HAAKER EQUIPMENT CO									
	124926	01/16/25	126317		73993	P	01/31/25	6006001 52226	wtrProd-Maintenance-Vehic	162.07
	INVOICE:	C5A2PX								
	124927	01/16/25	126318		73993	P	01/31/25	6006001 52226	wtrProd-Maintenance-Vehic	2,570.47
	INVOICE:	C5A2PY								
	124989	01/08/25	126380		73993	P	01/31/25	6016101 52120	SewerColl-Office Expense	1,129.14
	INVOICE:	W5A0SF								
	VENDOR TOTALS		285,375.15	YTD INVOICED				286,302.94	YTD PAID	3,861.68

PAID INVOICES REPORT

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3941 HDL COREN & CONE	125004	01/28/25	126395		73994	P	01/31/25	1001401 52240	AcctgFinan-Professional S	3,013.52
	INVOICE: SIN046983									
VENDOR TOTALS			9,735.56	YTD INVOICED				9,735.56	YTD PAID	3,013.52
4941 HENRY SCHEIN, INC.	124850	12/31/24	126239		73995	P	01/31/25	1002230 52264	ESEmrRspS-ES-EMS Supplies	172.68
	INVOICE: 30254959									
	124851	01/02/25	126240		73995	P	01/31/25	1002230 52264	ESEmrRspS-ES-EMS Supplies	172.68
	INVOICE: 30309714									
	124852	12/20/24	126241		73995	P	01/31/25	1002230 52264	ESEmrRspS-ES-EMS Supplies	427.23
	INVOICE: 29778452									
	124864	12/23/24	126253		73995	P	01/31/25	1002230 52264	ESEmrRspS-ES-EMS Supplies	280.26
	INVOICE: 29799794									
VENDOR TOTALS			1,052.85	YTD INVOICED				1,052.85	YTD PAID	1,052.85
4261 IANNETTA FAMILY TRUST	124913	01/28/25	126302	250002	73996	P	01/31/25	1003250 52145	PWFacMaintRents&Leases-St	13,000.00
	INVOICE: 250002-25.02									
VENDOR TOTALS			119,049.10	YTD INVOICED				119,049.10	YTD PAID	13,000.00
4467 MANUEL IBARRA	124878	01/21/25	126267		73997	P	01/31/25	1004311 52263	ParksAdmin-Boot & Tool Al	212.05
	INVOICE: WR25CSPT-0002									
VENDOR TOTALS			212.05	YTD INVOICED				212.05	YTD PAID	212.05
54 J. B. DEWAR, INC	124906	12/31/24	126295	250030	73998	P	01/31/25	1253120 52132	FleetMaint-Fuel and Oil	15,045.00
	INVOICE: 374505									
	124963	11/22/24	126354		73998	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	81.30
	INVOICE: 368860									
	124964	11/22/24	126355		73998	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	134.07
	INVOICE: 368859									
	124965	01/15/25	126356		73998	P	01/31/25	6016102 52132	SwrTrtmnt-Fuel and Oil	124.16
	INVOICE: 376712									
	124966	01/15/25	126357		73998	P	01/31/25	6016102 52132	SwrTrtmnt-Fuel and Oil	1,276.77
	INVOICE: 376567									
	124967	12/18/24	126358		73998	P	01/31/25	1253120 52132	FleetMaint-Fuel and Oil	-945.98
	INVOICE: 22342 CM									
VENDOR TOTALS			222,308.90	YTD INVOICED				224,495.22	YTD PAID	15,715.32
2207 KD JANNI LANDSCAPING, INC	124901	12/29/24	126290	250157	73999	P	01/31/25	3085005 52205	Maintenance-Annual Contra	311.19
	INVOICE: 75592									
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085007 52205	Maintenance-Annual Contra	393.01
	INVOICE: 75592									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085008 52205	Maintenance-Annual Contra	18.85
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085009 52205	Maintenance-Annual Contra	139.57
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085013 52205	Maintenance-Annual Contra	533.53
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085016 52205	Maintenance-Annual Contra	93.37
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085021 52205	Maintenance-Annual Contra	829.90
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085022 52205	Maintenance-Annual Contra	1,177.03
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085027 52205	Maintenance-Annual Contra	125.29
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085032 52205	Maintenance-Annual Contra	148.87
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085033 52205	Maintenance-Annual Contra	12.07
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085037 52205	Maintenance-Annual Contra	241.41
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085038 52205	Maintenance-Annual Contra	148.87
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085039 52205	Maintenance-Annual Contra	148.87
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085040 52205	Maintenance-Annual Contra	12.07
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085043 52205	Maintenance-Annual Contra	11.80
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085044 52205	Maintenance-Annual Contra	339.08
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085045A 52205	Maintenance-Annual Contra	1,204.95
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085045B 52205	Maintenance-Annual Contra	1,504.20
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085045C 52205	Maintenance-Annual Contra	913.69
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085045D 52205	Maintenance-Annual Contra	1,233.68
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085045E 52205	Maintenance-Annual Contra	393.01
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085046 52205	Maintenance-Annual Contra	646.37
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085048 52205	Maintenance-Annual Contra	148.87
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085049 52205	Maintenance-Annual Contra	1,997.16
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085050 52205	Maintenance-Annual Contra	10.30
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085057 52205	Maintenance-Annual Contra	490.87
	INVOICE:	75592								
	124901	12/29/24	126290	250157	73999	P	01/31/25	3085059 52205	Maintenance-Annual Contra	486.52

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INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085063 52205	Maintenance-Annual Contra	973.54
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085064 52205	Maintenance-Annual Contra	201.18
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085067 52205	Maintenance-Annual Contra	704.12
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085068 52205	Maintenance-Annual Contra	712.57
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085073 52205	Maintenance-Annual Contra	400.59
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085074 52205	Maintenance-Annual Contra	243.26
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085075 52205	Maintenance-Annual Contra	299.75
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085076A 52205	Maintenance-Annual Contra	498.92
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085076B 52205	Maintenance-Annual Contra	245.44
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085081 52205	Maintenance-Annual Contra	246.70
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085086 52205	Maintenance-Annual Contra	570.96
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085088 52205	Maintenance-Annual Contra	883.59
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085098 52205	Maintenance-Annual Contra	1,086.06
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085101 52205	Maintenance-Annual Contra	398.99
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085102 52205	Maintenance-Annual Contra	142.51
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085103 52205	Maintenance-Annual Contra	467.54
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085106 52205	Maintenance-Annual Contra	727.32
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085110 52205	Maintenance-Annual Contra	397.08
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085116 52205	Maintenance-Annual Contra	245.44
INVOICE:	75592									
124901	12/29/24	126290	250157		73999	P	01/31/25	3085117 52205	Maintenance-Annual Contra	245.44
INVOICE:	75592									
124911	12/29/24	126300	250087		73999	P	01/31/25	3085001 52205	Maintenance-Annual Contra	366.16
INVOICE:	75590									
124911	12/29/24	126300	250087		73999	P	01/31/25	3085004 52205	Maintenance-Annual Contra	254.97
INVOICE:	75590									
124911	12/29/24	126300	250087		73999	P	01/31/25	3085006 52205	Maintenance-Annual Contra	98.62
INVOICE:	75590									
124911	12/29/24	126300	250087		73999	P	01/31/25	3085018 52205	Maintenance-Annual Contra	450.01
INVOICE:	75590									
124911	12/29/24	126300	250087		73999	P	01/31/25	3085019 52205	Maintenance-Annual Contra	314.36
INVOICE:	75590									



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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085047 52205	Maintenance-Annual Contra	1,115.57
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085051 52205	Maintenance-Annual Contra	533.41
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085055 52205	Maintenance-Annual Contra	127.03
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085056 52205	Maintenance-Annual Contra	801.95
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085058 52205	Maintenance-Annual Contra	1,182.30
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085069A 52205	Maintenance-Annual Contra	2,052.98
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085069B 52205	Maintenance-Annual Contra	1,567.23
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085069C 52205	Maintenance-Annual Contra	1,484.75
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085069D 52205	Maintenance-Annual Contra	2,703.70
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085091 52205	Maintenance-Annual Contra	164.97
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085114 52205	Maintenance-Annual Contra	56.64
	INVOICE: 75590									
	124911	12/29/24	126300	250087	73999	P	01/31/25	3085115 52205	Maintenance-Annual Contra	307.85
	INVOICE: 75590									
	124968	12/29/24	126359		73999	P	01/31/25	1003302 52220	StTrees-Maintenance-Gen R	6,450.00
	INVOICE: 75591									
VENDOR TOTALS		249,219.01 YTD INVOICED			296,994.98 YTD PAID		43,437.90			
178	KEY TERMITE & PEST CONTROL									
	124805	10/25/24	126194		74000	P	01/31/25	1003266 52215	PWFacMaintCenPW Service A	121.00
	INVOICE: 356506									
	124833	12/03/24	126222		74000	P	01/31/25	1003264 52215	PWFacMaintFS3-Maint-PWSvc	110.00
	INVOICE: 361706									
	124834	12/03/24	126223		74000	P	01/31/25	1003252 52215	PWFacFS2-PW Service Agrmt	81.00
	INVOICE: 361705									
VENDOR TOTALS		2,037.00 YTD INVOICED			2,245.00 YTD PAID		312.00			
2410	GUS F KHOURI									
	124957	11/01/24	126348	250123	74001	P	01/31/25	1007101 52240	CDPlng-Professional Servi	7,500.00
	INVOICE: 86									
	124958	01/02/25	126349	250123	74001	P	01/31/25	1007101 52240	CDPlng-Professional Servi	7,500.00
	INVOICE: 89									
VENDOR TOTALS		52,500.00 YTD INVOICED			60,000.00 YTD PAID		15,000.00			
217	L. N. CURTIS & SONS									
	124746	12/31/24	126135		74002	P	01/31/25	1002230 52134	ESEmrRsps-Small Tools	2,700.62
	INVOICE: INV901419									
	124748	12/24/24	126137	250132	74002	P	01/31/25	1002230 54540 ES022	ESEmrRsps-Equipment-Furn	2,499.08



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INVOICE:	INV898974									
124914		12/31/24	126303		74002	P	01/31/25	1002230 52133	ESEmrRspS-SafetyEquip/Sup	937.66
INVOICE:	INV901863									
VENDOR TOTALS			63,607.99	YTD INVOICED				63,607.99	YTD PAID	6,137.36
92642 LANDSCAPE STRUCTURES										
124830		12/30/24	126219		74003	P	01/31/25	1003200 52220	PWPksFacMaintMaint-Genera	23.72
INVOICE:	INV-157341									
VENDOR TOTALS			2,263.83	YTD INVOICED				3,268.08	YTD PAID	23.72
91566 BRIAN LEWIS										
124872		01/21/25	126261		74004	P	01/31/25	1002250 52260	ESAdmin-Travel and Traini	473.00
INVOICE:	TMA 25-160									
VENDOR TOTALS			521.76	YTD INVOICED				763.26	YTD PAID	473.00
2586 LINDE GAS & EQUIPMENT INC.										
124822		10/16/24	126211		74005	P	01/31/25	1003255 52150	PWFacMuniPoolChemical Sup	657.37
INVOICE:	45760126									
VENDOR TOTALS			5,387.37	YTD INVOICED				7,226.74	YTD PAID	657.37
2757 LOUIS E SCHMITZ PLUMBING										
124769		01/05/25	126158		74006	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	1,468.18
INVOICE:	2024079									
VENDOR TOTALS			22,732.03	YTD INVOICED				23,024.73	YTD PAID	1,468.18
3277 BRETT LOWE										
124854		11/19/24	126243		74007	P	01/31/25	1002120 52260	PDInvstDet-Travel and Tra	129.00
INVOICE:	TMA 25-128									
VENDOR TOTALS			159.00	YTD INVOICED				159.00	YTD PAID	129.00
3003 WELLS FARGO										
124942		01/28/25	126333		74008	P	01/31/25	100 21140	GenFnd-HSA-HOB voluntary	2,365.55
INVOICE:	897697									
VENDOR TOTALS			16,558.85	YTD INVOICED				16,558.85	YTD PAID	2,365.55
89400 MARBORG INDUSTRIES										
124776		12/08/24	126165		74009	P	01/31/25	6023601 52350	Airport-Special Projects	1,344.99
INVOICE:	6339046									
124777		12/08/24	126166		74009	P	01/31/25	6023601 52225	Airport-Equipment Rental	163.76
INVOICE:	6338660									
124778		04/28/24	126167		74009	P	01/31/25	6023601 52225	Airport-Equipment Rental	161.34
INVOICE:	6115877									
124779		01/05/25	126168		74009	P	01/31/25	6023601 52225	Airport-Equipment Rental	163.76
INVOICE:	6363276									

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	125008	12/08/24	126399		74009	P	01/31/25	1003261 52243	PWFacTransitCustodial ser	175.75
	INVOICE:	6339393								
VENDOR TOTALS		6,554.97 YTD INVOICED		6,880.07 YTD PAID						2,009.60
2166	MARK'S TIRE SERVICE, INC									
	124807	12/05/24	126196		74010	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	1,887.83
	INVOICE:	75580								
	124808	12/05/24	126197		74010	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	323.81
	INVOICE:	75581								
	124817	12/30/24	126206		74010	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	2,132.59
	INVOICE:	76007								
	124823	12/17/24	126212		74010	P	01/31/25	1253120 52241	FleetMaintOutside Svc-Veh	1,905.23
	INVOICE:	75809								
VENDOR TOTALS		27,694.58 YTD INVOICED		27,694.58 YTD PAID						6,249.46
89239	MED-STOPS MEDICAL CLINIC INC									
	124944	01/21/25	126335		74011	P	01/31/25	1001420 52137	HR-Staff Recruitment	3,025.00
	INVOICE:	26698								
	124975	01/21/25	126366		74011	P	01/31/25	1001420 52137	HR-Staff Recruitment	701.00
	INVOICE:	26710								
VENDOR TOTALS		9,928.00 YTD INVOICED		13,305.00 YTD PAID						3,726.00
89171	MID-COAST FIRE PROTECTION, INC									
	124835	12/23/24	126224		74012	P	01/31/25	1003265 52215	PW2ndwwMaint-PW Service A	868.15
	INVOICE:	12476326								
VENDOR TOTALS		19,164.43 YTD INVOICED		19,164.43 YTD PAID						868.15
3541	MNS ENGINEERS, INC									
	124922	12/17/24	126313		74013	P	01/31/25	406 23042	CustDep-Permit Deposit Ac	185.00
	INVOICE:	88296								
	124923	11/20/24	126314		74013	P	01/31/25	406 23042	CustDep-Permit Deposit Ac	2,867.50
	INVOICE:	88070								
	124946	01/15/25	126337		74013	P	01/31/25	406 23040	CustDep-Customer Deposits	370.00
	INVOICE:	88696								
	124947	01/15/25	126338		74013	P	01/31/25	406 23040	CustDep-Customer Deposits	4,345.00
	INVOICE:	88695								
	124948	01/15/25	126339		74013	P	01/31/25	406 23040	CustDep-Customer Deposits	2,306.25
	INVOICE:	88694								
	124949	01/15/25	126340		74013	P	01/31/25	406 23040	CustDep-Customer Deposits	5,610.00
	INVOICE:	88693								
	124959	01/17/25	126350 240363		74013	P	01/31/25	1007101 52240	CDPlng-Professional Servi	2,916.57
	INVOICE:	88721								
	124959	01/17/25	126350 240363		74013	P	01/31/25	406 23040	CustDep-Customer Deposits	21,235.00
	INVOICE:	88721								
VENDOR TOTALS		157,878.24 YTD INVOICED		186,229.64 YTD PAID						39,835.32

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
91947 MODESTO SANTANDER	124815	12/31/24	126204		74014	P	01/31/25	1003200 52243	PWPksFacMainCustodial Ser	675.00
	INVOICE: 820									
	124815	12/31/24	126204		74014	P	01/31/25	1003261 52243	PWFacTransitCustodial Ser	144.00
	INVOICE: 820									
VENDOR TOTALS				8,472.00	YTD INVOICED			12,074.00	YTD PAID	819.00
87520 MOTOROLA SOLUTIONS, INC.	124744	12/18/24	126133		74015	P	01/31/25	1002230 52221	ESEmrRsps-ES-Radio Commun	2,245.08
	INVOICE: 8282045156									
VENDOR TOTALS				214,995.76	YTD INVOICED			219,479.74	YTD PAID	2,245.08
94910 MUNICIPAL EMERGENCY SERVICES INC	124873	12/02/24	126262		74016	P	01/31/25	1002230 52133	ESEmrRsps-SafetyEquip/Sup	668.96
	INVOICE: IN2162485									
VENDOR TOTALS				668.96	YTD INVOICED			668.96	YTD PAID	668.96
91214 MURPHY SANTA MARIA 1, LLC	124912	01/27/25	126301	250001	74017	P	01/31/25	1001410 52145	ASAdmin-Rents-Leases-Stru	10,843.00
	INVOICE: 250001-25.02									
	125009	01/27/25	126400		74017	P	01/31/25	1001410 52145	ASAdmin-Rents-Leases-Stru	3,096.30
	INVOICE: WR25AS-052									
VENDOR TOTALS				77,249.30	YTD INVOICED			77,249.30	YTD PAID	13,939.30
4954 TYLER NIX	125007	01/23/25	126398		74018	P	01/31/25	6023601 52263	Airport-Boot & Tool Allow	129.00
	INVOICE: WR25PWD-075									
VENDOR TOTALS				129.00	YTD INVOICED			129.00	YTD PAID	129.00
108 NORTH COAST ENGINEERING	124999	12/31/24	126390		74019	P	01/31/25	406 23040	CustDep-Customer Deposits	300.00
	INVOICE: 45407									
	125000	12/31/24	126391		74019	P	01/31/25	406 23046	CustDep-Planning Proj Dep	100.00
	INVOICE: 45406									
	125001	12/31/24	126392		74019	P	01/31/25	406 23040	CustDep-Customer Deposits	150.00
	INVOICE: 45404									
	125002	12/31/24	126393		74019	P	01/31/25	406 23040	CustDep-Customer Deposits	1,350.00
	INVOICE: 45403									
VENDOR TOTALS				459,091.95	YTD INVOICED			527,314.25	YTD PAID	1,900.00
2396 OASIS ASSOCIATES, INC	124953	01/06/25	126344	220185	74020	P	01/31/25	406 23046	CustDep-Planning Proj Dep	1,618.75
	INVOICE: A25-16168									
	124954	01/06/25	126345	200269	74020	P	01/31/25	406 23046	CustDep-Planning Proj Dep	1,312.50
	INVOICE: A25-16169									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		35,077.49 YTD INVOICED						38,628.74 YTD PAID		2,931.25
2815 ONYX ASSET SERVICES GROUP, LLC	124984	12/31/24	126375		74021	P	01/31/25	1004301 52164	CentPark-Utilities-Electr	1,508.93
	INVOICE: 90001710									
VENDOR TOTALS		14,289.52 YTD INVOICED						17,829.24 YTD PAID		1,508.93
4198 MICHAEL ORTIZ	124855	11/19/24	126244		74022	P	01/31/25	1002110 52260	PDPtrOps-Travel and Trai	129.00
	INVOICE: TMA 25-126									
VENDOR TOTALS		923.00 YTD INVOICED						1,034.00 YTD PAID		129.00
4953 PACIFIC COAST RE-BATH	125006	01/23/25	126397		74023	P	01/31/25	1007151 43030	GenFnd-Building Permit Fe	360.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	1004200 47620	REC-Building Services Fee	1.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	1007151 47621	BldgPrmts-114 Bldg Svc Fe	18.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	1007151 47623	BldgPrmts-Gen Plan Maint	11.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	100 20030	GenFnd-Accts Pay-Bldg SBl	1.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	1007151 47621	BldgPrmts-114 Bldg Svc Fe	4.00
	INVOICE: WR25CDD-041									
	125006	01/23/25	126397		74023	P	01/31/25	406 23042	CustDep-Permit Deposit Ac	567.00
	INVOICE: WR25CDD-041									
VENDOR TOTALS		962.00 YTD INVOICED						962.00 YTD PAID		962.00
84 PASO ROBLES CHEVROLET	124813	11/21/24	126202		74024	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	462.19
	INVOICE: 11691 CVW									
VENDOR TOTALS		63,406.60 YTD INVOICED						63,406.60 YTD PAID		462.19
1663 PASO ROBLES FORD	124786	12/17/24	126175		74025	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	57.08
	INVOICE: 296862									
	124787	12/04/24	126176		74025	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	398.03
	INVOICE: 296669									
	124788	12/05/24	126177		74025	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	79.37
	INVOICE: 296707									
	124789	12/11/24	126178		74025	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	130.50
	INVOICE: 296765									
	124790	12/13/24	126179		74025	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	229.98
	INVOICE: 296766									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		8,788.66 YTD INVOICED			9,160.57 YTD PAID			894.96		
2938 PASO ROBLES ROLL-OFF INC	124767	01/14/25	126156		74026	P	01/31/25	6016102 52165	SwrTrtmnt-Utilities-Sanit	198.88
	INVOICE: 2820220									
	124818	01/02/25	126207		74026	P	01/31/25	1003250 52165	PWFacMaintUtilities-Sanit	198.88
	INVOICE: 2819945									
	124828	12/19/24	126217		74026	P	01/31/25	1003250 52165	PWFacMaintUtilities-Sanit	198.88
	INVOICE: 2807620									
	124849	01/09/25	126238		74026	P	01/31/25	1003250 52165	PWFacMaintUtilities-Sanit	198.88
	INVOICE: 2820122									
VENDOR TOTALS		15,519.48 YTD INVOICED			17,126.13 YTD PAID			795.52		
83 PASO ROBLES SAFE AND LOCK	124772	01/16/25	126161		74027	P	01/31/25	6023601 52220	Airport-Maintenance-Gen R	280.00
	INVOICE: 50012									
	124836	12/03/24	126225		74027	P	01/31/25	1003258 52220	PWFacPSC-General R&M	28.28
	INVOICE: 186657									
	124838	12/16/24	126227		74027	P	01/31/25	1003200 52220	PWPksFacMaintMaint-Genera	36.87
	INVOICE: 186896									
VENDOR TOTALS		2,725.93 YTD INVOICED			2,725.93 YTD PAID			345.15		
123 PASO ROBLES WASTE & RECYCLE	124773	12/03/24	126162		74028	P	01/31/25	6023601 52350	Airport-Special Projects	585.19
	INVOICE: 2807289									
VENDOR TOTALS		25,679.53 YTD INVOICED			30,348.76 YTD PAID			585.19		
336 JEREMY PETLACHI	124856	11/19/24	126245		74029	P	01/31/25	1002110 52260	PDPtrlops-Travel and Trai	129.00
	INVOICE: TMA 25-127									
VENDOR TOTALS		647.00 YTD INVOICED			647.00 YTD PAID			129.00		
3849 ELIZABETH PLACE	116514	05/28/24	117769		74030	P	01/31/25	1002120 52260	PDInvstDet-Travel and Tra	18.01
	INVOICE: TMA 24-196 FA									
	124865	01/07/25	126254		74031	P	01/31/25	1002120 52260	PDInvstDet-Travel and Tra	129.00
	INVOICE: TMA 25-150 FA									
VENDOR TOTALS		309.10 YTD INVOICED			327.11 YTD PAID			147.01		
2537 POWDER COATING USA, INC	124810	12/03/24	126199		74032	P	01/31/25	1003200 52220	PWPksFacMaintMaint-Genera	135.94
	INVOICE: 12491									
VENDOR TOTALS		679.69 YTD INVOICED			951.57 YTD PAID			135.94		

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
610 PRW STEEL SUPPLY	124752	12/17/24	126141		74033	P	01/31/25	1002230 52260	ESEmrRspS-Travel and Trai	124.92
	INVOICE: 436531									
	124753	11/14/24	126142		74033	P	01/31/25	1002230 52260	ESEmrRspS-Travel and Trai	25.81
	INVOICE: 435501									
	124754	11/06/24	126143		74033	P	01/31/25	1002230 52260	ESEmrRspS-Travel and Trai	136.31
	INVOICE: 435191									
VENDOR TOTALS			2,341.99	YTD INVOICED				2,889.81	YTD PAID	287.04
1111 QUINN COMPANY	124970	12/13/24	126361		74034	P	01/31/25	1019101 54520 C0224	CapEx-ImprvmntsOthThBldgs	7,209.61
	INVOICE: 30720601									
VENDOR TOTALS			20,527.10	YTD INVOICED				20,554.23	YTD PAID	7,209.61
3937 RENEWELL FLEET SERVICE	124843	11/21/24	126232		74035	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	673.83
	INVOICE: 3823									
VENDOR TOTALS			4,525.47	YTD INVOICED				5,306.77	YTD PAID	673.83
3560 REPUBLIC ELEVATOR CO.	124800	12/01/24	126189		74036	P	01/31/25	1003258 52215	PWFacPSC-PW Service Agrmt	173.12
	INVOICE: 8106754911									
	124801	12/01/24	126190		74036	P	01/31/25	1003257 52215	PWFacLibCHPW Service Agrm	133.72
	INVOICE: 8106754930									
	124802	12/01/24	126191		74036	P	01/31/25	6023601 52215	Airport-Maint PW Serv Agr	173.51
	INVOICE: 8106754993									
VENDOR TOTALS			2,882.10	YTD INVOICED				2,882.10	YTD PAID	480.35
90895 RICK ENGINEERING COMPANY	124898	01/06/25	126287		74037	P	01/31/25	1019101 54520 C0211	CapEx-ImprvmntsOthThBldgs	1,400.00
	INVOICE: 0105688C									
VENDOR TOTALS			37,055.60	YTD INVOICED				41,655.60	YTD PAID	1,400.00
1653 SAFETY-KLEEN CORP	124889	12/07/24	126278		74038	P	01/31/25	1253120 52274	FleetMaint-HazWasteDispos	377.16
	INVOICE: 95857632									
VENDOR TOTALS			1,921.94	YTD INVOICED				2,300.53	YTD PAID	377.16
941 SLO COUNTY AIR POLLUTION CONTROL DISTRICT	124771	01/14/25	126160		74039	P	01/31/25	6023601 52253	Airport-Permit Fees	298.98
	INVOICE: 24180									
VENDOR TOTALS			16,562.69	YTD INVOICED				16,562.69	YTD PAID	298.98
691 SAN LUIS OBISPO COUNTY EMS AGENCY										

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	124749	01/03/25	126138		74040	P	01/31/25	1002230 52123	ESEmrRsps-Dues-Subscripti	67.00
	INVOICE:	766								
VENDOR TOTALS		201.00 YTD INVOICED			267.00 YTD PAID		67.00			
146	SAN LUIS OBISPO CO ENVIRONMENTAL HEALTH SERVICES									
	125013	01/14/25	126405		74041	P	01/31/25	6006001 52240	wtrProd-Professional Serv	4,717.40
	INVOICE:	IN0156036								
	125015	01/14/25	126407		74041	P	01/31/25	6006001 52240	wtrProd-Professional Serv	4,973.70
	INVOICE:	IN0156091								
VENDOR TOTALS		28,731.40 YTD INVOICED			33,635.70 YTD PAID		9,691.10			
1509	THE SHERWIN-WILLIAMS CO., INC.									
	124782	12/26/24	126171		74042	P	01/31/25	1003302 52220	StTrees-Maintenance-Gen R	357.42
	INVOICE:	5914-7								
	124783	11/18/24	126172		74042	P	01/31/25	1003257 52220	PWFacLibCHGeneral R&M	12.39
	INVOICE:	4662-3								
VENDOR TOTALS		2,934.05 YTD INVOICED			3,109.63 YTD PAID		369.81			
4607	SILVER FOX LANDSCAPE									
	124819	12/30/24	126208		74043	P	01/31/25	3085002F 52220	Maintenance-General R&M	500.00
	INVOICE:	4584								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085002B 52205	Maintenance-Annual Contra	78.42
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085002D 52205	Maintenance-Annual Contra	493.42
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085002E 52205	Maintenance-Annual Contra	606.22
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085002F 52205	Maintenance-Annual Contra	1,696.56
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085003 52205	Maintenance-Annual Contra	298.45
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085015 52205	Maintenance-Annual Contra	169.77
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085020 52205	Maintenance-Annual Contra	7.94
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085025 52205	Maintenance-Annual Contra	7.94
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	308502A1 52205	Maintenance-Annual Contra	444.24
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	308502A2 52205	Maintenance-Annual Contra	25.50
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	308502A3 52205	Maintenance-Annual Contra	121.50
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	308502C1 52205	Maintenance-Annual Contra	125.09
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	308502C2 52205	Maintenance-Annual Contra	688.32
	INVOICE:	4598								
	124900	12/31/24	126289	250048	74043	P	01/31/25	3085030 52205	Maintenance-Annual Contra	7.94



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INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085054 52205	Maintenance-Annual Contra	627.68
INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085070A 52205	Maintenance-Annual Contra	579.19
INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085070B 52205	Maintenance-Annual Contra	582.47
INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085070C 52205	Maintenance-Annual Contra	1,953.09
INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085089 52205	Maintenance-Annual Contra	181.91
INVOICE:	4598									
124900	12/31/24	126289	250048		74043	P	01/31/25	3085112 52205	Maintenance-Annual Contra	631.43
INVOICE:	4598									
VENDOR TOTALS			68,718.36	YTD INVOICED				69,784.36	YTD PAID	9,827.08
4252 SITEONE LANDSCAPE SUPPLY										
124811	01/03/25	126200			74044	P	01/31/25	1003302 52220	StTrees-Maintenance-Gen R	100.02
INVOICE:	149150301-001									
VENDOR TOTALS			13,275.84	YTD INVOICED				15,074.39	YTD PAID	100.02
735 SLO ROASTED COFFEE										
124750	12/23/24	126139			74045	P	01/31/25	1002230 52120	ESEmrRsps-Office Expense	126.72
INVOICE:	172941									
VENDOR TOTALS			3,088.80	YTD INVOICED				3,397.92	YTD PAID	126.72
4325 SMITH & LOVELESS, INC										
124990	01/10/25	126381			74046	P	01/31/25	6016101 52220	SewerColl-Maint-General R	2,241.63
INVOICE:	181941									
VENDOR TOTALS			2,241.63	YTD INVOICED				2,241.63	YTD PAID	2,241.63
1862 SNAP-ON INDUSTRIAL, A DIVISION OF IDSC										
124820	12/19/24	126209			74047	P	01/31/25	1253120 52123	FleetMaint-Dues-Subscript	2,503.11
INVOICE:	ARV/ 63436975									
124821	12/19/24	126210			74047	P	01/31/25	1253120 52123	FleetMaint-Dues-Subscript	943.49
INVOICE:	ARV/ 63441578									
VENDOR TOTALS			3,446.60	YTD INVOICED				3,446.60	YTD PAID	3,446.60
94575 SOUTHWEST VALVE LLC										
124766	01/09/25	126155			74048	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	2,966.00
INVOICE:	42113B30190									
VENDOR TOTALS			8,750.86	YTD INVOICED				8,750.86	YTD PAID	2,966.00
492 SWRCB - OFFICE OF OPERATOR CERTIFICATION										
124930	01/23/25	126321			74049	P	01/31/25	6006001 52123	wtrProd-Dues-Subscription	90.00
INVOICE:	WR25PWD-076									



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TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,489.00		YTD INVOICED		1,489.00		YTD PAID		90.00
89078 FRED STRONG	124945	01/28/25	126336		74050	P	01/31/25	1001100 52260	CC004 CC-Travel and Training	392.00
		INVOICE: WR25CM-009								
VENDOR TOTALS		960.54		YTD INVOICED		2,386.16		YTD PAID		392.00
3244 SUNE SOLAR MISSION III LLC	124985	12/31/24	126376		74051	P	01/31/25	1004304 52164	SherwPark-Utilities-Elect	494.98
		INVOICE: 90001708								
VENDOR TOTALS		5,076.43		YTD INVOICED		6,507.45		YTD PAID		494.98
4534 SURFACE PUMPS, INC.	124757	01/16/25	126146		74052	P	01/31/25	6006002 52220	wtrTrtmnt-Maint-General R	1,963.72
		INVOICE: 0161743-IN								
	124758	01/16/25	126147		74052	P	01/31/25	6006002 52220	wtrTrtmnt-Maint-General R	628.19
		INVOICE: 0161744-IN								
VENDOR TOTALS		2,591.91		YTD INVOICED		2,591.91		YTD PAID		2,591.91
92002 SWCA ENVIRONMENTAL	124960	01/23/25	126351	240137	74053	P	01/31/25	6126200 52240	P0031 SW-Professional Services	3,870.00
		INVOICE: 212212								
VENDOR TOTALS		120,024.24		YTD INVOICED		132,685.43		YTD PAID		3,870.00
86547 TRAILER BARN	124894	12/11/24	126283		74054	P	01/31/25	1253120 52226	FleetMaint-Maint-Vehicles	411.28
		INVOICE: 31843								
VENDOR TOTALS		12,137.22		YTD INVOICED		12,137.22		YTD PAID		411.28
87698 UNIVAR SOLUTIONS USA INC	124781	12/17/24	126170		74055	P	01/31/25	1003255 52150	PWFacMuniPoolChemical Sup	918.20
		INVOICE: 52653635								
	124976	01/13/25	126367		74055	P	01/31/25	6006001 52150	wtrProd-Chemical Supplies	1,616.82
		INVOICE: 52704201								
	124977	01/13/25	126368		74055	P	01/31/25	6006002 52150	wtrTrtmnt-Chemical Suppli	1,826.00
		INVOICE: 52704202								
VENDOR TOTALS		204,792.81		YTD INVOICED		218,946.93		YTD PAID		4,361.02
4082 U.S. BANK NA	124939	12/06/24	126330		73936	M	01/31/25	5061560 53410	NonDept-Interest Retireme	119,750.00
		INVOICE: 2756367								
VENDOR TOTALS		2,823,084.33		YTD INVOICED		2,824,992.33		YTD PAID		119,750.00

PAID INVOICES REPORT

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
3388 HD SUPPLY FACILITIES MAINTENANCE LTD	124877	01/06/25	126266		74056	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	323.33
	INVOICE:	INV00584490								
VENDOR TOTALS			38,209.99	YTD INVOICED				42,725.72	YTD PAID	323.33
81931 VIBORG SAND & GRAVEL, INC	124908	10/10/24	126297	250149	74057	P	01/31/25	1019101 54520	PW013 CapEx-ImprvmntsOthThBldgs	33,091.35
	INVOICE:	51210								
124909	11/08/24	126298	250155		74057	P	01/31/25	1019101 54520	PW011 CapEx-ImprvmntsOthThBldgs	94,755.85
	INVOICE:	51421								
124910	11/26/24	126299	250171		74057	P	01/31/25	1019101 54520	C0241 CapEx-ImprvmntsOthThBldgs	44,065.75
	INVOICE:	51553								
VENDOR TOTALS			197,096.58	YTD INVOICED				197,691.20	YTD PAID	171,912.95
553 WALLACE GROUP	124921	01/23/25	126312		74058	P	01/31/25	1003100 52240	PWEngCapEx-Professional S	1,172.50
	INVOICE:	64024								
VENDOR TOTALS			252,834.83	YTD INVOICED				272,416.08	YTD PAID	1,172.50
2169 WESTECH ENGINEERING, INC.	124768	01/13/25	126157		74059	P	01/31/25	6016102 52220	SwrTrtmnt-Maintenance-Gen	6,988.45
	INVOICE:	PS-INV105683								
VENDOR TOTALS			18,544.42	YTD INVOICED				18,544.42	YTD PAID	6,988.45
690 WESTERN JANITOR SUPPLY, INC	124774	01/14/25	126163		74060	P	01/31/25	6023601 52151	Airport-Janitorial Suppli	367.48
	INVOICE:	219352								
VENDOR TOTALS			24,917.14	YTD INVOICED				34,710.84	YTD PAID	367.48
3595 ZIONS BANK DIVISION, CORPORATE TRUST	124875	01/23/25	126264		74061	P	01/31/25	1001402 52138	CtyTreas-Bank Charges	1,230.00
	INVOICE:	12809								
VENDOR TOTALS			4,470.00	YTD INVOICED				4,470.00	YTD PAID	1,230.00
89833 ZOLL MEDICAL CORPORATION GPO	124741	12/10/24	126130		74062	P	01/31/25	1002230 52264	ESEmrRsps-ES-EMS Supplies	271.09
	INVOICE:	4099045								
124742	12/10/24	126131			74062	P	01/31/25	1002230 52264	ESEmrRsps-ES-EMS Supplies	610.90
	INVOICE:	4099894								
VENDOR TOTALS			2,523.75	YTD INVOICED				2,523.75	YTD PAID	881.99
REPORT TOTALS										844,998.60

**PAID INVOICES REPORT**

WARRANT #:013125

TO FISCAL 2025/07 07/01/2024 TO 06/30/2025

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
DOCUMENT								

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	126	705,438.85
TOTAL MANUAL CHECKS	6	139,559.75

\*\* END OF REPORT - Generated by Nayeli Carranza \*\*

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999	10100	GLCntrl-warrant	Acct-PPB			INV DATE	PO	WARRANT #	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	DOCUMENT	VOUCHER INVOICE	INVOICE DTL	DESC		
61916	07/28/2023	VOID	70716 KATHRYN SMITH	106031 5140 104933		07/25/2023			-54.11
	Invoice: 5140			-54.11 600	48030		REFUND CREDIT BALANCE ON CLOSED WATER ACCOUNT WtrFnd-Utility Refunds		
						CHECK	61916 TOTAL:		-54.11
63481	10/06/2023	VOID	70662 MARIO TOBIAS	108397 6374-23.09 107234		10/02/2023			-60.11
	Invoice: 6374-23.09			-60.11 600	48030		REFUND CREDIT BALANCE ON CLOSED WATER ACCOUNT WtrFnd-Utility Refunds		
						CHECK	63481 TOTAL:		-60.11
67923	05/03/2024	VOID	4798 TD ELECTRIC	115910 WR24CDD-042 114658		04/29/2024			-100.00
	Invoice: WR24CDD-042			-1.00 1007151 47621			B24-0297 PERMIT AUTO VOIDED; OUT OF JURISDICTION		
				-5.00 1007151 47622			BldgPrmts-114 Bldg Svc Fees		
				-3.00 1007151 47623			BldgPrmts-122 Bldg Svc Fees		
				-1.00 100 20030			GenFnd-Accts Pay-Bldg SB1473		
				-90.00 1007151 43030			GenFnd-Building Permit Fees		
						CHECK	67923 TOTAL:		-100.00
68812	06/07/2024	VOID	60611 SUSAN KINNE OR PAUL	117287 DTPK24.S 2023-211 116032		06/07/2024			-30.00
	Invoice: DTPK24.S 2023-211			-30.00 2382110	47115		SATISFACTION OF DWNTWN SENIOR PARKING PERMIT CLAIM DtwnPrkg-Parking Permit Rev		
						CHECK	68812 TOTAL:		-30.00
69114	06/07/2024	VOID	60896 MIKE VAN DAME OR MAR	117630 DTPK24.S 2023-183 116375		06/07/2024			-30.00
	Invoice: DTPK24.S 2023-183			-30.00 2382110	47115		SATISFACTION OF DWNTWN SENIOR PARKING PERMIT CLAIM DtwnPrkg-Parking Permit Rev		
						CHECK	69114 TOTAL:		-30.00
73199	12/13/2024	VOID	4554 VINEYARD MECHANICAL	124733 6692 123366		10/28/2024			-2,900.00
	Invoice: 6692			-2,900.00 1003251	52220		SERVICES PWFacChanex--General R&M		
				124756 6789		11/13/2024			-4,375.00
	Invoice: 6789			123389			REPAIRS		

**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999		10100		GLCntrl-warrant		Acct-PPB							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT #	NET				
				DOCUMENT		INVOICE DTL DESC							
				-4,375.00	1003251 52220	PWFacCHAnnex--General R&M							
						CHECK	73199	TOTAL:	-7,275.00				
73440	01/03/2025	VOID	89031 ROBERT CHUBBUCK	125332 25.01	123955	01/01/2025			-500.00				
Invoice: 25.01						JAN	FY25 MEDICAL RETIREE REIMBURSEMENT						
				-500.00	404 14010	PostEmpBen-DueFrmOthr Agencies							
						CHECK	73440	TOTAL:	-500.00				
				NUMBER OF CHECKS		7	*** CASH ACCOUNT TOTAL ***		-8,049.22				
				TOTAL VOIDED CHECKS		COUNT	AMOUNT						
						7	8,049.22						
						*** GRAND TOTAL ***		-8,049.22					

**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999		10100		GLCntrl-warrant		Acct-PPB															
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT #			NET										
69323 06/07/2024 VOID 3849 ELIZABETH PLACE												DOCUMENT	INVOICE	DTL	DESC						
				117769	TMA 24-196 FA	05/28/2024						-18.01									
Invoice: TMA 24-196 FA				116514																	
				-18.01	1002120	52260	FOLLOW UP INVESTIGATION #24-0437 PER DIEM FA														
						PDInvstDet-Travel and Training															
						CHECK		69323	TOTAL:			-18.01									
72809 11/27/2024 VOID 502 BIG CREEK LUMBER												124112	2279927	10/15/2024							
				122766							-5.81										
Invoice: 2279927				-5.81	1003251	52220	SUPPLIES														
						PWFacCHANnex--General R&M															
124131 2302311												124131	2302311	11/13/2024							
				122785							-25.10										
Invoice: 2302311				-25.10	6016101	52220	SUPPLIES														
						SewerColl-Maint-General R&M															
						CHECK		72809	TOTAL:			-30.91									
NUMBER OF CHECKS										2	*** CASH ACCOUNT TOTAL ***					-48.92					
TOTAL VOIDED CHECKS										COUNT	AMOUNT										
										2	48.92										
												*** GRAND TOTAL ***					-48.92				



## Council Agenda Report

From: Randy Harris, Deputy Fire Chief

Subject: Approval of a Resolution Awarding a Construction Contract for the Public Safety Training Facility Site Improvements

CEQA Determination: The City finds that this action has been previously analyzed in the Mitigated Negative Declaration for the Training Center Project as reviewed and approved via Planned Development Permit 21-04 and therefore no additional environmental review is required at this time.

Date: February 18, 2025

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### Facts

1. On October 1, 2019, the City purchased property at 2930 Union Road (address later assigned 2924 Union Road) in the amount of \$3,425,000 for the construction of Fire Station No. 3, the Public Safety Training Center as well as other City facilities, including the Corporation Yard.
2. Construction of Fire Station No. 3 was completed during the last fiscal year and is now fully operational. Construction of Fire Station No. 3 was an important step in meeting the Staffing for Adequate Fire and Emergency Response (SAFER) Grant and Insurance Services Offices, Inc. (ISO) requirements while enhancing emergency services for residents and visitors of the City.
3. The next phase of the project is the Public Safety Training Center. This includes a training tower, outdoor specialty training areas, and an approximately 4,000 square foot training building that will serve the regional training needs of both police and fire services. The Public Safety Training Center will address the most critical deficiency (0 out of 35 points possible) noted in the community's 2020 ISO rating.
4. Plans and specifications for the site work were prepared and advertised for bid with an engineer's estimate for the project of \$1,290,00.
5. On January 24, 2025, Seven (7) bids were received as follows:

<u>Construction Company</u>	<u>Bid Amount</u>
ABI General Eng.	\$689,797.81
R. Burke Corp.	\$853,372.60
Newton Construction	\$976,000.00
Dave Spurr	\$1,034,973.50
Diani Building	\$1,052,711.00
Kies and Sons Const.	\$1,195,122.25
Filanc	\$1,422,870.25

6. Staff reviewed the lowest bid from ABI General Engineering and found it to be a responsive and responsible bid.

### Options

1. Take no action;

2. Award a construction contract to ABI General Engineering grading for grading, utilities, concrete and paving for the tower area of the Public Safety Training Facility, in the amount of \$689,797.81; or
3. Provide alternative direction to staff.

### **Analysis and Conclusions**

An effective response is critical to our community's safety and well-being. Currently, there is not a police or fire training facility available in North San Luis Obispo County. When available, structures scheduled for demolition are sometimes temporarily made available. Generally, this results in only a day or two of access and doesn't allow all members to complete the designated training evolution. Not completing the training facility would require both departments to continue to train on an infrequent basis.

Building a local training facility will allow officers and firefighters to improve the quality and frequency of their daily and specialty training. Once fully completed, the proposed Public Safety Training Center will allow the police department to meet POST required training and allow the fire department to meet both National Fire Protection Association (NFPA) and state requirements, including annual "live fire" training. Additionally, the proposed training facility will be available to our surrounding Public Safety agencies, which will improve our regional training capabilities and also improve response to large-scale multi-agency incidents.

### **Fiscal Impact**

The total cost of the construction contract with ABI General Engineering is \$689,797.81. The project is included in the adopted FY 2024-25 budget and as such, no other action is needed. Additionally, Congressman Panetta secured \$500,000 in federal funding that will be utilized for the construction phase of the project, which will help offset local funds that will be needed to complete the project.

### **CEQA**

The City finds that this action has been previously analyzed in the Mitigated Negative Declaration for the Training Center Project as reviewed and approved via Planned Development Permit 21-04 and City Council Resolution 21-075 MND and therefore no additional environmental review is required at this time.

### **Recommendation (Option 2)**

Approve Resolution 25-XXX, authorizing the City Manager to award a contract ABI General Engineering to perform grading, utilities, concrete slab, and paving for the tower area of the Public Safety Training Facility, in the amount of \$689,797.81, and to authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council action.

### **Attachments**

1. Resolution 25-XXX - ABI General Engineering Contract for Public Safety Training Facility
2. ABI General Engineering Bid



# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AWARDING A CONTRACT FOR CONSTRUCTION FOR GRADING, UTILITIES, PAVING, CONCRETE SLAB AND PAVING FOR THE TOWER AREA OF THE PUBLIC SAFETY TRAINING CENTER

WHEREAS, on October 1, 2019, the City purchased property at 2930 Union Road (address later assigned 2924 Union Road) in the amount of \$3,425,000 for the construction of Fire Station No. 3, the Public Safety Training Center as well as other City facilities, including the Corporation Yard; and

WHEREAS, construction of Fire Station No. 3 was completed during the last fiscal year and is now fully operational; and

WHEREAS, construction of Fire Station No. 3 was an important step in meeting the Staffing for Adequate Fire and Emergency Response (SAFER) Grant and Insurance Services Offices, Inc. (ISO) requirements while enhancing emergency services for residents and visitors of the City; and

WHEREAS, the next phase of the project is the Public Safety Training Center which includes a training tower, outdoor specialty training areas, and an approximately 4,000 square foot training building that will serve the regional training needs of both police and fire services; and

WHEREAS, plans and specifications were prepared and advertised for bid with an engineer's estimate of \$1,290,000; and

WHEREAS, on January 24, 2025, ABI General Engineering submitted a responsive and responsible bid in the amount of \$689,797.81; and

WHEREAS, funding for the proposed site improvements fall within the approved FY 2024-25 adopted budget for the Union Road Safety Training Center project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. Approval. The City Council hereby approves a contract with ABI General Engineering in the amount of \$689,797.81 to perform grading, utilities, concrete slab, and paving for the tower area of the Public Safety Training Facility and to authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council action.

Section 3. Environmental Determination. The City Council has reviewed and considered the previously adopted MND, any oral or written comments received, and the administrative record prior to making any decision on the Training Center Project. The Council finds that the previously adopted MND contains a complete and accurate reporting of all of the environmental impacts associated with the Training Center Project.

Section 4. Findings on the Necessity for a Subsequent or Supplemental Environmental Impact Report. Based on the substantial evidence set forth in the record, including but not limited to, the previously adopted MND, and all related information presented to the City Council, the Council finds that the City Training Center Project does not necessitate even

minor modifications to the MND. Therefore, pursuant to State CEQA Section 15162 and the Council finds that the preparation of a subsequent or supplemental EIR is not required for the Training Center Project.

Section 5. Findings on Environmental Impacts. Having considered the administrative record, the previously adopted MND and all written and oral evidence presented to the City Council, the Commission finds that all environmental impacts of the Training Center Project have been addressed within the MND. The City Council finds that no new or additional mitigation measures or alternatives are required. The City Council further finds that there is not substantial evidence in the administrative record supporting a fair argument that the City Training Center Project may result in any significant environmental impacts beyond those analyzed in the adopted MND.

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
John R. Hamon, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Melissa Boyer, City Clerk

REVISED BID SCHEDULE FOR ADDENDUM NO. 1 - DATED JANUARY 14, 2025					
Item No.	Item	Quantity	Unit	Unit Cost	Total Item Cost
1	Mobilization	1	LS	81,674.75	81,674.75
A. Water Pollution Control					
2	Erosion Control, per plan	1	LS	9672.25	9672.25
3	<del>2-3" Gravel Entrance (Detail #21 - CD2.1) - NOT USED</del>	<del>12</del>	<del>CU YDS</del>	<del>---</del>	<del>---</del>
4	Cut, fill, and compact per plan including stock piles	1	LS	44,392.25	44,392.25
B. Fence Relocation					
5	Remove and Replace - 6' chainlink with slats, per attached detail	360	LF	12	4320
6	Install additional 6' chainlink with slats, per attached detail	150	LF	51	7650
7	Install galvanized fence posts with concrete, per attached detail	60	EA	169.75	10,185
C. Concrete Slab, Per attached detail					
8	8" Slab (3,000 psi mix) 80x150'	294	CU YDS	459.75	135,166.50
9	18" Class II base 12,000 sf	670	CU YDS	76.75	51,422.50
10	#4 rebar (12" O.C.)	24,230	LF	1.50	36,345
D. Paving					
11	3.5" HMA Pavement	27,243	SF	3.25	88,539.75
12	9.5" Class II base 27,243 sf	800	CU YDS	73	58,400
E. Class III Pervious area					
13	Class III AG Base 10" thick 13,218 sf	408	CU YDS	76	31,008
F. Concrete Curb					
14	6" type 1 curb (Detail 24, CD1.1)	280	LF	70	19,600
G. Utilities					
<b>(Item #3) Extend Hydrant line (Permit from PRFD required)</b>					
15	6" Mechanical Joint Tee	1	EA	3082.25	3082.25
16	6" Ductile Iron Pipe	240	LF	103.50	24,840
17	Concrete Thrust Blocks	3	EA	429.75	1,289.25
18	Sand (Detail #23 - CD1.1)	36	CU YDS	56.50	2,034
<b>Item #4 Hydrant (Detail 11 - CD1.1)</b>					
19	Meuller Hydrant 4 1/2" & 2 1/2" ports	1	EA	8595.25	8595.25
20	Mechanical Restraints	2	EA	174	348
21	6" Street Valve, box, and extension(Detail 11 - CD1.1)	1	EA	2561.25	2561.25
<b>(Item #5) Fireline to wharhead</b>					
22	4" Tee From 6" line prior to 6" gate valve for hydrant	1	EA	3432.50	3432.50

# Attachment 2

23	4" Warhead	1	EA	2506.75	2506.75
24	4" Ductile Iron Pipe	220	LF	80.50	17,710
25	4" Street Valve (Detail 12- CD1.1 - Adjacent to hydrant valve)	1	EA	2321.50	2321.50
26	Warning tape / Tracer wire for 4 & 6" lines	460	LF	1.25	575
27	Sand (Detail #23 - CD1.1)	8	CU YDS	71.25	570
28	(Item #6) 6" sch 40 PVC Storm drain pipe	140	LF	35.75	5005
29	Sand (Detail #23 - CD1.1)	5.25	CU YDS	72.25	379.31
30	(Item #7) 24" catch basin	1	EA	2819.50	2819.50
<b>(Item #9) Future electrical</b>					
31	2 1/2" sch 80 conduit	300	LF	19.50	5850
32	2 1/2" sch 80 sweeps	4	EA	112	448
33	Sand (Detail #22 - CD1.1)	10	CU YDS	71.25	712.50
34	(Item #10) 1 1/2" sch 40 PVC future water service	60	LF	23.50	1410
35	Sand (Detail #23 - CD1.1)	2	CU YDS	71.25	142.50
36	Christy access box	2	EA	1060.50	2121
37	replace low voltage controller line	160	LF	27	4320
<b>(Item 14) Cross project 18" drain line</b>					
38	18" HDPE Storm Drain	200	LF	60	12,000
39	18" CMP End section	1	EA	1502	1502
40	Sand (Detail #23 - CD1.1)	8	CU YDS	71.25	570
41	Install per Construction Note No. 19, Sheet C-5.1	1	LS	4276.25	4276.25

# Attachment 2

## REVISED BID SCHEDULE FOR ADDENUM NO. 1 – DATED JANUARY 14, 2025

GRAND TOTAL: 689,797.81

BIDDER'S NAME: Andrew Braun

BIDDER'S SIGNATURE: 

BIDDER'S COMPANY: Andrew Braun General Engineering

The costs for any Work shown or required in the Contract Documents, but not specifically identified as a line item are to be included in the related line items and no additional compensation shall be due to Contractor for the performance of the Work.

In case of discrepancy between the Unit Price and the Item Cost set forth for a unit basis item, the unit price shall prevail and shall be utilized as the basis for determining the lowest responsive, responsible Bidder. However, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or is the same amount as the entry in the "Item Cost" column, then the amount set forth in the "Item Cost" column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the Unit Price.

For purposes of evaluating Bids, the City will correct any apparent errors in the extension of unit prices and any apparent errors in the addition of lump sum and extended prices.

The estimated quantities for Unit Price items are for purposes of comparing Bids only and the City makes no representation that the actual quantities of work performed will not vary from the estimates. Final payment shall be determined by the Engineer from measured quantities of work performed based upon the Unit Price.

### TOTAL BASE BID PRICE:

TOTAL BID PRICE BASED ON BID SCHEDULE TOTAL OF UNIT PRICES FOR  
PUBLIC SAFETY TRAINING FACILITY, DPW 24-26 BID ITEMS 1-41

\$ 689,797.81  
Total Base Bid Price in Numbers

\$ Six hundred eight nine thousand seven hundred ninety seven and  
Total Base Bid Price in Written Form eighty one cents

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The undersigned agrees that this Bid Form constitutes a firm offer to the City which cannot be withdrawn for the number of calendar days indicated in the Notice Inviting Bids from and after the

# Attachment 2

Bid opening, or until a Contract for the Work is fully executed by the City and a third party, whichever is earlier.

Upon receipt of the signed contract and other required documents, the contract will be executed by the City, after which the City will prepare a letter giving Contractor Notice to Proceed. The official starting date shall be the date of the Notice to Proceed, unless otherwise specified. The undersigned agrees to begin the Work within ten (10) working days of the date of the Notice to Proceed, unless otherwise specified.

The undersigned has examined the location of the proposed work and is familiar with the Drawings and Specifications and the local conditions at the place where work is to be done.

If awarded the contract, the undersigned agrees that there shall be paid by the undersigned and by all subcontractors to all laborers, workers and mechanics employed in the execution of such contract no less than the prevailing wage rate within San Luis Obispo County for each craft, classification, or type of worker needed to complete the Work contemplated by this contract as established by the Director of the Department of Industrial Relations.

Enclosed find cash, bidder's bond, or cashier's or certified check No. \_\_\_\_\_ from the \_\_\_\_\_ Bank in the amount of \_\_\_\_\_, which is not less than ten percent (10%) of this bid, payable to City of El Paso de Robles as bid security and which is given as a guarantee that the undersigned will enter into a contract and provide the necessary bonds and certificates of insurance if awarded the Work.

The bidder furthermore agrees that in case of bidder's default in executing said contract and furnishing required bonds and certificates of insurance, the cash, bidder's bond, or cashier's or certified check accompanying this proposal and the money payable thereon shall become and shall remain the property of the City of El Paso de Robles.

Bidder is an individual \_\_\_\_\_, or corporation , or partnership \_\_\_\_\_, organized under the laws of the State of California.

Bidder confirms license(s) required by California State Contractor's License Law for the performance of the subject project are in full effect and proper order. The following are the Bidder's applicable license number(s), with their expiration date(s) and class of license(s):

882223 A1B Haz ASB 1-31-2027

If the Bidder is a joint venture, each member of the joint venture must include the required licensing information.

Sureties that will furnish the Faithful Performance Bond and the Labor and Material Payment Bond, in the form specified herein, in an amount equal to one hundred percent (100%) of the contract price within fifteen (15) calendar days from the date the City provides the successful bidder the Notice of Award. Sureties must meet all of the State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120 and must be authorized by the State of California.

# Attachment 2

The insurance company or companies to provide the insurance required in the contract documents must have a Financial Strength Rating of not less than "A-" and a Financial Size Category of not less than "Class VII" according to the latest Best Key Rating Guide. At the sole discretion of the City, the City may waive the Financial Strength Rating and the Financial Size Category classifications for Workers' Compensation insurance.

(signatures continued on next page)

82477.07000\31456712.1

# Attachment 2

I hereby certify under penalty of perjury under the laws of the State of California that all of the information submitted in connection with this Bid and all of the representations made herein are true and correct.

Executed at Paso Robles, on this 23 day of JAN., 25.

(Bidders Name – Print or Type)

Andrew Brown President  
(Name and Title)

(Corporate Seal)

  
(Signature)

Names of individual members of firm or names and titles of all officers of corporation and their addresses are listed below:

Name Andrew Brown Title Pres - Vice - Sec. Treas.

Complete Address 2355 Ashwood PL Paso Robles CA 93446

Phone 805-459-8098 FAX 805-345-2052

Name \_\_\_\_\_ Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_





# Council Agenda Report

From: Dante Pecchenino, Senior Development Review Engineer

Subject: Approval of a Resolution Adopting New Downtown and Railroad Street Streetscape Standards

CEQA Determination: The City finds that this action is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

Date: February 18, 2025

---

## Facts

1. In 2018, the City created a concept Railroad Street District Plan that was well received by the public and local business owners.
2. In 2021, the Planning Commission created an Ad-Hoc Committee to refine the 2018 Plan into a formal Streetscape Plan.
3. The City has developed formal engineering standards to implement the Ad Hoc Committee recommendations, by incorporation into the City’s “Public Works Standard Details and Specifications”(City Standard Details).
4. The designs have streetscape palettes for the Downtown area, including Railroad Street as a separate special district.
5. A map showing the designated areas where each palette will be implemented is provided as a detail as part of this agenda item.
6. The streetscape palettes provide developers, owners, and contractors with the specific design elements that will be required when putting in new or replacing existing street frontage within the impacted area.
7. The palettes have specified concrete scoring, brick type, tree grate, and street furniture (*e.g.* waste bin, bench, railing, bike rack standards).
8. The Downtown streetscape has taken into consideration the commemorative brick squares that currently exist around downtown and have integrated this into the streetscape standards.
9. The City Standard Details provide written specifications and detailed drawings to establish standards of tolerance and quality for public works construction.
10. The current City Standard Details publication was amended by the City Council in October 2020.
11. Specific additions to the City Standards include the following:

- a. Section VIII – Standard Drawings Index:

<u>Drawing Description</u>	<u>Drawing No.</u>	<u>Addition</u>
Downtown District Sidewalk Section	C-3.1	New Detail

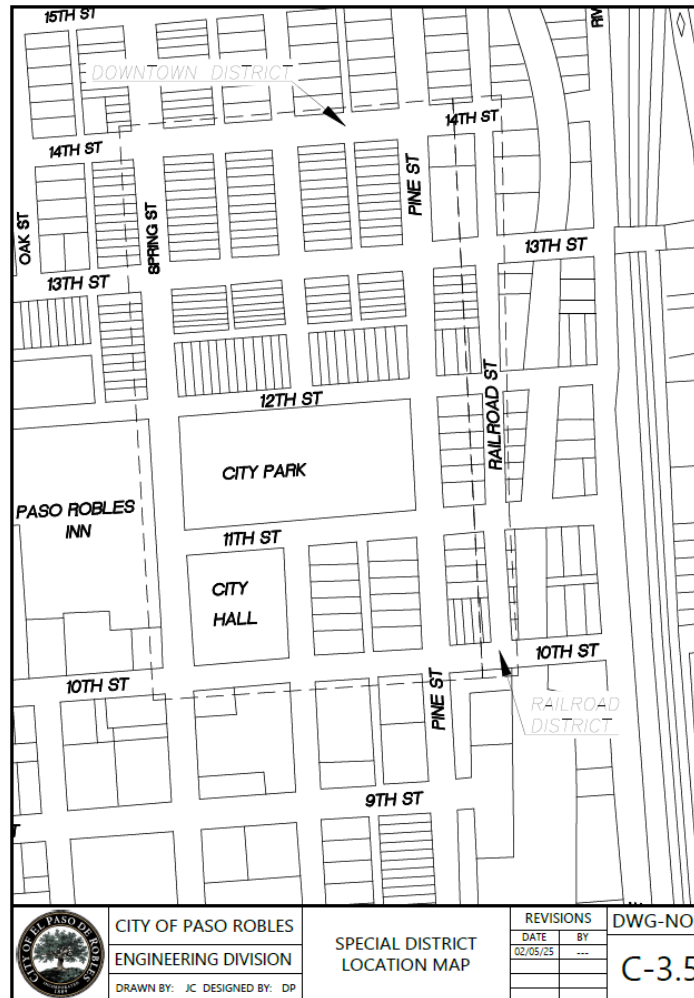
<u>Drawing Description</u>	<u>Drawing No.</u>	<u>Addition</u>
Railroad District Sidewalk Section	C-3.2	New Detail
Downtown District Streetscape	C-3.3	New Detail
Railroad District Streetscape	C-3.4	New Detail
Special District Location Map	C-3.5	New Detail

**Options**

1. Take no action;
2. Approve Resolution 25-XXX for additions to the City Standard Details and Specifications; or
3. Refer back to staff for additional analysis; or
4. Provide alternative direction to staff.

**Analysis and Conclusions**

Historically, the City has implemented these street standards across the downtown but has not formalized them in the City Standard Details. To formally recognize a street frontage standard through the downtown core, the referenced details have been developed and are now ready for integration into the City Standard Details.



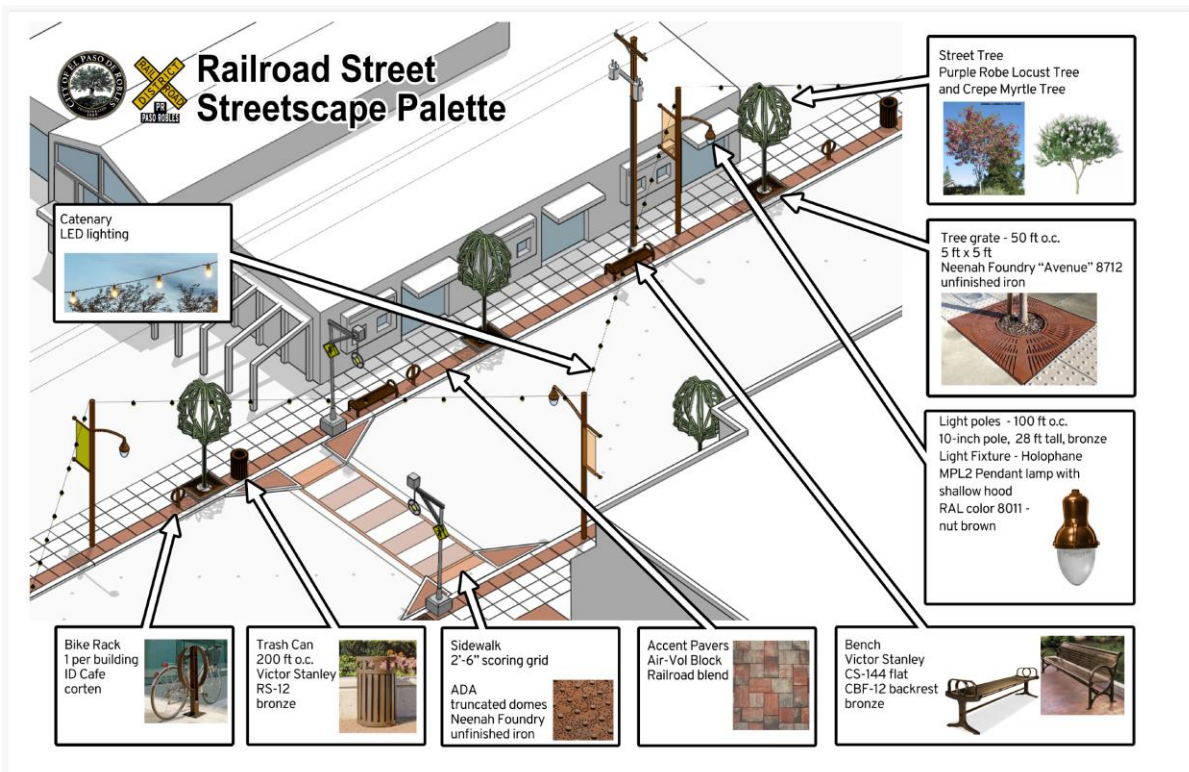
**Streetscape Standards Map for Downtown and Railroad St.**



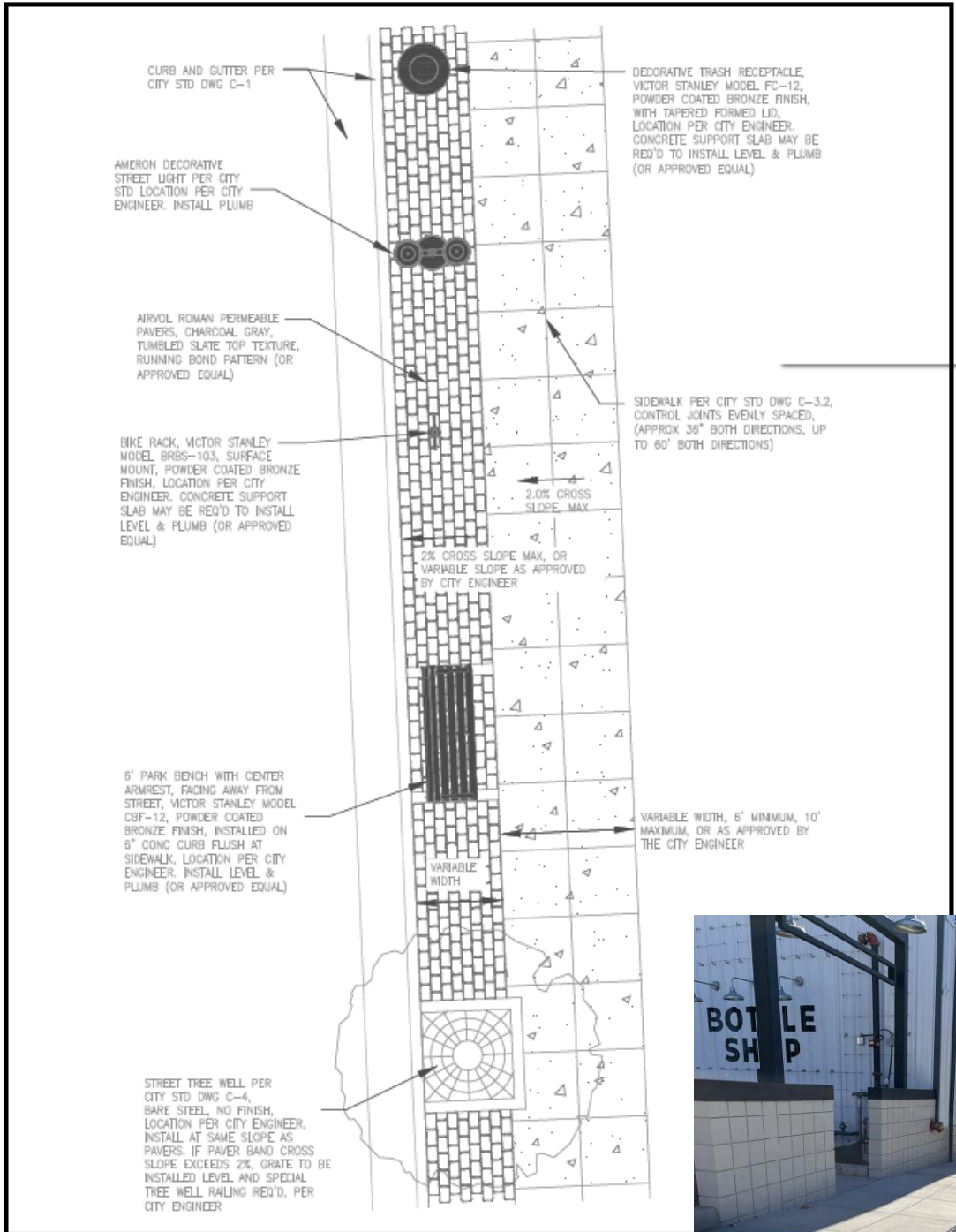
# Paso Robles Railroad District



## 2021 Planning Commission Railroad St. Ad Hoc Committee Vision



## 2021 Planning Commission Railroad St. Ad Hoc Streetscape Palette



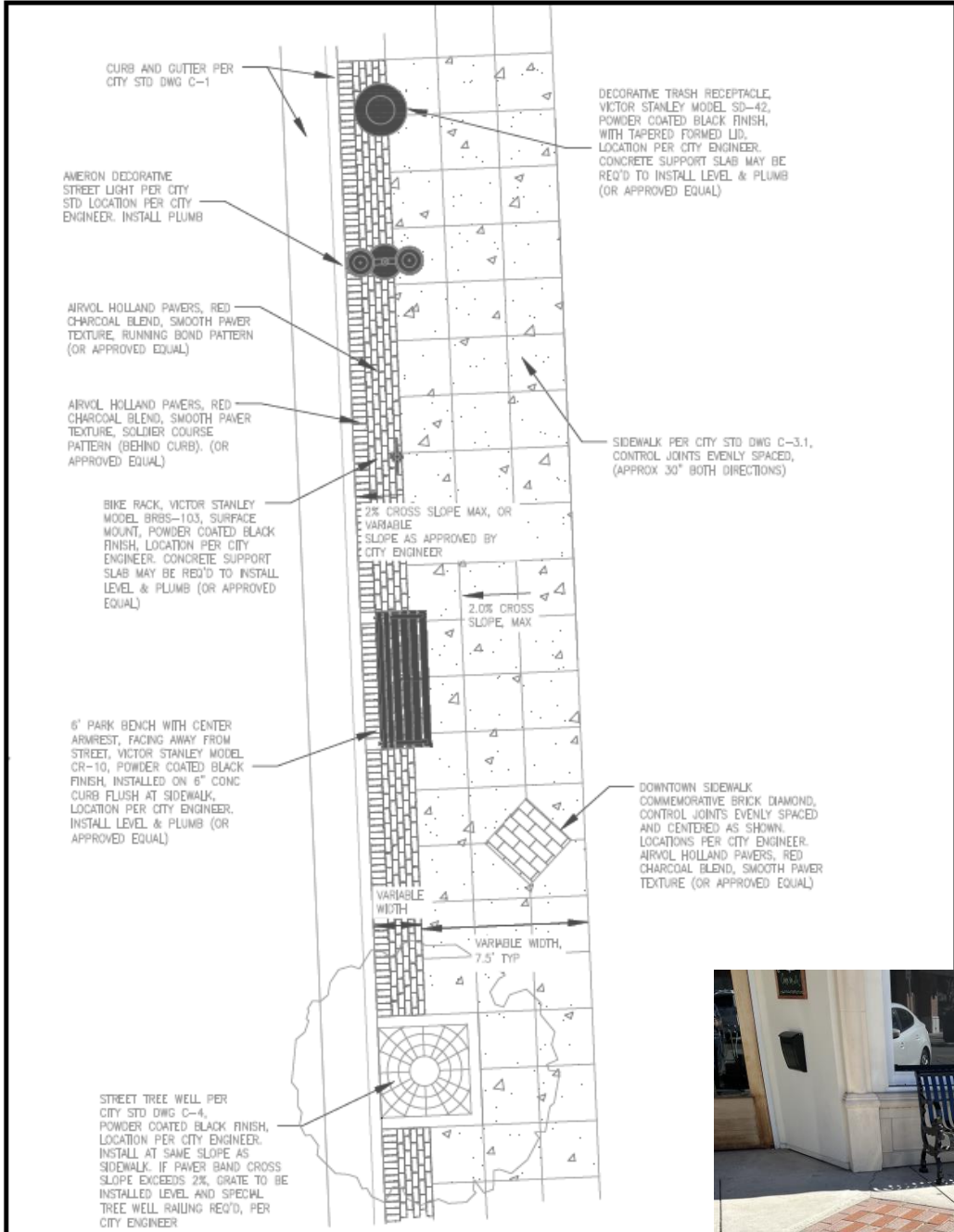
	CITY OF PASO ROBLES	<b>RAILROAD DISTRICT STREETSCAPE</b>
	ENGINEERING DIVISION	
	DRAWN BY: JC DESIGNED BY: DP	




**Proposed Railroad St. Streetscape Engineering Standard**

Photo of installed streetscape at 1102 Railroad St. (in front of Bottleshop)



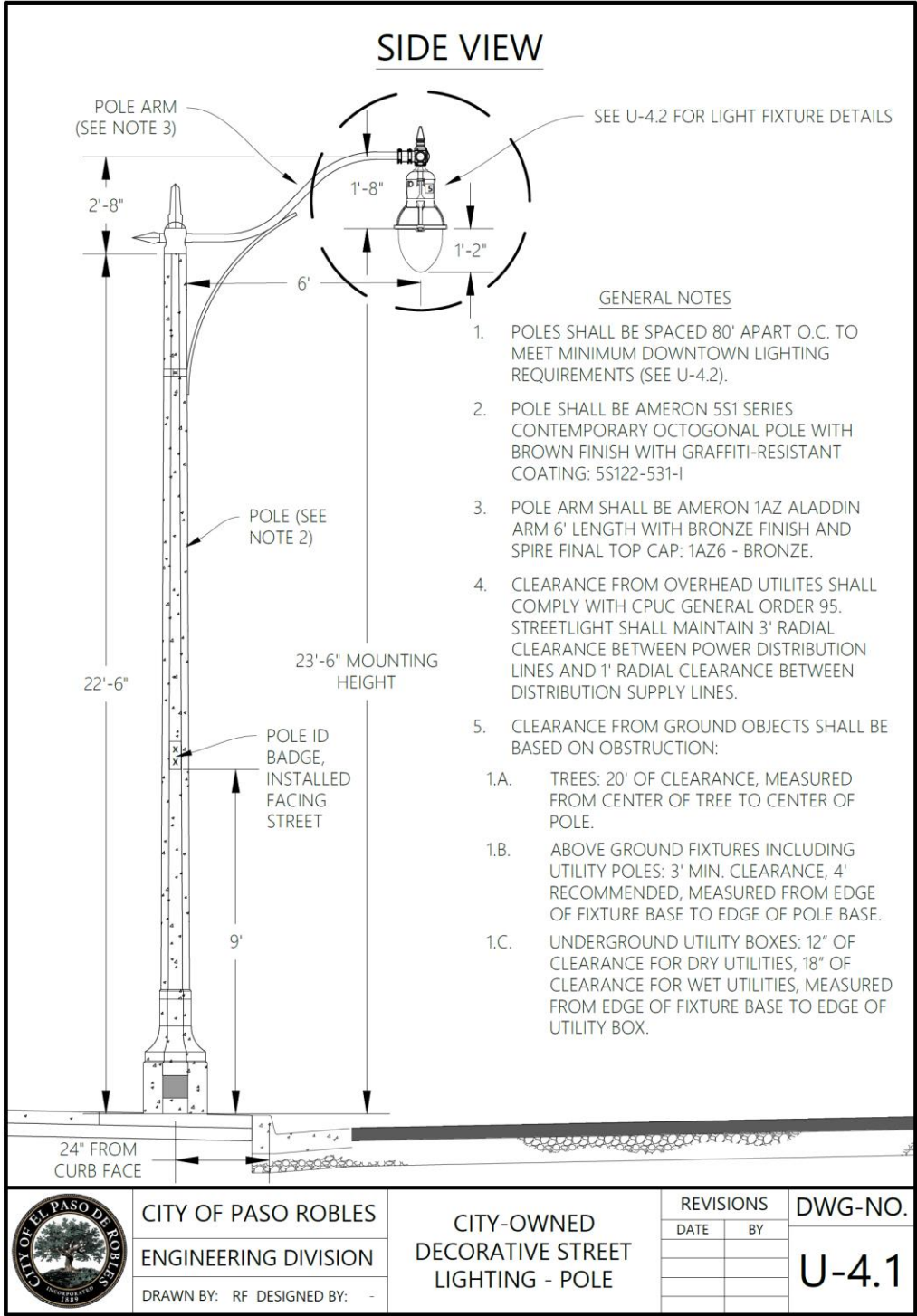


	CITY OF PASO ROBLES	<b>DOWNTOWN DISTRICT STREETSCAPE</b>	1
	ENGINEERING DIVISION		02
	DRAWN BY: JC DESIGNED BY: DP		



**Proposed Downtown Streetscape Engineering Standard**

Photo of proposed streetscape at 811 12<sup>th</sup> Street. (in front of Acorn Building)



**Potential City Owned Streetlight Standard  
(to be determined by City streetlight process currently in process)**

**Fiscal Impact**

There is no direct fiscal impact by approving additions to the City's Standard Details and Specifications. Over time as these standards are implemented, the City will need to replace and maintain these elements which could have additional fiscal impacts.

**CEQA**

The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

**Recommendation (Option 2)**

Approve Resolution 25-XXX, approving additions to the City Standard Details and Specifications as included as Exhibit A.

**Attachments**

1. Resolution 25-XXX – Engineering Standards Updates
  - a. Exhibit A - Additional City Standard Details and Specifications - Streetscape

# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES APPROVING ADDITIONS TO THE CITY STANDARD DETAILS AND SPECIFICATIONS AS INCLUDED AS EXHIBIT A FOR STREETScape

WHEREAS, In 2018, the City created a concept Railroad St. District Plan that was well received by the public and local business owners; and

WHEREAS, In 2021, the Planning Commission created Ad Hoc Committee to refine the 2018 Plan into a formal streetscape plan; and

WHEREAS, the City has developed formal engineering standards to implement the Ad Hoc Committee recommendations, by incorporation into the City's "Public Works Standard Details and Specifications"(City Standard Details); and

WHEREAS, the designs have streetscape palettes for the Downtown area, including Railroad Street. A map showing the designated areas where each palette will be implemented is provided as a detail; and

WHEREAS, the streetscape palettes provide developers, owners, and contractors with the specific design elements that will be required when putting in new or replacing existing street frontage; and

WHEREAS, the palettes have specified concrete scoring, brick type, tree grate, and street furniture (waste bin, bench, railing, bike rack); and

WHEREAS, the downtown streetscape has taken into consideration the commemorative brick squares that currently exist around downtown and have integrated this into the standard; and

WHEREAS, the City's Standard Details provide written specifications and detailed drawings to establish standards of tolerance and quality for public works construction; and

WHEREAS, the current City Standards publication was amended by the City Council in October 2020; and

WHEREAS, the City Engineer is proposing additional City Standards be added to the City's Standard Details; and

WHEREAS, Additions to the City Standard Details include the following:

a. Section VIII - Standard Drawings Index:

<u>Drawing Description</u>	<u>Drawing No.</u>	<u>Addition</u>
Downtown District Sidewalk Section	C-3.1	New Detail
Railroad District Sidewalk Section	C-3.2	New Detail
Downtown District Streetscape	C-3.3	New Detail



# Attachment 1

<u>Drawing Description</u>	<u>Drawing No.</u>	<u>Addition</u>
Railroad District Streetscape	C-3.4	New Detail
Special District Location Map	C-3.5	New Detail

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council hereby approves additional City Standard Details and Specifications, attached hereto as Exhibit A, and incorporated herein by reference.

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

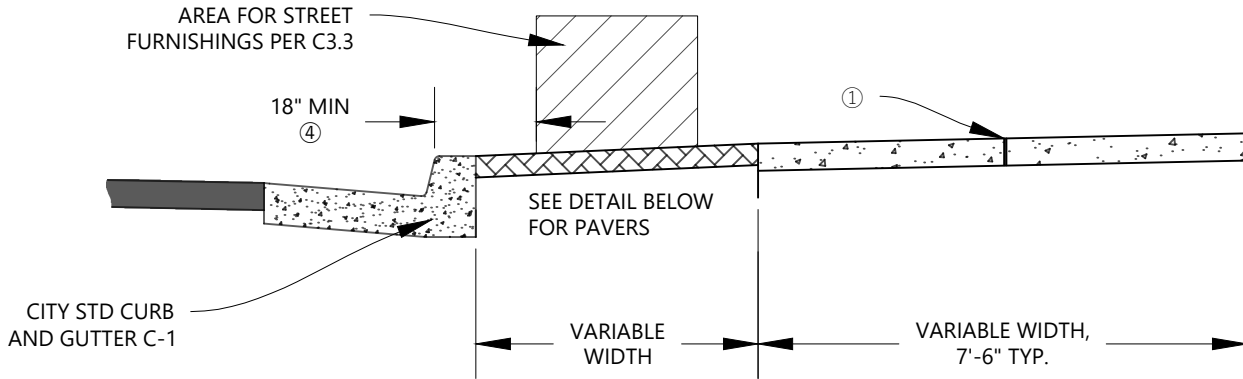
\_\_\_\_\_  
John R. Hamon, Jr., Mayor

ATTEST:

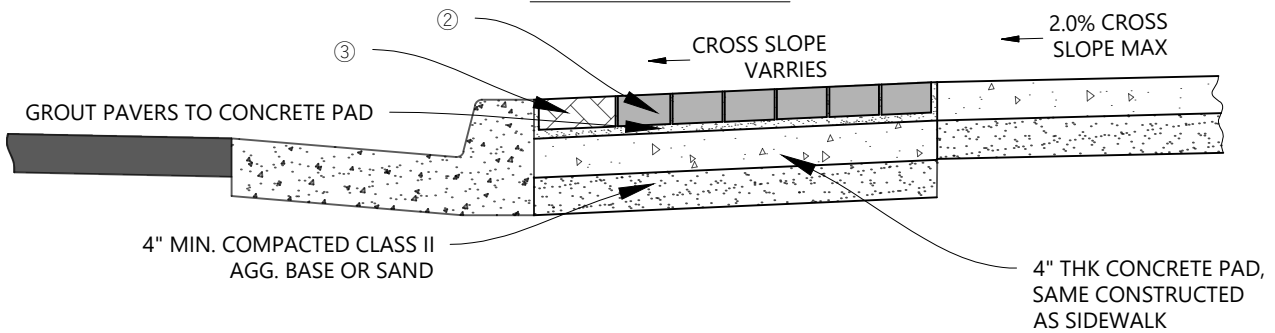
\_\_\_\_\_  
Melissa Boyer, City Clerk

Exhibit A – Additional City Standard Details and Specifications - Streetscape

## CROSS-SECTIONAL VIEW



## PAVER DETAIL



### GENERAL NOTES:

1. SIDEWALK SHALL BE TO CITY STD C-3. CONTROL JOINTS SHALL BE EVENLY SPACED (APPROX 30" BOTH DIRECTIONS)
2. PAVERS SHALL BE AIR VOL HOLLAND PAVERS, RED CHARCOAL BLEND, SMOOTH PAVER TEXTURE, RUNNING BOND PATTERN (OR APPROVED EQUAL).
3. BORDER PAVERS SHALL BE AIR VOL HOLLAND PAVERS, RED CHARCOAL BLEND, SMOOTH PAVER TEXTURE, SOLDIER COURSE PATTERN BEHIND CURB (OR APPROVED EQUAL).
4. STREET FURNISHINGS PER C3.3 ARE TO BE INSTALLED ON PAVERS AND SHALL MAINTAIN 18" MINIMUM CLEARANCE FROM CURB, 18" FROM UTILITY BOXES AND TREE WELLS, AND 36" FROM UTILITY POLES AND STREET LIGHTS. LOCATION TO BE APPROVED BY CITY ENGINEER.
5. TREE WELLS SHALL BE CITY STD C-4, WHERE REQUIRED.
6. COMMEMORATIVE BRICK DIAMONDS FOR DOWNTOWN STREETScape PLAN.



CITY OF PASO ROBLES

ENGINEERING DIVISION

DRAWN BY: JC DESIGNED BY: LF

DOWNTOWN DISTRICT  
SIDEWALK SECTION

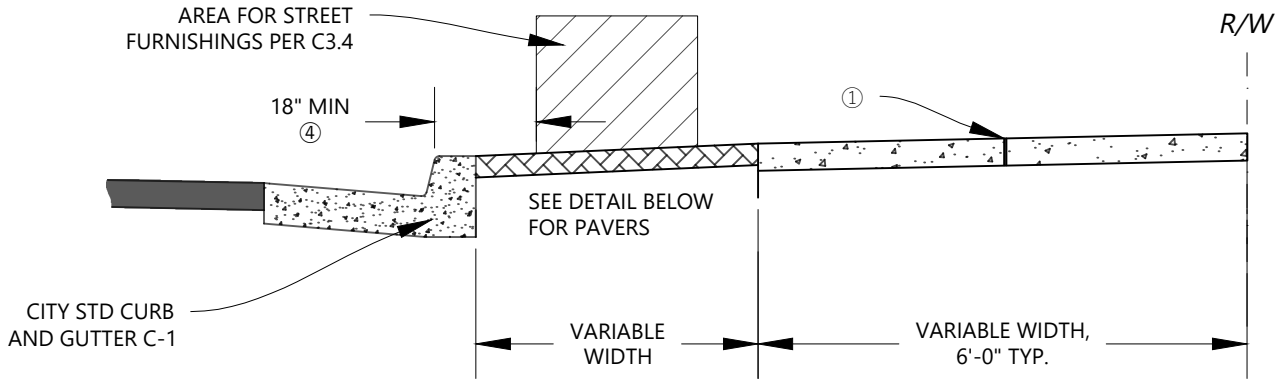
REVISIONS

DATE	BY
2/5/2025	

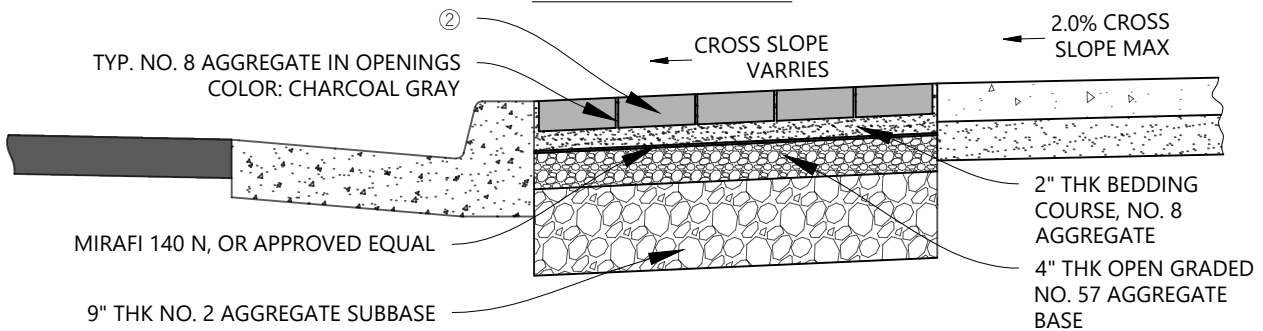
DWG-NO.

C-3.1

## CROSS-SECTIONAL VIEW



## PAVER DETAIL



**GENERAL NOTES:**

1. SIDEWALK SHALL BE TO CITY STD C-3. CONTROL JOINTS SHALL BE EVENLY SPACED (APPROX 36" BOTH DIRECTIONS, UP TO 60" IN BOTH DIRECTION)
2. PAVERS SHALL BE AIR VOL ROMAN PERMEABLE PAVERS, CHARCOAL GRAY, TUMBLED SLATE TOP TEXTURE, RUNNING BOND PATTERN (OR APPROVED EQUAL).
3. STREET FURNISHINGS PER C3.4 SHALL MAINTAIN 18" MINIMUM CLEARANCE FROM CURB FACE, 18" FROM UTILITY BOXES AND TREE WELLS, AND 36" FROM UTILITY POLES AND STREET LIGHTS. LOCATION TO BE APPROVED BY CITY ENGINEER.
4. TREE WELLS SHALL BE CITY STD C-4, WHERE REQUIRED.



CITY OF PASO ROBLES

ENGINEERING DIVISION

DRAWN BY: JC DESIGNED BY: LF

RAILROAD DISTRICT  
SIDEWALK SECTION

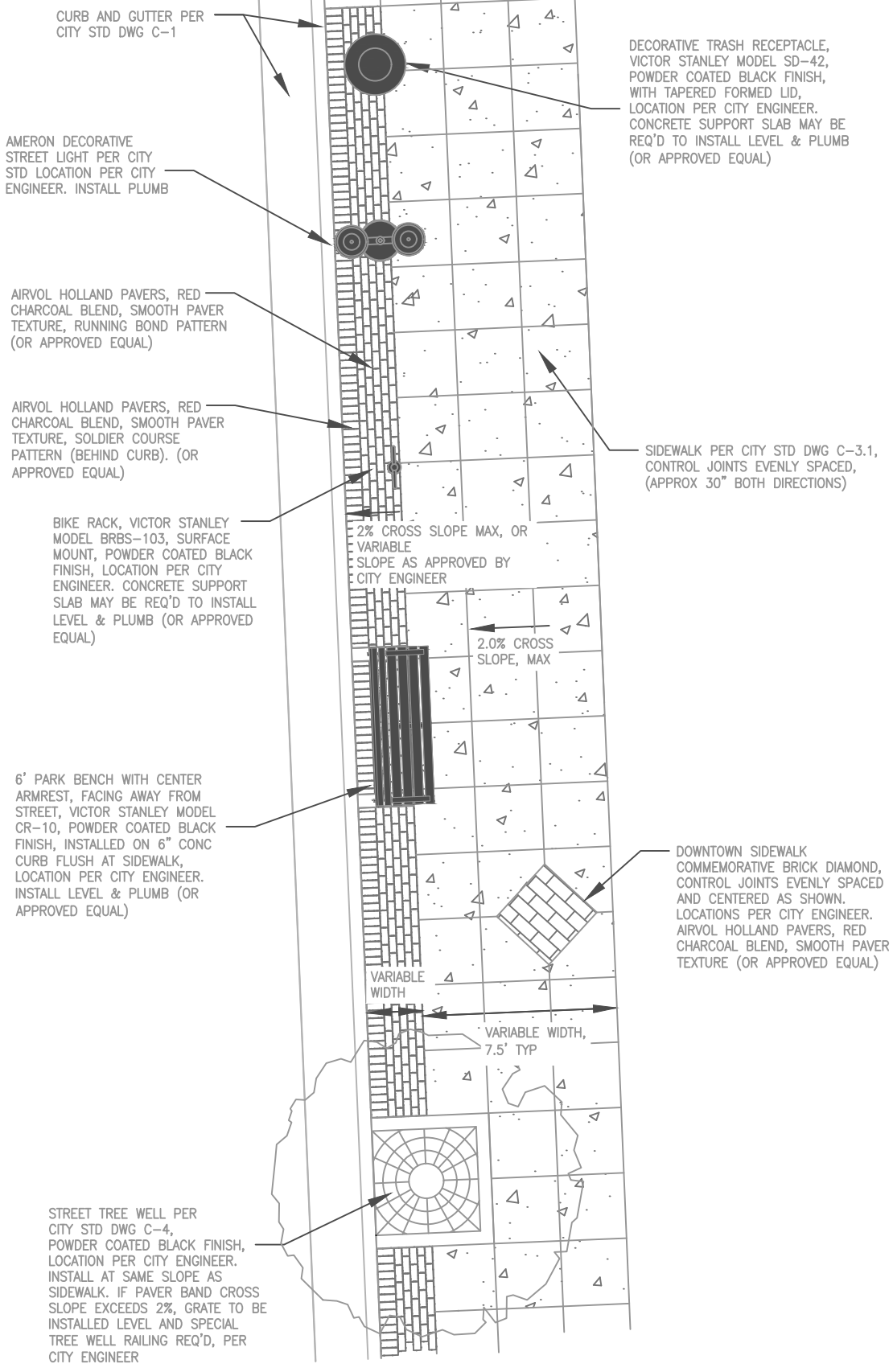
REVISIONS

DATE	BY
2/5/2025	

DWG-NO.

C-3.2

# Exhibit A



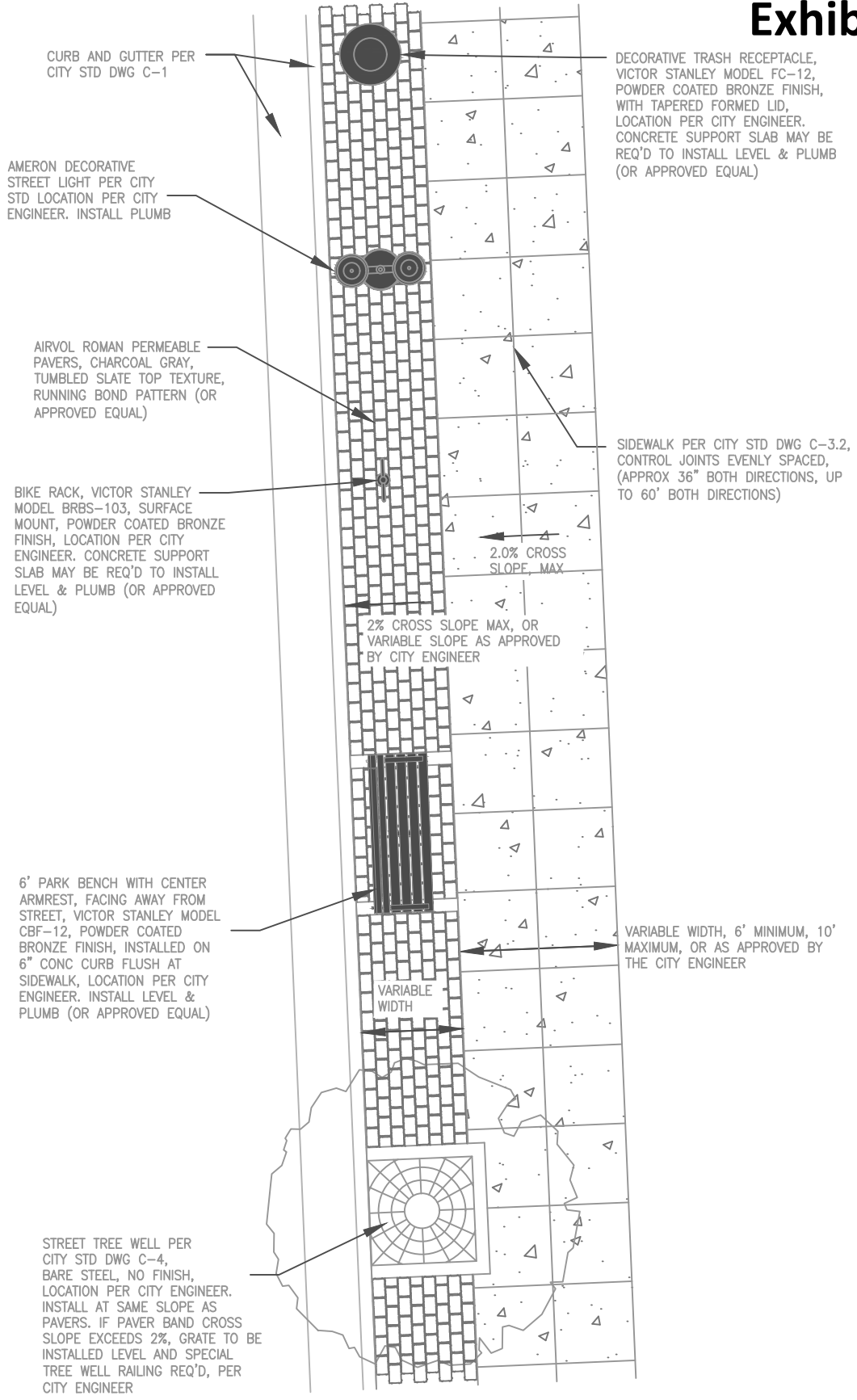
CITY OF PASO ROBLES  
 ENGINEERING DIVISION  
 DRAWN BY: JC DESIGNED BY: DP

DOWNTOWN DISTRICT  
 STREETScape

REVISIONS	
DATE	BY
02/05/25	---

DWG-NO.  
**C3.3**

# Exhibit A



CITY OF PASO ROBLES

ENGINEERING DIVISION

DRAWN BY: JC DESIGNED BY: DP

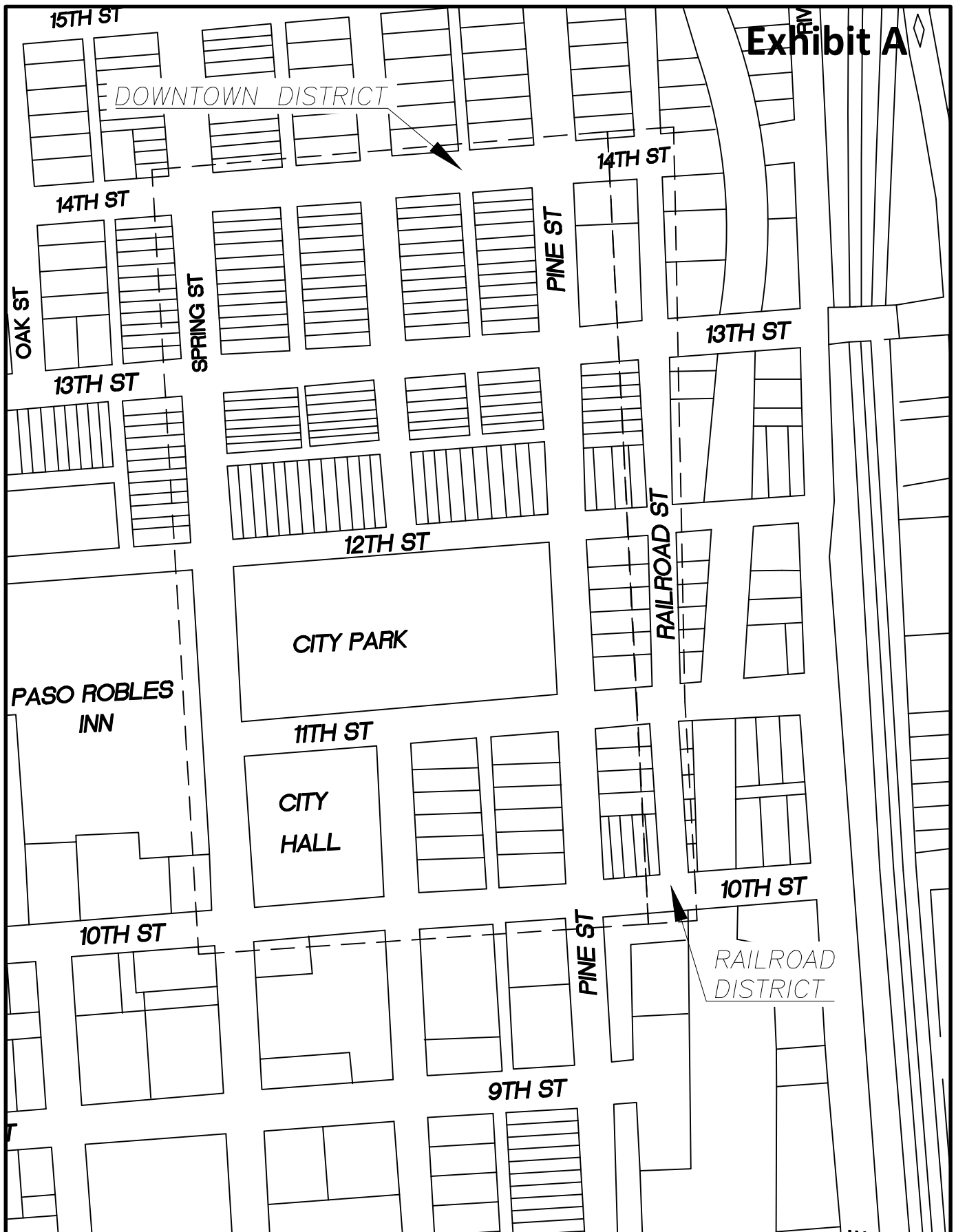
## RAILROAD DISTRICT STREETSCAPE

### REVISIONS

DATE	BY
02/05/25	---

DWG-NO.

C-3.4



CITY OF PASO ROBLES  
 ENGINEERING DIVISION  
 DRAWN BY: JC DESIGNED BY: DP

SPECIAL DISTRICT  
 LOCATION MAP

REVISIONS	
DATE	BY
02/05/25	---

DWG-NO.  
**C-3.5**



## Council Agenda Report

From: Ditas Esperanza, Capital Projects Engineer

Subject: Approval of a Resolution Authorizing a Change Order to Rick Engineering and the Consultant Services Agreement for the North River Road Bike Path Project

CEQA Determination: The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

Date: February 18, 2025

---

### Facts

1. In 2007, the City issued a Request for Proposals to prepare preliminary designs for a bike path along North River Road from South River Road to River Oaks Drive.
2. Rick Engineering was selected to prepare the preliminary design; however, due to a lack of further funding, the project was put on hold and the final design was not completed.
3. In December 2018, the City Council adopted a Bicycle and Pedestrian Master Plan (BPMP). The Master Plan envisioned a "Grand Loop Trail" surrounding the outer parts of the City, as highlighted in Attachment No. 2. This plan identified the North River Road as a segment of this overall plan.
4. In 2022, the City received a San Luis Obispo Council of Governments (SLOCOG) Cycle 1 Betterment grant in the amount of \$300,000 to review the 2007 design and finalize the preliminary work that had been completed.
5. In August 2023, Rick Engineering provided a scope of work and fee proposal in the amount of \$66,700 to review the 2007 design and provide an update to what is required to prepare the final design of the bike path.
6. The approved fee was used by Rick Engineering to develop feasible alternatives for the bike path which City staff and SLOCOG staff have reviewed. It is recommended that Rick Engineering complete the design development phase by preparing the following:
  - Final concept plan of the alternative selected by City and SLOCOG staff;
  - Final Project Development Report (PDR);
  - Structural consultation and structural design of an elevated bike path;
  - Record of survey to resolve boundary issues and determination of property lines; and
  - Geotechnical investigation and report.
7. This change order to Rick Engineering's contract for the revised design, in the amount of \$193,382, exceeds staff's preauthorized limits and requires City Council approval under the City's Purchasing Policy.

## **Options**

1. Take no action;
2. Approve Resolution 25-XXX authorizing a change order in the amount of \$193,382 to Rick Engineering's contract for the North River Road Bike Path Project; or
3. Provide alternative direction to staff.

## **Analysis and Conclusions**

In 2018, the City Council adopted the 2018 Bicycle and Pedestrian Master Plan (BPMP). The BPMP is the guiding policy document that establishes local priorities for bicycle and pedestrian improvements. The 2018 BPMP also places a strong focus on bike and pedestrian safety and education. Safe facilities and proper training programs would encourage users to enjoy the benefits of bicycling and walking to their destinations.

This proposed project is to construct the next segment of the City pedestrian and bike ring pathway, located along the scenic Salinas River, beginning at the 13th Street Bridge and ending at River Oaks Drive, just north of the Highway 46 bridge. The project will also provide a safer connection to the downtown area for residents who live north of Highway 46 East and separate non-motorists from traffic. Preliminary design, environmental documents, etc. have been funded, in part, by the SLOCOG grant mentioned above.

It is recommended that Rick Engineering complete the design development phase by preparing a final concept plan, Project Development Report, structural engineering, record of survey, and geotechnical investigation and report. By approving the change order, the City will be in the prime position to receive grant funding for construction. The City has already set aside \$1 million of the General Fund for the City's anticipated matching requirements. Additionally, SLOCOG has awarded the City an additional \$800,000 in anticipation of plans for the North River Road Bike Path being finalized, and construction initiated in the near future.

## **Fiscal Impact**

The total change order to Rick Engineering is \$193,382. This project is included as part of the adopted Capital Improvement Budget for FY 2024-25 and reimbursed through the SLOCOG Betterment Grant. As such, no other action is required.

## **CEQA**

The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

## **Recommendation (Option 2)**

Approve Resolution 25-XXX, approving a Change Order to the Consultant Services Agreement with Rick Engineering in the amount of \$193,382 for the North River Road Bike Path Project.

## **Attachments**

1. Resolution 25-XXX – North River Road Bike Path Project – Rick Engineering Change Order
2. Grand Loop Trail Master Plan Exhibit
3. Rick Engineering Scope and Fee



# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES APPROVING A CHANGE ORDER TO RICK ENGINEERING AND THE CONSULTANT SERVICES AGREEMENT FOR THE NORTH RIVER ROAD BIKE PATH PROJECT

WHEREAS, in 2007, the City issued a Request for Proposal to prepare preliminary designs for a bike path along North River Road from South River Road to River Oaks Drive; and

WHEREAS, the design was completed by Rick Engineering and due to the lack of funding, the project was put on hold; and

WHEREAS, in 2022, the City received a San Luis Obispo Council of Governments (SLOCOG) Grant, in the amount of \$300,000 to review the 2007 design and finalize it; and

WHEREAS, in August 2023, Rick Engineering provided a scope of work and fee proposal in the amount of \$66,700 to review and finalize the 2007 preliminary design; and

WHEREAS, the fee of \$66,700 was used by Rick Engineering to develop feasible alternatives for the bike path; and

WHEREAS, it is recommended that Rick Engineering complete the design development phase by preparing a final concept plan, Project Development Report, structural engineering, record of survey, and geotechnical investigation and report; and

WHEREAS, Rick Engineering has submitted a fee proposal in the amount of \$193,382 to complete the additional scope of work, an amount that exceeds staff's preauthorized limits and requires City Council approval under the City's Purchasing Policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council approves a Change Order to Rick Engineering in the amount of \$193,382 to complete the additional scope of work for the design associated with a bike path along North River Road from South River Road to River Oaks Drive.

Section 3. The City received \$300,000 from SLOCOG for a Cycle 1 Betterment Grant to prepare the design of the North River Road Bike Path, a portion of the Grand Loop Trail, contemplated by the City Council-approved Bicycle and Pedestrian Master Plan. The additional fee will be reimbursed through the SLOCOG Betterment Grant and no other action is required.

Section 4. The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

# Attachment 1

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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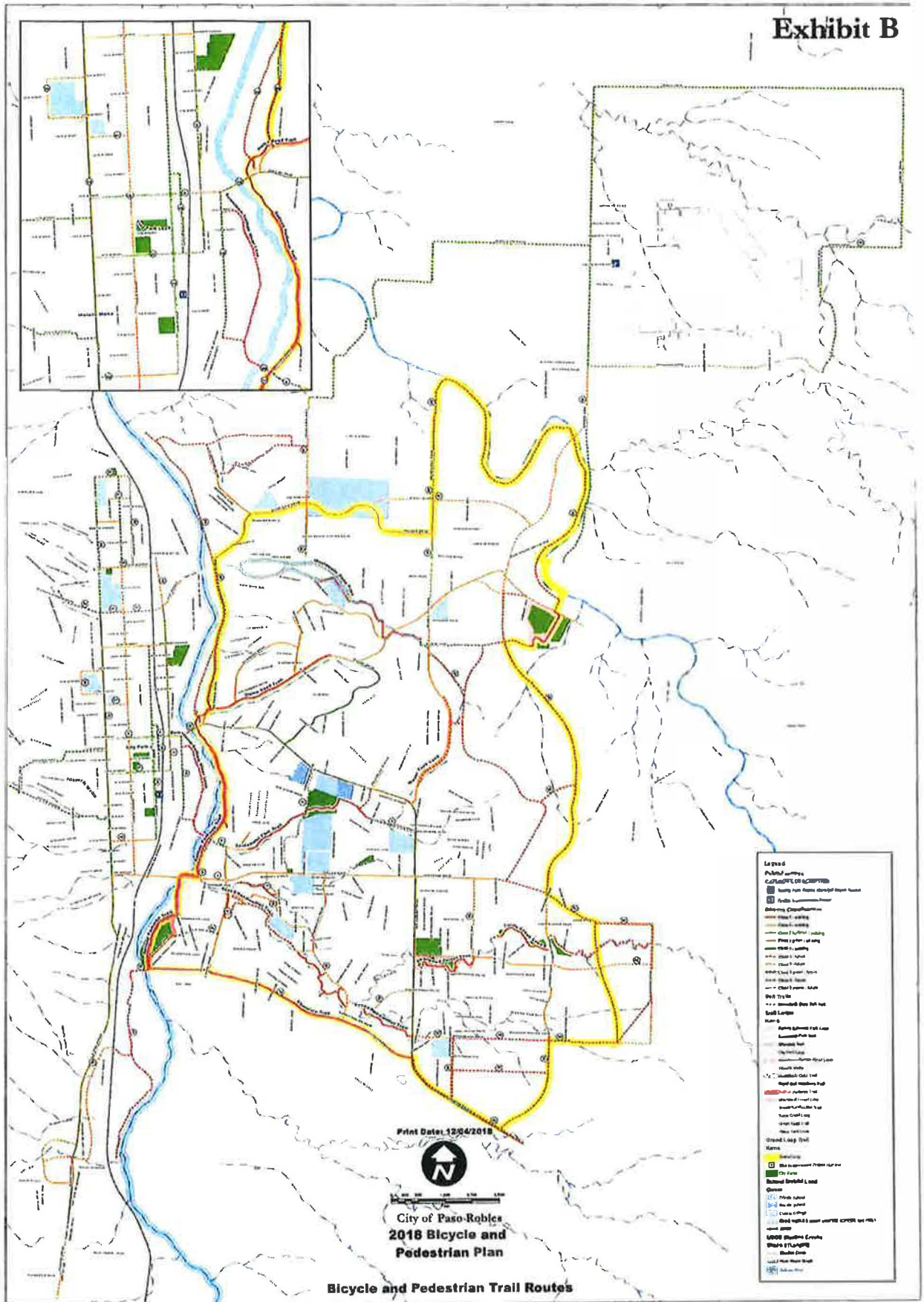
John R. Hamon, Jr., Mayor

ATTEST:

---

Melissa Boyer, City Clerk

Exhibit B





## Contract Amendment

**To:** Ditas Esperanza  
City of Paso Robles  
Capital Project Engineer  
desperanza@prcity.com

**From:** Travis Koch  
tkoch@rickengineering.com

**Date:** January 21, 2025

**Subject:** Contract Amendment

**Project:** North River Road Multi-Purpose Trail Study

**Job No.:** 19928

### Additional Scope of Work

#### Final Concept Plan

RICK will update the concept plan based on the preferred alternative selected by City staff and known constraints. The preferred alternative is to keep the path at the same elevation as the adjacent roadway and minimize disturbance to the river bank via an elevated structure or short retaining wall where appropriate.

#### Project Development Report

RICK will prepare a Project Development Report (PDR) for the preferred alternative alignment of the bike path. The report will describe the conceptual layout and identify constraints including right of way, FEMA, environmental impacts, grading, the River Road/River Oaks Drive intersection, and existing utilities such as power poles and the Nacimiento pipeline. The report will also identify the next steps for design and permitting as well as preliminary construction costs.

#### Structural Consultation

As a subconsultant to RICK, Consor will provide preliminary structural design and consultation for an elevated bike path structure for the purpose of developing a feasible design concept and opinion of probable cost. See separate detailed scope of work from Consor.

#### Record of Survey

As a subconsultant to RICK, North Coast Engineering will prepare a Record of Survey for the right of way along the project corridor. Tasks will include review of record information, field

reconnaissance, boundary resolution, preparing record of survey, and setting property corners. See separate detailed scope of work from North Coast Engineering.

### **Geotechnical Investigation and Report**

As a subconsultant to RICK, Yeh and Associates will perform a geotechnical investigation along the project corridor and provide design-level recommendations for the proposed structures, pavement, and earthwork. See separate detailed scope of work from Yeh and Associates.

### **Additional Coordination and Meetings**

Provide additional coordination and attend additional meetings with City staff as necessary. We have included up to 16 additional hours for this task.

*All other provisions of the original contract are to remain unchanged.*

### **Fee Summary**

1. Final Concept Plan .....	\$6,300
2. Project Development Report.....	\$14,500
3. Structural Consultation (10% MU) .....	\$10,010
4. Record of Survey (10% MU).....	\$11,294
5. Geotechnical Investigation and Report (5% MU) .....	\$146,278
6. Additional Coordination and Meetings .....	\$5,000
<hr/>	
<b>Total Fee</b>	<b>\$193,382</b>

### **Authorization**

#### **CITY OF PASO ROBLES:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



## Council Agenda Report

From: Ditas Esperanza, Capital Projects Engineer

Subject: Approval of a Resolution Authorizing a Contract Change Order for the Crestline and Fairview Waterline Upgrades and Repairs

CEQA Determination: The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

Date: February 18, 2025

---

### Facts

1. In January 2023, the City Council adopted a budget to perform repairs of the Crestline and Fairview neighborhood roads. Funding for this project was made available from one-time savings in the Measure J-20 Fund.
2. Shortly after this action, preliminary engineering for the road repairs were initiated. However, the 2020 Water Master Plan identified the need to upgrade water mains within Crestline and Fairview project area to meet fire flow deficiencies and the project was placed on hold to focus on the water main work.
3. On June 4, 2024, the City Council authorized staff to enter into a construction contract with RCH Construction to repair the water mains in the Crestline and Fairview neighborhood, in the amount of \$742,361. A Notice to Proceed was issued to the contractor on July 23, 2024.
4. The Health Department requires sewer laterals to be installed below water mains so that in the event of a break, gravity would let the sewer flow below the water line and protect against contamination. The contractor began potholing the location of the existing sewer laterals that crossed the new water lines and it was discovered that several of the sewer laterals were not constructed at a depth that is typical of sewer lateral construction. The water mains ultimately required extraordinary construction to accommodate the impacted sewer laterals, found to be shallower than standard depth.
5. To accommodate these unforeseen existing conditions, the water mains needed to be revised so that the pipe material used is ductile iron, not C900 PVC pipe. When the pipe material changed to ductile iron, additional mechanical restraints were also required. This more robust pipe material would prevent contamination of the potable water should the sewer lateral break. Finally, due to the deteriorating condition of the existing asphalt, restoring the pipe trench with asphalt was challenging and required more materials. These significant and unanticipated issues that arose in repairing the water mains have resulted in the need to increase the contract amount from \$742,361 to a new not-to-exceed of \$880,361.
6. The City's Purchasing Policy allows for administrative change orders up to \$125,000 to be reviewed by staff for the contracts of this size. Because this change order is in the amount of \$138,000, City Council concurrence is required.

### **Options**

1. Take no action;
2. Authorize the City Manager to approve a change order in the amount of \$138,000 to RCH Construction for the Crestline and Fairview Waterline Upgrades and Repairs to a new not-too-exceed of \$880,361; or
3. Provide alternative direction to staff.

### **Analysis and Conclusions**

The Crestline and Fairview neighborhood on the west side of the City needs road repairs. The pavement condition index ("PCI") in this neighborhood ranges from 18 to 34 (out of a range of 100). The proposed repair is heavy rehabilitation. There are no curbs, gutters, or sidewalks in the neighborhood, so upgrades are not required. However, prior to repairing the road, the water mains in the Crestline and Fairview neighborhood need to be upgraded and repaired to meet fire flow deficiencies, as identified in the 2020 Water Master Plan. With the completed repairs of the water lines, the City can now begin the surface repairs to the neighborhood streets. The water mains required extraordinary construction to accommodate the sewer laterals found to be shallower than standard depth.

### **Fiscal Impact**

The budget adopted for the water main repairs is \$1,050,000. There are adequate funds to approve this change order, as requested, and no other action is required at this time.

### **CEQA**

The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

### **Recommendation (Option 2)**

Approve Resolution 25-XXX authorizing the City Manager to approve a change order in the amount of \$138,000 to RCH Construction for the Crestline and Fairview Waterline Upgrades and Repairs.

### **Attachments**

1. Resolution 25-XXX - Contract Change Order for the Crestline and Fairview Waterline Upgrades and Repairs

# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES APPROVING A CONTRACT CHANGE ORDER FOR THE CRESTLINE AND FAIRVIEW WATERLINE UPGRADES AND REPAIRS

WHEREAS, in January 2023, the City Council adopted a budget to perform repairs of the Crestline and Fairview neighborhood roads. Funding for this project was made available from one-time salary savings in the Measure J-20 Fund; and

WHEREAS, shortly after this action, preliminary engineering for the road repairs were initiated, however, the 2020 Water Master Plan identified the need to upgrade water mains within Crestline and Fairview to meet fire flow deficiencies and, the road repair project was placed on hold; and

WHEREAS, on June 4, 2024, the City Council authorized staff to enter a construction contract with RCH Construction to repair the water mains in the Crestline and Fairview neighborhood, in the amount of \$742,361; and

WHEREAS, the contractor began potholing the location of the existing sewer laterals that crossed the new water lines and it was discovered that several of the sewer laterals were not constructed at a depth that is typical of sewer lateral construction necessitating a change in pipe material and requiring additional mechanical restraints as well as more materials to restore the pipe trench; and

WHEREAS, these significant and unanticipated issues increased the contract amount from \$742,361 to a new not-too-exceed of \$880,361; and

WHEREAS, staff requests that City Council approve a change order in the amount of \$138,000 to accommodate the additional work encountered for the Crestline and Fairview Waterline Upgrades and Repairs consistent with City's Purchasing Policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The water mains in the Crestline and Fairview neighborhood need to be upgraded and repaired to meet fire flow deficiencies, as identified in the 2020 Water Master Plan. With the completed repairs of the water lines, the City can now begin the surface repairs to the neighborhood streets. The water mains required extraordinary construction to accommodate the sewer laterals found to be shallower than standard depth. The City Council hereby approves a change order in the amount of \$138,000 for this project, for a new not-too-exceed of \$880,361.

Section 3. The budget adopted for the water main repairs in total is \$1,050,000. There are adequate funds to approve this change order, as requested, and no other action is required at this time.

Section 4. The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures,



# Attachment 1

facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

John R. Hamon, Jr. Mayor

ATTEST:

---

Melissa Boyer, City Clerk



# Council Agenda Report

From: Ditas Esperanza, Capital Projects Engineer

Subject: Approval of a Resolution Authorizing the Award of a Construction Contract to Westrock LLC for the Merry Hill, 15th Street, and Terrace Hill Road Repair Project

CEQA Determination: The City finds that this action is categorically exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

Date: February 18, 2025

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## Facts

1. In 2012, the voters of Paso Robles passed Measure E-12, a half cent supplemental sales tax measure. Proceeds from this tax help fund the City’s Street Maintenance and Repair program.
2. On February 4, 2020, City Council approved the updated Six-Year Street Maintenance and Repair Plan utilizing the remaining Measure E-12 supplemental sales tax revenues. Measure E-12 has a sunset date of March 31, 2025 and will be supplanted by voter-approved Measure I-24.
3. Consistent with the Maintenance and Repair plan, the Fiscal Year 2024-25 adopted budget included appropriations towards road maintenance repairs for Merry Hill, 15th Street, and Terrace Hill Road.
4. Plans and specifications were prepared and advertised for bid with an engineer’s estimate for the project of \$782,900.
5. On January 30, 2025, six (6) bids were received as follows:

<u>Construction Company</u>	<u>Bid Amount</u>
Westrock LLC	\$673,999.00
Papich Construction	\$755,996.00
Souza Construction	\$714,277.70
Viborg Sand & Gravel	\$816,373.00
Ferravanti Grading & Paving	\$722,419.61
V. Lopez & Sons	\$1,041,626.40

6. Staff reviewed the lowest bid from Westrock LLC and found it to be a responsive and responsible bid.

## Options

1. Take no action;
2. Approve Resolution 25-XXX awarding a construction contract to Westrock LLC to perform street repairs of Merry Hill, 15th Street, and Terrace Hill Road in the amount of \$673,999; or
3. Provide alternative direction to staff.

### **Analysis and Conclusions**

In 2020, City Council approved the updated listing of streets scheduled to be repaired over the next six years. Included in the plan for FY 2024-25 is the repair of Merry Hill, 15th Street, and Terrace Hill Road. The Pavement Condition Index (PCI) of Merry Hill from Pacific to Fresno is 36, 15th Street from Chestnut to Terrace Hill Road is 32, and Terrace Hill Road (cul-de-sac) is 44. Engineered plans and specifications call for the removal and replacement of the existing asphalt (dig-out repairs) at several localized areas of failure. Once these repairs are completed, a 1-inch leveling course will be placed followed by a 2-inch rubberized asphalt final course.

This is one of the remaining projects to be funded by Measure E-12. The Measure sunsets on March 31, 2025. In November 2024, Paso Robles voters passed Measure I-24, to continue collecting sales tax revenue that may be used for street repairs. The voter-approved extension will allow the City to continue in its efforts to repair the City's street network system with a reliable funding source.

### **Fiscal Impact**

The total cost of the construction contract with Westrock LLC is \$673,999. The project is included in the adopted FY 2024-25 Capital Improvement budget, and as such, no other action is needed.

### **CEQA**

The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

### **Recommendation (Option 2)**

Approve Resolution 25-XXX, authorizing the City Manager to award a contract to Westrock LLC to perform Road Repairs of Merry Hill, 15th Street, and Terrace Hill Road, in the amount of \$673,999, and authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council's action.

### **Attachments**

1. Resolution 25-XXX - Merry Hill, 15th Street, and Terrace Hill Road Repairs
2. Westrock LLC Bid
3. Location Map

# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AWARDING A CONSTRUCTION CONTRACT FOR MERRY HILL, 15TH STREET, AND TERRACE HILL ROAD REPAIRS TO WESTROCK LLC

WHEREAS, in 2012, the voters of Paso Robles passed Measure E-12, a half cent supplemental sales tax measure that helps to fund the City's Street Maintenance and Repair program; and

WHEREAS, on February 4, 2020, the City Council approved the updated Six-Year Street Maintenance and Repair Plan utilizing the remaining Measure E-12 supplemental sales tax revenues; and

WHEREAS, consistent with the Six-Year Street Maintenance and Repair Plan, plans and specifications were prepared and advertised for bid with an engineer's estimate for the project that includes road maintenance repairs for Merry Hill, 15th Street, and Terrace Hill Road, in the amount of \$782,900 ; and

WHEREAS, on January 30, 2025, six (6) bids were received ranging from \$673,999 to \$1,041,626.40; and

WHEREAS, City staff reviewed the lowest bid from Westrock LLC and found it to be a responsive and responsible bid.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All the above recitals are true and correct and incorporated herein by reference.

Section 2. Authorize the City Manager to award a construction contract to Westrock LLC to perform street repairs, consisting of the removal and replacement of asphalt at locations on Merry Hill, 15th Street, and Terrace Hill Road, in the amount of \$673,999, and authorize the City Manager and City Attorney to make minor, technical, or non-substantive changes to the contract that are consistent with the Council's action.

Section 3. The City finds that this action is categorically exempt from the California Environmental Quality Act ("CEQA") under the Class 1 exemption, which applies to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features where the project involves negligible or no expansion of existing or former use (State CEQA Guidelines, § 15301).

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

John R. Hamon, Jr., Mayor

ATTEST:

---

Melissa Boyer, City Clerk

# Attachment 2

## BID FORM

### 00 41 43 – BID FORMS

#### 1.1 Bid.

Bids will be received at the City of El Paso de Robles City Hall, 1000 Spring Street, Paso Robles, CA 93446, until **2:00 p.m. on Thursday, January 30, 2025.**

**NAME OF BIDDER:** WESTROCK LLC dba WESTROCK GENERAL ENGINEERING

To the Honorable City Council  
of the City of El Paso de Robles  
1000 Spring Street  
Paso Robles, California 93446

The undersigned hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any for the following Project:

#### **Merry Hill / 15th Street / Terrace Hill Road Repairs, DPW 23-40**

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the Project, as described and in strict conformity with the Drawings, and these Specifications for TOTAL BID PRICE indicated herein.

The undersigned acknowledges receipt, understanding, and full consideration of the following addenda to the Contract Documents:

Addenda No. 1

1. Attached is the required Bid Guarantee in the amount of not less than 10% of the Total Bid Price.
2. Attached is the completed Designation of Subcontractors form.
3. Attached is the fully executed Noncollusion Declaration form.
4. Attached is the completed Iran Contracting Act Certification form.
5. Attached is the completed Public Works Contractor Registration Certification form.
6. Attached is the completed Contractor's Certificate Regarding Workers' Compensation form.
7. Attached is the completed Bidder Information and Experience form.
8. Site Visit Affidavit
9. Proposed Major Equipment and Material Suppliers
10. Fleet Compliance Certification

# Attachment 2

## BID FORM

### BID SCHEDULE

#### A. BID SCHEDULE

ITEM NO.	BID ITEMS	PAYMENT REFERENCE	UNIT	TOTAL QUANTITIES	UNIT PRICE	*TOTAL COST
1	Mobilization, Bonds & Insurance	TS-1.16	LS	1	\$67,051.70	\$67,051.70
2	Notification of Residents, Businesses & Agencies	TS-1.16	LS	1	\$1,500.00	\$1,500.00
3	Traffic Control	TS-2.06	LS	1	\$25,000.00	\$25,000.00
4	Storm Water Pollution Control Program	TS-5.04	LS	1	\$6,500.00	\$6,500.00
5	Preserving Survey Monumentation (Allowance)	TS-4.03	LS	1	\$2,100.00	\$2,100.00
6	3/8" HMA Type A (PG 64-10)	TS-7.05	TN	437	\$164.00	\$71,668.00
7	1/2" HMA Type A(PG 64-10)	TS-7.05	TN	323	\$164.00	\$52,972.00
8	1/2" RHMA-G Type A PG 64-16	TS-8.05	TN	919	\$310.00	\$284,890.00
9	Remove & Replace Overside Drain	TS-17.05	LS	1	\$2,800.00	\$2,800.00
10	Remove & Replace 4" HMA	TS-10.04	SF	4,500	\$5.00	\$22,500.00
11	6" Deep Lift Stabilization (Allowance)	TS-10.04	SF	300	\$17.00	\$5,100.00
12	Remove & Replace Type "A" HMA Dike	TS-7.05	LF	1,056	\$14.50	\$15,312.00
13	Remove & Replace Type "E" HMA Dike	TS-7.05	LF	585	\$14.50	\$8,482.50
14	Install Shoulder Backing	TS-15.06	LF	740	\$6.00	\$4,440.00
15	Prune & Remove Tree Roots	TS-14.03	SF	1,170	\$8.00	\$9,360.00
16	Place RipRap at End of Overside Drain	TS-18.04	LS	1	\$2,200.00	\$2,200.00
17	Lower Manhole Frame & Cover	TS-13.03	EA	7	\$600.00	\$4,200.00
18	Lower Water Valve Frame & Cover	TS-13.03	EA	13	\$350.00	\$4,550.00
19	Lower Sewer Cleanout Frame & Cover	TS-13.03	EA	1	\$350.00	\$350.00
20	Lower Survey Monument Frame & Cover	TS-13.03	EA	1	\$350.00	\$350.00
21	Adjust Manhole Frame & Cover to Finish Grade	TS-13.03	EA	10	\$1,100.00	\$11,000.00
22	Adjust Water Valve Frame & Cover to Finish Grade	TS-13.03	EA	21	\$830.00	\$17,430.00

# Attachment 2

## BID FORM

23	Adjust Sewer Cleanout Frame & Cover to Finish Grade	TS-13.03	EA	2	\$830.00	\$1,660.00
24	Adjust Survey Monument Frame & Cover to Finish Grade	TS-13.03	EA	10	\$830.00	\$8,300.00
25	Install Blue RPM @ Fire Hydrant	TS-16.05	EA	6	\$20.00	\$120.00
26	12" White Crosswalk / Limit Line (Thermo)	TS-16.05	LF	236	\$16.00	\$3,776.00
27	Install "STOP" Legend (Thermo)	TS-16.05	EA	6	\$630.00	\$3,780.00
28	Striping Detail #2 (Thermo & Markers)	TS-16.05	LF	1,013	\$2.75	\$2,785.75
29	Striping Detail #22 (Thermo & Markers)	TS-16.05	LF	25	\$110.00	\$2,750.00
30	Striping Detail #27B (Thermo)	TS-16.05	LF	370	\$7.50	\$2,775.00
31	Striping Detail #39 (Thermo)	TS-16.05	LF	601	\$4.65	\$2,794.65
32	Repaint Red Curb/Dike Paint	TS-16.05	LF	1,072	\$4.00	\$4,288.00
33	Trim Vegetation in Work Zone	TS-1.16	LS	1	\$6,300.00	\$6,300.00
34	Type A1 Keycut (See Plan and Detail)	TS-8.04	LF	6,397	\$2.20	\$14,073.40
35	Type B1 Keycut (See Plan and Detail)	TS-8.04	LF	280	\$3.00	\$840.00

**GRAND TOTAL:** \$673,999.00

**BIDDER'S NAME:** WESTROCK LLC dba WESTROCK GENERAL ENGINEERING

**BIDDER'S SIGNATURE:** 

**BIDDER'S COMPANY:** WESTROCK LLC dba WESTROCK GENERAL ENGINEERING

The costs for any Work shown or required in the Contract Documents, but not specifically identified as a line item are to be included in the related line items and no additional compensation shall be due to Contractor for the performance of the Work.

In case of discrepancy between the Unit Price and the Item Cost set forth for a unit basis item, the unit price shall prevail and shall be utilized as the basis for determining the lowest responsive, responsible Bidder. However, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or is the same amount as the entry in the "Item Cost" column, then the amount set forth in the "Item Cost" column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the Unit Price.

For purposes of evaluating Bids, the City will correct any apparent errors in the extension of unit prices and any apparent errors in the addition of lump sum and extended prices.

# Attachment 2

## BID FORM

The estimated quantities for Unit Price items are for purposes of comparing Bids only and the City makes no representation that the actual quantities of work performed will not vary from the estimates. Final payment shall be determined by the Engineer from measured quantities of work performed based upon the Unit Price.

### TOTAL BASE BID PRICE:

TOTAL BID PRICE BASED ON BID SCHEDULE TOTAL OF UNIT PRICES FOR  
MERRY HILL / 15TH STREET / TERRACE HILL ROAD REPAIRS, DPW 23-40 BID ITEMS 1-35

\$ 673,999.00

Total Base Bid Price in Numbers

\$ SIX HUNDRED SEVENTY-THREE THOUSAND NINE HUNDRED NINETY-NINE DOLLARS AND ZERO CENTS

Total Base Bid Price in Written Form

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The undersigned agrees that this Bid Form constitutes a firm offer to the City which cannot be withdrawn for the number of calendar days indicated in the Notice Inviting Bids from and after the Bid opening, or until a Contract for the Work is fully executed by the City and a third party, whichever is earlier.

Upon receipt of the signed contract and other required documents, the contract will be executed by the City, after which the City will prepare a letter giving Contractor Notice to Proceed. The official starting date shall be the date of the Notice to Proceed, unless otherwise specified. The undersigned agrees to begin the Work within ten (10) working days of the date of the Notice to Proceed, unless otherwise specified.

The undersigned has examined the location of the proposed work and is familiar with the Drawings and Specifications and the local conditions at the place where work is to be done.

If awarded the contract, the undersigned agrees that there shall be paid by the undersigned and by all subcontractors to all laborers, workers and mechanics employed in the execution of such contract no less than the prevailing wage rate within San Luis Obispo County for each craft, classification, or type of worker needed to complete the Work contemplated by this contract as established by the Director of the Department of Industrial Relations.

Enclosed find cash, bidder's bond, or cashier's or certified check No. \_\_\_\_\_ from the \_\_\_\_\_ Bank in the amount of \$ 673,999.00, which is not less than ten percent (10%) of this bid, payable to City of El Paso de Robles as bid security and which is given as a guarantee that the undersigned will enter into a contract and provide the necessary bonds and certificates of insurance if awarded the Work.

The bidder furthermore agrees that in case of bidder's default in executing said contract and furnishing required bonds and certificates of insurance, the cash, bidder's bond, or cashier's or



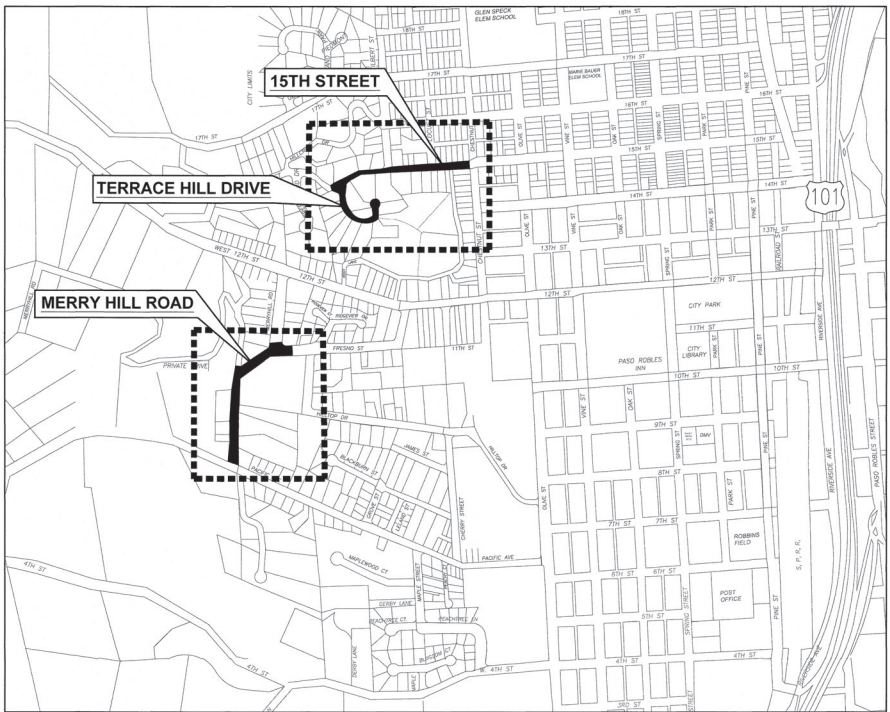


# CITY OF EL PASO DE ROBLES

## MERRY HILL, 15TH STREET, & TERRACE HILL PAVEMENT REHABILITATION PROJECT CITY PROJECT DPW 23-40

**GENERAL NOTES:**

1. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS TO COMPLETE WORK.
2. FOR AREAS TO BE REMOVED & REPLACED, THE CONTRACTOR SHALL ONLY REMOVE MATERIAL QUANTITIES THAT CAN BE REPLACED DURING THE SAME WORK DAY.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING DAMAGE TO ANY PUBLIC OR PRIVATE UTILITIES AND/OR STRUCTURES SHOWN OR NOT SHOWN ON THESE PLANS. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES OR STRUCTURES FOUND AT THE SITE. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE OWNERS OF THE UTILITIES OR STRUCTURES BEFORE STARTING WORK (48 HOURS ADVANCE NOTICE REQUIRED).
4. THE CONTRACTOR SHALL CONTACT UNDERGROUND SERVICE ALERT AT 811 AT LEAST TWO (2) WORKING DAYS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION TO ALLOW UTILITY OWNERS TO MARK THE LOCATION OF THEIR RESPECTIVE UNDERGROUND FACILITIES/UTILITIES, PUBLIC OR PRIVATE, SHOWN OR NOT SHOWN ON THESE PLANS.
5. THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE DIVISION OF INDUSTRIAL RELATIONS (CAL-OSHA) SAFETY STANDARDS, IN ACCORDANCE WITH SECTION 7-10.4 OF THE SSPWC. IF REQUESTED BY THE INSPECTOR, THE CONTRACTOR SHALL PROVIDE PROOF OF A PERMIT FROM CAL-OSHA.
6. PRIOR TO COMMENCEMENT OF WORK, EXISTING GRASS AND WEEDS IN THE PROJECT ROADWAYS SHALL BE DESTROYED BY APPLICATION OF WEED KILLERS. (SEE ROADWAY PREPARATION IN TECHNICAL SPECIFICATIONS.)
7. CONTRACTOR IS RESPONSIBLE FOR TRIMMING ALL VEGETATION WITHIN WORK ZONE THAT WILL INTERFERE WITH WORK. CONTRACTOR SHALL REMOVE AND DISPOSE OF ALL DEBRIS.
8. EXISTING PAINTED CURBS NOT SHOWN. CONTRACTOR IS RESPONSIBLE FOR PREPARING AND REPAINTING EXISTING PAINTED CURBS WITHIN THE LIMITS OF WORK TO MATCH EXISTING UNLESS OTHERWISE DIRECTED BY THE CITY.
9. DEPTH OF EXISTING PAVEMENT VARIES. CONTRACTOR IS RESPONSIBLE FOR REMOVING AND OFF HAULING ALL GRINDINGS TO CITY WATER YARD AT 1230 PASO ROBLES STREET, INCLUDING ANY SUBGRADE MATERIAL ENCOUNTERED.
10. CONTRACTOR SHALL DISPOSE OF ALL CONSTRUCTION WASTE IN A LEGAL MANNER.



LOCATION MAP NORTH

SHEET INDEX	
STREET NAME	SHEETS
TITLE SHEET	1
MERRY HILL ROAD	2
TERRACE HILL DRIVE	3
15TH STREET	3-4
CALTRANS STANDARD DETAILS	5

Pavement Engineering Inc.



You can ride on our reputation.  
Corporate Office:  
3485 Sacramento Drive, Suite A  
San Luis Obispo, CA 93401  
805.781.2265

CITY OF EL PASO DE ROBLES

MERRY HILL, 15TH STREET & TERRACE HILL PAVEMENT REHABILITATION PROJECT

TITLE SHEET



DRAWN BY: SHPM  
PROJECT NUMBER: 230390-02  
SCALE: N/A  
VERIFY SCALE  
BAR REPRESENTS  
1"= ORIGINAL  
DATE: NOVEMBER 2024



ACCEPTED BY CITY OF PASO ROBLES:  
  
DAVID S. WILLIAMS, P.E.  
CIVIL ENGINEER

12/9/2024 DATE

1 of 5

PLAN 2:04:46 PM 11/20/2024 11:11 AM P:\IN 2:04:46 PM 11/20/2024 11:11 AM P:\IN 2:04:46 PM 11/20/2024 11:11 AM



## Council Agenda Report

From: Dante Pecchenino, P.E., Senior Development Review Engineer

Subject: Initiation of the Annexation of Tract 2790 into the Landscape & Lighting Maintenance District No. 1 as Standalone Sub-Area 120

CEQA Determination: The City Council finds the proposed action is not a project under the California Environmental Quality Act pursuant to State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: February 18, 2025

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### Facts

1. The El Paso de Robles Landscape & Lighting Maintenance District No. 1 ("LLMD No. 1" or "District") was formed in 1989 for the ongoing maintenance of streetlights, hardscapes, detention basins, parkways, median islands, open space, slopes, and other related appurtenant facilities.
2. The City began assessing parcels within the District in 1993.
3. Currently, over 4,100 lots are organized into 18 Zones and 132 designated Sub-Areas in LLMD No. 1.
4. The annexation of property into the District is a two-step process. The first step includes (1) adopting a Resolution initiating the proceedings; and (2) adopting a Resolution declaring the intention to annex Tract 2790 as Sub-Area 120 into the LLD, conduct a property owner protest ballot, and levy and collect assessments.
5. The second and final step is to conduct the public hearing to count the ballots, declare the results of the balloting, approve the final Engineer's Report, and authorize the levy and collection of assessments if no majority protest exists.
6. Tract 2790 consists of Assessor's Parcel Numbers (APNs) 009-071-009 through 14.
7. The Sub-Area will only pay to fund the streetlights within the area.

### Options

1. Take no action;
2. Approve Resolutions 25-XXX(A) initiating proceedings for the annexation of Tract 2790 as standalone Sub-Area 120 into LLMD No. 1 for Fiscal Year 2024/2025, approve the Resolution 25-XXX(B) declaring the City's intent to Annex Tract 2790 as Sub-Area 120, conduct a property owner protest ballot to levy and collect assessments for Fiscal Year 2025/2026;
3. Provide alternative direction to staff.

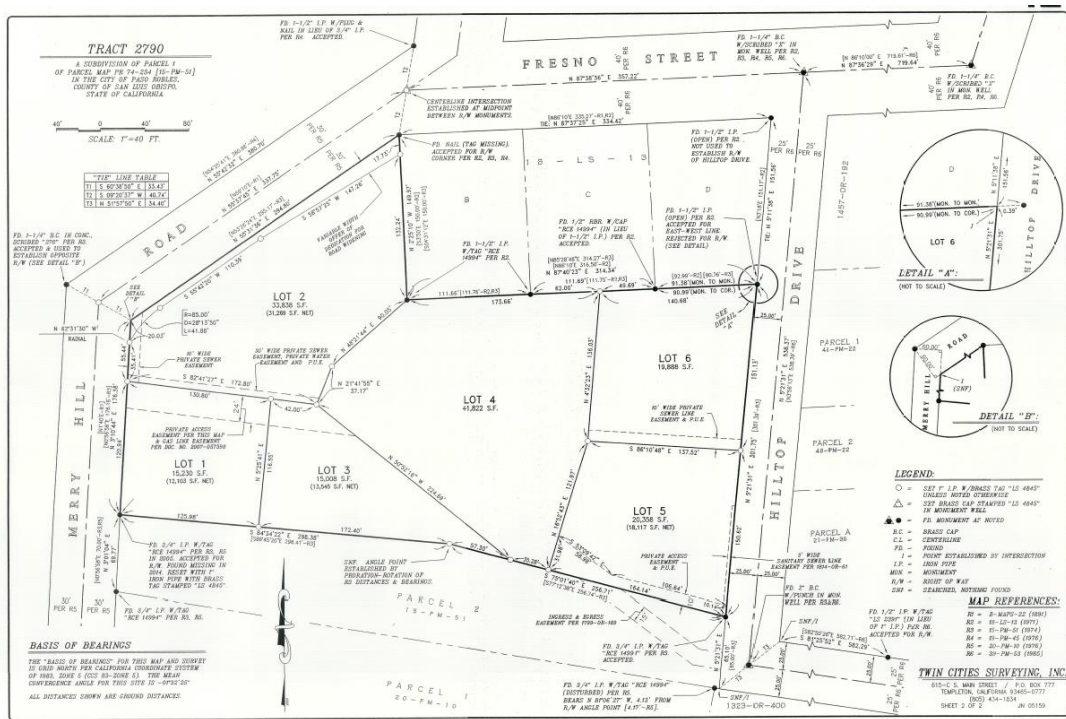
### Analysis and Conclusions

Landscape & Lighting Maintenance District No. 1: The current LLMD No. 1 provides a funding mechanism to deliver to the public the benefit of street lighting, landscaping, drainage, and related facilities associated with various developments in the City. Economy of scale is achieved by combining the efforts for all maintenance services within separate geographic locations as individual Sub-Areas or groups of Sub-Areas also referred to as Zones.

LLMD No. 1 funding is determined annually. Each Sub-Area's costs are determined based on the landscape, lighting, and architectural amenities associated with a tract, and the costs associated with the maintenance of those improvements. Costs are apportioned to the parcels within each Sub-Area in an equity-based formula. Each Sub-Area is essentially assessed for only those maintenance services and activities funded by property owners within that Sub Area.

For Fiscal Year 2025/2026, the new annexation area which will be standalone Sub-Area 120, will generate a revenue of \$662. This revenue stream will increase by a Consumer Price Index annually to keep up with the growing cost of maintenance for this area.

The initiation and inclusion of these parcels within the LLD is a requirement of conditions of approval that subdivided one parcel into six. Prior to any sale of the lot(s), the parcels must be added to the LLD to ensure proportional support for public infrastructure within the LLD Sub-Area.



**Fiscal Impact**

There is no fiscal impact to the City as a result of this annexation. Upfront cost where paid by the property owner, any additional cost will be funded by the assessments.

**CEQA Determination**

The City Council finds the proposed action is not a project under the California Environmental Quality Act pursuant to State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

**Recommendation (Option 2)**

It is recommended that the City Council takes the following actions:

1. Approve Resolution 25-XXX (A), Initiating Proceedings for the Annexation of Tract 2790, as Sub-Area 120 of the El Paso de Robles Landscape and Lighting Maintenance District No. 1; and the Levy and Collection of Assessments Related Thereto Commencing with Fiscal Year 2025/2026.

2. Approve Resolution 25-XXX (B), Declaring the City Council's intention to Annex Tract 2790, as Sub-Area 120 of the El Paso de Robles Landscape and Lighting Maintenance District No. 1; Declaring its Intention to Conduct a Property Owner Protest Ballot Proceeding on the Matter of the New Assessments and to Levy and Collect Assessments Related Thereto Commencing with Fiscal Year 2025/2026.

**Attachments**

1. Resolution 25-XXX (A) – Initiating Proceedings for the Annexation of Tract 2790
2. Resolution 25-XXX (B) – Declaring the City Council's Intention to Annex Tract 2790

# Attachment 1

## RESOLUTION 25-XXX(A)

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES INITIATING PROCEEDINGS FOR THE ANNEXATION OF TRACT 2790, AS SUB-AREA 120 OF THE EL PASO DE ROBLES LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1; AND THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO COMMENCING WITH FISCAL YEAR 2025/2026

WHEREAS, the City Council of the City of El Paso de Robles (the "City") has by previous resolutions established and levied annual assessments for the El Paso de Robles Landscape and Lighting District No. 1 (hereinafter referred to as the "District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972, being Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (hereinafter referred to as the "Act") that provides for the collection of assessments by the County of San Luis Obispo on behalf of the City to pay for the annual maintenance and servicing of local landscaping and lighting improvements and facilities related thereto; and

WHEREAS, the City Council desires to initiate proceedings for the annexation of Tract 2790 (Merry Hill Rd and Hilltop Dr) (hereinafter referred to as the "Annexation Territory"), to the District as Sub-Area 120, and to levy and collect annual assessments against lots and parcels of land within the Annexation Territory commencing in Fiscal Year 2025/2026 to pay for the operation, maintenance and servicing of local landscaping and lighting improvements, and appurtenant facilities related thereto that will provide special benefits to those properties pursuant to the Act and the provisions of the California Constitution Article XIII D (hereinafter referred to as the "California Constitution"); and

WHEREAS, the City has retained Willdan Financial Services as the Engineer of Work, for the purpose of assisting with the annexation of the Annexation Territory, the establishment of annual assessments, and to prepare and file an Engineer's Report with the City Clerk in accordance with Chapter 4 Article 2 of the Act and the provisions of the California Constitution; and

WHEREAS, the City Council finds that this action is not a project under the California Environmental Quality Act pursuant to State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. The territory of land to be annexed to the District is inclusive of San Luis Obispo County Assessor's Parcel Numbers 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, and 009-071-014 which incorporates the lots and parcels of land within the residential development designated as Tract 2790 (Merry Hill Rd and Hilltop Dr).

Section 3. The proposed improvements and services to be provided and for which properties shall be assessed, include but are not limited to the regular maintenance, operation and incidental expenses related to the local lighting improvements within the public rights-of-way or easements associated with the properties within the Annexation Territory and subsequently Sub-Area 120 of the District which may include but are not limited to the streetlights and other ornamental structures and facilities; facilities which

# Attachment 1

are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to electrical facilities all of which can be maintained by the City for the special benefit of the properties therein. The Engineer's Report (Exhibit A) to be prepared in connection with these proceedings shall provide a more detailed description of the improvements and associated costs.

Section 4. Assessments: The City Council hereby determines that in order to provide an appropriate level of maintenance and related services and activities for the improvements associated with the Annexation Territory as generally described in Section 3 of this resolution, it is necessary to levy annual special benefit assessments on the lots and parcels within the Annexation Territory identified in Section 2, commencing in Fiscal Year 2025/2026.

Section 5. Engineer's Report: The City Council hereby orders the Assessment Engineer to prepare and file with the City Clerk an Engineer's Report concerning the proposed annexation of the Annexation Territory to the District, and the proposed levy of special benefit assessments for properties beginning the fiscal year commencing July 1, 2025 and ending June 30, 2026, in accordance with Chapter 3 Section 22622 of the Act. Said Engineer's Report shall establish the estimated budget of anticipated expenses and the resulting proposed maximum assessments including an annual inflationary adjustment, that will be necessary to provide ongoing funding for the maintenance and servicing of the improvements being proposed; and the assessments so described may only be imposed pursuant to the provisions of the Act and the California Constitution, Article XIID.

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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John R. Hamon, Jr., Mayor

ATTEST:

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Melissa Boyer, City Clerk

Exhibit A – FY2526 Paso Robles LLD Annexation Report





**CITY OF EL PASO DE ROBLES  
ENGINEER'S REPORT**

**LANDSCAPE AND LIGHTING  
MAINTENANCE DISTRICT NO. 1  
ANNEXATION OF  
TRACT 2790 (MERRY HILL RD AND HILLTOP DR)  
AS SUB-AREA 120  
FISCAL YEAR 2024/2025**

**INTENT MEETING: TBD  
PUBLIC HEARING: TBD**

**CITY OF EL PASO DE ROBLES  
1000 SPRING STREET  
PASO ROBLES, CA 93446**



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**ENGINEER'S REPORT AFFIDAVIT**

**Annexation of  
Tract 2790 (Merry Hill Rd and Hilltop Dr)  
to  
Landscape and Lighting Maintenance District No. 1  
As Sub-Area 120  
and  
The Establishment of Annual Assessments**

**City of El Paso de Robles  
County of San Luis Obispo, State of California**

This Report outlines the proposed annexation of the development located on Merry Hill Rd, near Hilltop Dr and Fresno St to Landscape and Lighting Maintenance District No. 1; said development being comprised of select parcels within Tract 2790 and for purposes of this Report is referred to as the Annexation Territory. The Annexation Territory shall be established as Sub-Area 120 within the District for Fiscal Year 2024/2025 and the establishment of annual assessments related thereto commencing in Fiscal Year 2025/2026. This Report includes a description of the improvements, an assessment diagram, an estimate of the annual expenses and assessment roll proposed for the said Annexation Territory. Reference is hereby made to the San Luis Obispo County Assessor's Parcel Map for a detailed description of the lines and dimensions of the parcels within the Annexation Territory. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Willdan Financial Services  
Assessment Engineer  
On Behalf of the City of El Paso de Robles

By: \_\_\_\_\_  
Stacee Reynolds  
Principal Consultant

By: \_\_\_\_\_  
Tyrone Peter  
PE # C 81888



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## INTRODUCTION

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Pursuant to the provisions of the Landscaping and Lighting Act of 1972, being Part 2, Division 15, of the California Streets and Highways Code, commencing with Section 22500 (hereafter referred to as the “1972 Act”), this report is prepared in compliance with the requirements of Article 4, Chapter 1, of the 1972 Act regarding the annexation of territory into the City of El Paso de Robles’ existing Landscape and Lighting Maintenance District No. 1 (hereafter referred to as “LLMD No. 1” or “District”).

The City Council of the City of El Paso de Robles being the legislative body for LLMD No. 1, may, pursuant to the 1972 Act, annex territory and levy annual assessments for the operations and administration of LLMD No. 1. In Section 22608 of the 1972 Act, it states “*right of majority protest shall be limited to the territory proposed to be annexed.*”

In addition, the 1972 Act provides for the levy of annual assessments after annexation into or formation of an assessment district for the continued maintenance and servicing of the improvements. The 1972 Act further allows various areas to be annexed into an existing district when the territory in the annexation receives substantially the same proportional special benefits from the improvements. The costs associated with the installation, maintenance, and servicing of the improvements may be assessed to properties, which benefit from the installation, maintenance, and servicing of such improvements.

This report specifically addresses the annexation of approximately three (3.15) acres consisting of residential development that includes six (6) single-family residential parcels. This territory is more specifically identified as:

- **Merry Hill Rd and Hilltop Dr - Tract 2790** which is located east of Merry Hill Rd north of Hilltop Dr and south of Fresno St. This development consists of Assessor’s Parcel Numbers (APNs) 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, and 009-071-014.

This territory is proposed to be annexed into LLMD No. 1 as Sub-Area 120 (referred to as the “Annexation Territory”) and levied assessments commencing in Fiscal Year 2025/2026.

The properties associated with and identified herein as the Annexation Territory are shown on the Assessment Diagrams incorporated herein as Part D of this Report.

## Ballot Proceedings

As part of this annexation proceeding, pursuant to the provisions of Article XIIID, Section 4 of the California Constitution, the City shall conduct a property owner protest ballot proceeding (referred to as “Ballot Proceeding”) for the proposed levy of new assessments as described in this Report. In conjunction with this Ballot Proceeding, the City Council will conduct a noticed public hearing (scheduled for XX, 2025) to consider public testimonies, comments and written protests regarding the levy of the proposed new assessments. Upon conclusion of the public hearing, property owner protest ballots received will be opened and tabulated to determine whether majority protest exists:

*“A majority protest exists if, upon the conclusion of the hearing, ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment. In tabulating the ballots, the ballots shall be weighted according to the proportional financial obligation of the affected property.”*

After completion of the ballot tabulation, the City Council will confirm the results of the balloting. If majority protest exists the proposed new assessments (including the inflationary adjustment), further proceedings to implement the proposed new assessments and the annexation of the Annexation Territory shall be abandoned at this time.

If tabulation of the ballots indicates that majority protest does not exist for the proposed assessment and the Assessment Range Formula presented and described herein, the City Council may by Resolution approve this Report (as submitted or amended), order the annexation of the Annexation Territory to the District, approve the assessment diagram and confirm the assessments. The City Council may order the levy and collection of the assessments for the Annexation Territory for Fiscal Year 2025/2026 as part of this same Resolution, or subsequently order the levy and collection of the assessments for the Annexation Territory together with the assessments for other properties in the District during the annual assessment approval process for Fiscal Year 2025/2026. In either case, the Annexation Territory assessments for Fiscal Year 2025/2026 if any, shall be submitted to the San Luis Obispo County Auditor/Controller for inclusion on the property tax roll for each parcel within the Annexation Territory as approved and ordered by the City Council.

Each subsequent fiscal year, an Engineer's Report for the District including the Annexation Territory shall be prepared and presented to the City Council to address any proposed changes to the improvements, budget and assessments for that fiscal year. The City Council shall hold a noticed public hearing regarding these matters prior to approving and ordering the levy of such assessments.

This Report consists of five (5) parts.

## **PART A – PLANS AND SPECIFICATIONS**

Provides an overall description of the District, the Sub-Area therein and the improvements to be provided including those improvements associated with the Annexation Territory being addressed by this Report. The Zones/Sub-Areas previously established for this District or established herein as part of this annexation proceedings are based on the type of improvements and services provided to properties within each development and the type of property development (residential versus non-residential).

## **PART B – METHOD OF APPORTIONMENT**

Describes the basis on which the costs have been apportioned to each parcel of land within the Annexation Territory of the District, in proportion to the estimated benefits to be received by such lots and parcels. This section also identifies and outlines an Assessment Range Formula that provides for an annual adjustment to the maximum assessment rate initially established by this Report. This Assessment Range Formula limits increases on future assessments, but also provides for reasonable cost adjustments due to inflation without the added expense of additional property owner protest ballot proceedings.

## **PART C – ESTIMATED COST OF THE IMPROVEMENTS**

An estimate of the annual expenditures and revenues budgeted for the maintenance and servicing of the lighting improvements installed and constructed in connection with the development of properties within the Annexation Territory and/or shared with other properties in the District that benefit from similar improvements. The budget(s) include an estimate of anticipated direct maintenance costs and incidental expenses associated with the improvements, including but not limited to administration expenses and the collection of appropriate fund balances. The maximum assessment rates established for the Sub-Areas are based on similarities in property developments, improvements, services and expenses. The maximum allowable

assessment rate (Rate per Benefit Unit) for each Sub-Area of the District, as approved by a vote of the property owners in a protest ballot proceeding, includes an Assessment Range Formula that provides for an annual Consumer Price Index adjust to the maximum rate.

### **PART D – ASSESSMENT DIAGRAMS**

Contains a diagram of the exterior boundaries of the Annexation Territory along with the lines and dimensions of each lot or parcel of land within the Annexation Territory.

### **PART E – ASSESSMENT ROLL**

Identifies the maximum assessment to be levied on each benefited lot or parcel of land within the Annexation Territory.

If any section, subsection, subdivision, sentence, clause, phrase, portion, or tract of this Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, or tract thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, or tract might subsequently be declared invalid or unconstitutional.

## PART A — PLANS AND SPECIFICATIONS

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### DESCRIPTION OF THE ANNEXATION TERRITORY

The Annexation Territory addressed in this Report incorporates specific parcels of land within and/or in proximity to the residential development and improvement areas associated with Tract Map No. 2790. Specifically, the Annexation Territory consists of six (6) residential family homes identified as Assessor's Parcel Numbers 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, and 009-071-014 identified on the San Luis Obispo County Assessor's Map as Book 009, Page 071.

### DESCRIPTION OF IMPROVEMENTS TO BE MAINTAINED AND SERVICED

The improvements to be installed, maintained and serviced within the Annexation Territory include three (3) streetlights located in the Annexation Territory. These improvements will provide special benefits to those individual parcels that will be located within the Annexation Territory. These improvements collectively may include, but are not limited to, street lights and any cost related to their installation and/or maintenance.

The Annexation Territory, as part of LLMD No. 1, will fund costs in connection with the maintenance and servicing including, but not limited to, labor, electrical energy, materials, contracting services, administration, and other expenses necessary for the satisfactory maintenance and servicing of these improvements.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of streetlighting, including repair, removal or replacement of all or part of any of the lights.

Servicing means the furnishing of electricity for the operation of streetlights and any appurtenant facilities.

The improvements to be maintained in Sub-Area 120 (Tract 2790 – Merry Hill Rd and Hilltop Dr) generally located east of Merry Hill Rd north of Hilltop Dr and south of Fresno St. This development consists of Assessor's Parcel Numbers 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, and 009-071-014. Improvements in the area will consist of three (3) street lights located within the Annexation Territory.

A more detailed description of the plans and specifications for the improvements associated with the Annexation Territory as part of the District or improvement area are on file at the City and by reference are made apart of this Report.

## PART B — METHOD OF APPORTIONMENT

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### BACKGROUND

The 1972 Act provides that assessments may be apportioned upon all assessable lots or parcels of land within an assessment district or annexation in proportion to the estimated benefits to be received by each lot or parcel from the improvements. In addition, the California Constitution Article XIID requires a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIID further provides that only special benefits are assessable, and the City must separate the general benefits from the special benefits conferred on a parcel. A special benefit is a particular and distinct benefit over, and above general benefits conferred on the public at large, including real property within the district or annexation. The general enhancement of property value does not constitute a special benefit.

### SPECIAL BENEFIT ANALYSIS

Streetlighting in the District are useful for illuminating the streets that provide access to the properties, as well as the sidewalks and parking lanes associated with those properties. While it is recognized that streetlights and traffic signals serve in part to enhance traffic safety, installation and construction of these improvements are required for undeveloped and developed properties within the District. These improvements provide three main special benefits to those properties: (i) property security benefit, (ii) pedestrian safety benefit, and (iii) parkway/roadway access benefit. Traffic circulation in the City is the result of local traffic to and from these properties, so it is reasonable to assume that properties derive a percentage of particular and distinct benefit from the streetlights that support the safe access to the properties and essentially all pedestrians and parking vehicles in the lit areas will, after dark, be directly associated with the assessed properties. As a result, the maintenance of these lighting improvements is a particular and distinct benefit to the properties within the District and the Zones.

### GENERAL BENEFIT ANALYSIS

Pursuant to the 1972 Act and the provisions of the California Constitution, the costs of the District are apportioned by a formula or method that fairly distributes the net amount to be assessed among all assessable parcels in proportion to the special benefit to be received by each such parcel from the improvements. Article XIID requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIID also requires the agency to separate the general benefit from special benefit and that only special benefit is assessable.

In reviewing the location and extent of the specific lighting improvements to be funded by the Sub- Area assessments and the proximity and relationship to properties to be assessed, it is evident these lighting improvements were installed as a direct result of the development or potential development of the properties within this area. It is also evident that the maintenance and servicing of these lighting improvements has a direct and particular impact (special benefit) on those properties in proximity to the streetlight improvements and these streetlight improvements are for the most part, lighting improvements that exceed what would otherwise be required for traffic circulation or to ensure the safety and protection of the general public and property in general.

Because these lighting improvements are directly associated with the development or potential development of the properties within an area and clearly provide a special benefit to those properties that is not shared by

all properties in the City, it is certainly reasonable to conclude that the maintenance and operation of these improvements is largely, if not entirely, a special benefit to those properties to be assessed. The internal residential development streetlights are installed solely for the use and benefit of specific residential properties and there is no quantifiable general benefit to other properties or to the public at large.

The installation, maintenance, and servicing of street lighting provides the following benefits to residential properties:

1. Enhances nighttime residential living environment through improved visibility and related safety.
2. Deters nighttime vandalism and crime.
3. Improves ingress and egress to property.
4. Enhances property values, based upon Nos. 1, 2 and 3 above.

To ensure that no parcel is assessed for more than its proportional special benefit for these shared streetlights, the City will contribute for general benefit an amount equal to ten percent (10%) of the budgeted regular annual maintenance expenditures (energy costs). These general benefit costs shall be excluded from the special benefit assessment funding and not assessed to the parcels within the District.

## APPORTIONMENT

The method of apportionment (method of assessment) is based on the premise that each assessed parcel receives special benefit from the improvements maintained, serviced and funded by the assessments and specifically, the improvements installed in connection with the development of these parcels. The desirability of properties within the District is enhanced by the presence of lighting improvements in close proximity to those properties.

The costs to provide maintenance and servicing of the improvements within or adjacent to the original area and each annexation area represent a zone of benefit (“Zone” and/or “Sub-Area”) and provide a distinct and special benefit to each parcel in the Zone/Sub-Area. The costs to provide maintenance and servicing of the improvements for each Zone/Sub-Area are determined and are fairly and equitably distributed among each assessable parcel in the Zone/Sub-Area based upon the estimated special benefit received by each parcel. The costs of the Report and District administration are fairly and equitably distributed to all Zones/Sub-Areas, including those that have no improvements or that are fully or partially self-maintained.

In addition to the use of Zones/Sub-Areas, the method of apportionment established for the District to reflect the proportional special benefit of each parcel utilizes a weighted methodology of apportionment commonly referred to as an Equivalent Benefit Unit (“EBU”) methodology.

Assessable parcels within each Zone/Sub-Area are determined to receive the same special benefit from the improvements due to their similarity in size and use and their similar proximity to the improvements. Therefore, each assessable parcel in a Zone/Sub-Area is assigned one (1) EBU.

An assessment amount per EBU (“Rate”) for the Zone/Sub-Area improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBUs for parcels benefiting from such improvements.

$$\text{Total Balance to Levy} / \text{Total EBUs} = \text{Levy per EBU (“Rate”)}$$

This amount is then applied back to each parcel’s individual EBU to determine each parcel’s proportionate benefit and assessment obligation.

$$\text{Rate} \times \text{Parcel EBU} = \text{Parcel Levy Amount}$$

### Exempt Parcels

The following are exempt from the assessment: areas of streets, avenues, lanes, roads, drives, courts, alleys, public easements, rights-of-way, and parkways. Also exempt are utility rights-of-way used exclusively for utility transmission, common areas (such as in condominium complexes), land dedicated as open space or parks, landlocked parcels, and small parcels vacated by the City, as these parcels do not benefit from the improvements.

## ASSESSMENT RANGE FORMULA

Sub-Area 120 includes an annual inflationary adjustment to the maximum assessment rate based on the percentage change in the Consumer Price Index reported by the San Francisco-Oakland-Hayward Urban Wage Earners and Clerical Workers increase. Although the maximum rate for this Sub-Area may be increased each year, the actual amount to be assessed is based on the annual budget and may be less than the maximum rate.



The Assessment Range Formula (inflationary adjustment) adopted for Sub-Area 120 is based on the annual percentage change in the Consumer Price Index reported by the San Francisco-Oakland-Hayward Urban Wage Earners and Clerical Workers available at the time the Engineer’s Report is prepared.

The maximum assessment that may be levied in a fiscal year is increased annually by the following formula:

$$\left. \begin{array}{l}
 \text{(Prior Year's Annual Maximum Assessment x CPI)} \\
 \text{Plus} \\
 \text{Prior Year's Annual Maximum Assessment}
 \end{array} \right\} = \text{Current Year's Annual Maximum Assessment}$$

The percentage change used is the annual change for the preceding twelve (12) months. The annual inflation factor applied will be based on the annual percentage change from February to February. The escalator will be applied in fiscal year 2026/2027 to the Maximum Assessment Rate.

## **PART C — ESTIMATED COST OF THE IMPROVEMENTS**

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The 1972 Act provides that the estimated costs of the improvements shall include the total cost of the improvements, including incidental expenses, which may include reserves to operate the District until funds are collected on the County tax rolls and are transferred to the City from the County around December 10 of the current fiscal year.

The 1972 Act also provides that the amount of any surplus, deficit, or contribution be included in the estimated cost of improvements. The net amount to be assessed on the lots or parcels within LLMD No. 1 is the total cost of installation, maintenance, and servicing with adjustments either positive or negative for reserves, surpluses, deficits, and/or contributions.

### **PROPOSED BUDGETS AND ASSESSMENTS**

The budget and assessments outlined on the following page for the Annexation Territory for designated Sub-Area 120 are based on the City's estimate of the expenses and related funding necessary for the operation, maintenance and servicing of the District improvements identified in Part I of this Report.

This budget represents an estimate of the special benefit expenses anticipated to be collected for Fiscal Year 2025/2026 at the time this Report was prepared and establishes the maximum assessment rates to be balloted and approved by the property owner(s) of record within the Annexation Territory as part of the Ballot Proceeding.

Budget Items	Sub Area 120 Tract 2790
<b>DIRECT ANNUAL MAINTENANCE &amp; OPERATING EXPENSES</b>	
<b>ANNUAL LIGHTING EXPENSES</b>	
Annual Street Lighting Maintenance & Operation	\$ 500
Annual Traffic Signal Maintenance & Operation	-
<b>TOTAL ANNUAL LIGHTING MAINTENANCE AND OPERATION EXPENSES</b>	<b>\$ 500</b>
<b>ANNUAL LANDSCAPING EXPENSES</b>	
Annual Landscape Maintenance Expenses (Contract Services)	\$ -
Annual Tree Maintenance Expenses	-
Annual Landscape Water Expenses	-
Annual Landscape Irrigation Operation & Maintenance - Electrical	-
Annual Landscape Lighting Operation & Maintenance - Electrical	-
<b>TOTAL ANNUAL LANDSCAPE MAINTENANCE AND OPERATION EXPENSES</b>	<b>\$ -</b>
<b>TOTAL DIRECT ANNUAL MAINTENANCE &amp; OPERATING EXPENSES</b>	<b>\$ 500</b>
<b>REHABILITATION AND CAPITAL IMPROVEMENT FUNDING</b>	
<b>REHABILITATION FUNDING (CIP RESERVES)</b>	
Lighting Rehabilitation Funding	\$ 50
Landscape Rehab Funding Collection	-
Tree Rehab Funding Collection	-
<b>TOTAL REHABILITATION FUNDING (CIP RESERVES)</b>	<b>\$ 50</b>
<b>PLANNED CAPITAL IMPROVEMENT EXPENDITURES</b>	
Lighting Improvements CIP Expenditures	\$ -
Landscape Improvements CIP Expenditures	-
<b>TOTAL PLANNED CAPITAL IMPROVEMENT EXPENDITURES</b>	<b>\$ -</b>
<b>TOTAL REHABILITATION &amp; CAPITAL IMPROVEMENT FUNDING</b>	<b>\$ 50</b>
<b>TOTAL DIRECT ANNUAL FUNDING</b>	<b>\$ 550</b>
<b>GENERAL BENEFIT EXPENSES</b>	
Lighting General Benefit — City Funded	\$ (50)
Landscape General Benefit — City Funded	-
<b>TOTAL GENERAL BENEFIT — CITY FUNDED</b>	<b>\$ (50)</b>
<b>TOTAL DIRECT ANNUAL SPECIAL BENEFIT EXPENSES</b>	<b>\$ 500</b>
<b>ANNUAL INCIDENTAL EXPENSES</b>	
<b>OPERATIONAL RESERVE FUNDING</b>	
Operational Reserves Collection	\$ 125
Operational Reserve (Transfer/Contribution)	-
Operational Reserves: Collection /(Contribution)	\$ 125
<b>ADMINISTRATION</b>	
Total Annual District Administration	\$ 25
County Administration Fee	12
<b>TOTAL ANNUAL ADMINISTRATION</b>	<b>\$ 37</b>
<b>TOTAL INCIDENTAL EXPENSES</b>	<b>\$ 162</b>
<b>BALANCE TO LEVY</b>	<b>\$ 662</b>
<b>Reserve Balance July 1, 2025</b>	<b>\$ -</b>
<b>Transfer to Capital Improvement</b>	<b>-</b>
<b>Reserve Levy Adjustment</b>	<b>125</b>
<b>Ending Reserve Balance June 30, 2026</b>	<b>\$ 125</b>
<b>Capital Improvement Balance</b>	<b>\$ -</b>
<b>Levy Adjustment to Capital Improvement</b>	<b>-</b>
<b>Ending Capital Improvement Balance June 30, 2026</b>	<b>\$ -</b>
<b>DISTRICT STATISTICS</b>	
Total Parcels	6
Total Assessable Parcels	6
Total Assessed Acreage	0.00
Total Benefit Units	6.00
Proposed Maximum Assessment Rate per EBU for Fiscal Year 2025/2026	<b>\$ 110.32</b>
Proposed Calculated Annual Assessment Rate per EBU for Fiscal Year 2025/2026	<b>\$ 110.32</b>

## **PART D — ASSESSMENT DIAGRAM**

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The Assessment Diagram for Sub-Area 120 (Tract 2790 – Merry Hill Rd) is provided on the following page and consists of the lots, parcels, and subdivisions of land listed on the Assessment Roll contained herein as Part E, the lines and dimensions of which are shown on the San Luis Obispo County Assessor’s parcel map for the current year and are incorporated by reference herein and made part of this Report.

City of El Paso de Robles  
Landscape and Lighting District No. 1  
Sub-Area 120 Boundary Map  
(Tract 2790 – Merry Hill Rd and Hilltop Dr)

City of El Paso de Robles  
Sub Area 120 - Tract 2790



**Legend**  
Tract 2790

## PART E — ASSESSMENT ROLL

The assessed lots or parcels of real property within Sub-Area 120 (Tract 2790 – Merry Hill Rd and Hilltop Dr) are listed in the assessment roll below. The parcel’s corresponding Balloted Maximum Assessment is based on the parcel’s proposed land use and the maximum assessment rate for Fiscal Year 2025/2026. Commencing in Fiscal Year 2026/2027, the maximum assessment rate shall be adjusted annually by the percentage change in the Consumer Price Index reported by the San Francisco-Oakland-Hayward Urban Wage Earners and Clerical Workers increase February to February of the previous fiscal year.

Assessor's Parcel Number	Balloted Benefit Zone	Balloted Land Use	Balloted EBU	Assessment	Balloted Maximum Assessment
009-071-009	Sub-Area 120	Residential	1	\$110.33	\$110.33
009-071-010	Sub-Area 120	Residential	1	\$110.33	\$110.33
009-071-011	Sub-Area 120	Residential	1	\$110.33	\$110.33
009-071-012	Sub-Area 120	Residential	1	\$110.33	\$110.33
009-071-013	Sub-Area 120	Residential	1	\$110.33	\$110.33
009-071-014	Sub-Area 120	Residential	1	\$110.33	\$110.33

**PETITION, CONSENT AND WAIVER**

A PETITION, CONSENT AND WAIVER TO THE CITY COUNCIL OF PASO ROBLES, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, FOR THE ANNEXATION OF TRACT 2790 (MERRY HILL RD AND HILLTOP DR) INTO THE LANDSCAPING AND LIGHTING DISTRICT NO. 1, PURSUANT TO APPLICABLE PORTIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972 BEING PART 2 OF DIVISION 15 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

**WITNESSETH:**

- A. WHEREAS, the petitioner, White Bruce C Tre (hereinafter referred to as the "Owner"), is the sole owner of that certain real property (hereinafter referred to as the "Property") located in the City of Paso Robles, State of California, (hereinafter referred to as the "City") more particularly described as follows:

Property Description: The area of land identified Tract 2790 which is located on the west side of Paso Robles, between Merry Hill Rd and Hilltop Dr. The area is comprised of the following Assessor Parcel Numbers:

Assessor Parcel Numbers: 009-071-009, 009-071-010, 009-071-011, 009-071-012,  
009-071-013, 009-071-014;

- B. WHEREAS, the development includes three street light improvements (hereinafter referred to as the "Improvements") to a standard acceptable to the City in those certain areas conditioned for the Project (hereinafter referred to as the "Improvement Areas"); and
- C. WHEREAS, these Improvements must be maintained; and
- D. WHEREAS, the Improvement Areas and Improvements must be kept and maintained so as not to compromise the integrity of the improvements within the Improvement Areas; and
- E. WHEREAS, pursuant to applicable portions of the "Landscaping and Lighting Act of 1972", being Part 2 of Division 15 of the Streets and Highways Code of the State of California ("1972 Act"), the City may annex territory into a district to provide for the continued maintenance of the Improvements, and for the payment of the costs and expenses incurred for such maintenance; and
- F. WHEREAS, the Right to Vote on Taxes Act, which added Articles XIII C and XIII D to the California Constitution (hereinafter referred to as the "Constitutional Provisions") requires among other things that all new assessments must comply with the Constitutional Provisions; and
- G. WHEREAS, the Constitutional Provisions also requires that the City conduct a public hearing not less than 45 days after mailing a notice of the proposed assessment along with an assessment ballot to record owners of each parcel which will have a special benefit conferred upon them and upon which an assessment will be imposed; and
- H. WHEREAS, the California Civil Code, Section 3513, allows anyone to waive the advantage of a law intended solely for their benefit; and

## Exhibit B

- I. WHEREAS, the forty-five-day period before the conduct of the public hearing is not established for a public reason but is solely for the advantage of the parcels having a special benefit conferred upon them and which an assessment will be imposed; and
- J. WHEREAS, the proposed assessments upon the Property and associated parcels within the Project will be for the special benefit to be received by the Property and associated parcels within the Project from the Improvements; and
- K. WHEREAS, the Owner of this Property is the sole owner or authorized representative the owners of such real property identified as Assessor Parcel Numbers 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, 009-071-014;
- L. that will be benefited by the Improvements, and the maintenance, operation, and servicing thereof; and
- M. WHEREAS, the Constitutional Provisions do not prohibit a waiver of the forty-five-day noticing period.

NOW, THEREFORE, in furtherance of the foregoing recitals, the Owner does hereby petition the City as follows:

1. In order to assure the continued maintenance, operation, and servicing of the Improvements, and the payment of the cost and expenses incurred for such maintenance, the Owner hereby requests that the City annex the Property referenced in Paragraph A of the recitals herein above into the Landscaping and Lighting District No. 1 ("District") pursuant to the 1972 Act.

2. The Owner acknowledges that the Property referenced in Paragraph A of the recitals herein above, represents all the parcels to be annexed into the District as part of Sub Area 120 and that the total annual assessment for the Improvements shall be apportioned and applied to the Property in accordance with the benefits received.

3. As the Owner of the Property referenced in Paragraph A of the recitals herein above to be annexed into the District, the Owner hereby waives all statutory notices of hearings and rights of majority protests by interested property owners in the proposed annexation per Section 22608 of the 1972 Act.

4. As the Owner of the Property referenced in Paragraph A of the recitals herein above, which will receive a special benefit from the Improvements and is proposed to be assessed for the special benefit, the Owner hereby waives all statutory notice periods per the Constitutional Provisions.

5. In consideration of the approval of the annexation by the City, the Owner hereby proposes as follows:

- a. To consent to the annexation of territory into the District;
- b. To consent to, and cast a ballot authorizing the levy of assessments against the Property in an amount reasonably determined by the City to cover all costs and expenses incurred for the continued maintenance, and operation, of the Improvements; and
- c. To pay the assessments levied against the Property for the first fiscal year in



# Exhibit B

which they are levied prior to the sale of the property or any portion thereof to a successor of interest.

OWNER:

White Bruce C Tre  
5375 Santa Rita Ranch Rd.  
Templcton, CA 93465

  
\_\_\_\_\_  
Signature

Bruce White - Trustee  
\_\_\_\_\_  
(Type or Print Name of Representative)

Date:

2-3-2025

**SIGNATURE(S) TO BE NOTORIZED**

# Exhibit B

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CA )SS

COUNTY OF San Luis Obispo )

On Feb 3, 2025 before me, M. Stewart, Notary Public, personally appeared Bruce C. White -

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

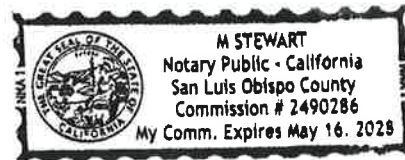
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

*This area for official notarial seal.*

M. Stewart

Notary Signature



# Attachment 2

## RESOLUTION 25-XXX(B)

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
DECLARING ITS INTENTION TO ANNEX TRACT 2790, AS SUB-AREA 120 OF THE EL PASO DE ROBLES  
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1; DECLARING ITS INTENTION TO CONDUCT  
A PROPERTY OWNER PROTEST BALLOT PROCEEDING ON THE MATTER OF THE NEW ASSESSMENTS  
AND TO LEVY AND COLLECT ASSESSMENTS RELATED THERETO  
COMMENCING WITH FISCAL YEAR 2025/2026**

WHEREAS, the City Council of the City of El Paso de Robles (the “City”) pursuant to the provisions of the Landscaping and Lighting Act of 1972, being Part 2, Division 15 of the California Streets and Highways Code, commencing with Section 22500 (hereafter referred to as the “Act”), did by previous Resolution, initiate proceedings for the annexation of Tract 2790 – Merry Hill Rd and Hilltop Dr (hereinafter referred to as the “Annexation Territory”) as Sub-Area 120 of the El Paso de Robles Landscape and Lighting Maintenance District No. 1 (hereafter referred to as the “District”), and the proposed levy and collection of annual special benefit assessments related thereto commencing in Fiscal Year 2025/2026; and

WHEREAS, the City Council desires to annex to the District the Annexation Territory, and to levy and collect annual assessments against lots and parcels of land within said territory to pay the cost and expenses related to the maintenance, servicing and operation of lighting improvements that provide special benefits to the parcels of land therein as authorized by the Act and the provisions of the California Constitution Article XIID (hereafter referred to as the “California Constitution”); and,

WHEREAS, the Assessment Engineer of Work has prepared and filed with the City Clerk an Engineer’s Report (hereafter referred to as the “Report”) in connection with such annexation proceedings and the proposed levy of assessments commencing with Fiscal Year 2025/2026 (said fiscal year beginning July 1, 2025 and ending June 30, 2026); in accordance with the Act and the California Constitution; and said Report has been presented to the City Council; and

WHEREAS, the City Council finds that this action is not a project under the California Environmental Quality Act pursuant to State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. All of the above recitals are true and correct and incorporated herein by reference.

Section 2. Annexation Territory: The territory of land to be annexed to the District is inclusive of San Luis Obispo County Assessor’s Parcel Numbers 009-071-009, 009-071-010, 009-071-011, 009-071-012, 009-071-013, and 009-071-014, which incorporates the lots and parcels of land within the residential development designated as Tract 2790 (Merry Hill Rd and Hilltop Dr).

Section 3. The proposed improvements and services to be provided and for which properties shall be assessed, include but are not limited to the regular maintenance, operation and incidental expenses related to the local lighting improvements within the public rights-of-way or easements associated with the properties within the Annexation Territory and subsequently Sub-Area 120 of the District which may include but are not limited to the streetlights and other ornamental

# Attachment 2

structures and facilities; facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to electrical facilities all of which can be maintained by the City for the special benefit of the properties therein. The Engineer's Report to be prepared in connection with these proceedings shall provide a more detailed description of the improvements and associated costs.

Section 4. Engineer's Report: The Report as presented consists of the following:

- 4a. A Description of the Improvements (Plans and Specifications); and
- 4b. The Method of Apportionment that details the method of calculating the proportional special benefits and the annual assessment obligation for each affected parcel including a description of an "Assessment Range Formula" that provides for an annual inflationary adjustment to the maximum assessment rate; and
- 4c. The estimated annual costs and expenses to provide the improvements (Budget) that establishes the proposed initial "Maximum Assessment Rate;" and
- 4d. An Assessment Diagram (Boundary Map); and
- 4e. An Assessment Roll containing the assessment to be levied for each Assessor Parcel Number within the Annexation Territory based on the maximum assessment rate and method of apportionment described therein.

Section 5. The Report presented is hereby approved on a preliminary basis as submitted amended or by direction of this City Council and is hereby ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

Section 6. The City Council hereby declares its intention to annex the territory of land designated as the Annexation Territory to the District, and to levy and collect annual assessments against parcels of land within said territory to fund the ongoing cost and expenses of maintaining, operating and servicing the improvements determined to be of special benefit to the parcels of land therein as outlined in the Report prepared in connection therewith, commencing with Fiscal Year 2024/2025; and

- i. The City Council further declares its intention to conduct a public hearing regarding the annexation of the Annexation Territory to the District, and the proposed levy of assessments connected therewith; and calls for a property owner protest balloting proceeding in accordance with the provisions of the California Constitution Article XIID. The City Council finds that the public's best interest requires such action and levy of assessments.

Section 7. The City Council hereby declares its intention to conduct a public hearing concerning the levy of assessments for the Annexation Territory in accordance with Government Code, Section 54954.6 and California Constitution, Article XIID, Section 4(e); and

- i. Notice is hereby given that a public hearing on these matters will be held by the City Council on Tuesday, February 18<sup>th</sup>, 2025 at 6:00 P.M., or as soon thereafter as feasible in the City Council Chambers, located at 1000 Spring Street, El Paso de Robles, CA 93446. At the public hearing, all interested persons shall be afforded the opportunity to hear and be heard.

# Attachment 2

Section 8. Pursuant to Article XIII D of the California Constitution, an assessment ballot proceeding is hereby called on the matter of confirming the proposed assessments for the Annexation Territory. The ballots and notices so authorized shall be distributed by first class mail to the property owners of record as of the last County equalized roll, and property owner or owners of each affected parcel may return the ballot by mail or in person to the City Clerk not later than the conclusion of the public hearing for these matters.

Section 9. The City Council hereby authorizes and directs the City Clerk or their designee to prepare and mail the notice of the public hearing and property owner protest ballots to the property owners of record regarding the proposed assessments including the assessment range formula as outlined in the Report, for return receipt prior to the date and time of the public hearing set forth in this Resolution; and

- i. The notice of the hearing and ballot shall be distributed by first class mail to the property owner(s) of record for each parcel within the Annexation Territory subject to an assessment, not less than 45 days before the date of the public hearing pursuant to the California Constitution.

Section 10. The property owner protest ballot proceeding conducted for the Annexation Territory shall constitute the property owner's approval or rejection of the annual levy of assessments and assessment range formula described in the Report presented and previously approved by the City Council. Each property owner may return the ballot by mail or in person to the City Clerk no later than the conclusion of the public hearing scheduled for Tuesday, March 4<sup>th</sup>, 2025. After the close of the public hearing, pursuant to Section 4 (e) of the California Constitution, the City Clerk or their designee shall open and tabulate the ballots returned to determine if majority protest exists. Only those ballots issued by or on behalf of the City and signed by the property owner of record or authorized representative, shall be considered as valid ballots and shall be weighted according to the proportional financial obligation of each affected property. Majority protest exists if, upon the conclusion of the hearing, valid ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment; and

In addition to the ballot proceedings, property owners may also file a separate written protest with the City Clerk prior to the conclusion of the hearing, or having previously filed such protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection and shall contain a description sufficient to identify the property owned by such property owner. At the public hearing, all interested persons shall be afforded the opportunity to hear and be heard.

APPROVED this 18<sup>th</sup> day of February, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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John R. Hamon, Jr., Mayor

ATTEST:

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Melissa Boyer, City Clerk



## Council Agenda Report

From: Angelica Fortin, Community Services Director

Subject: Fiscal Year (FY) 2024-25 Second Quarter Report: El Camino Homeless Organization (ECHO) Memorandum of Understanding and Direction to Staff to Disburse Payment Pursuant to the Memorandum of Understanding

CEQA Determination: The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: February 18, 2025

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### Facts

1. On August 16, 2022, City Council approved a Supplemental Memorandum of Understanding (SMOU) with ECHO which provided ECHO with \$444,000 in funding in FY 2022-23 and FY 2023-24. Payments were made on a quarterly basis and did not exceed \$222,000 per fiscal year. ECHO was required to form a Community Stakeholder Committee (CSC) and to provide quarterly accounting and statistical reports to the City prior to the issuance of funds.
2. On January 16, 2024, City Council approved the First Amendment to the SMOU.
3. During the two-year funding period, ECHO completed all required reporting and City Council directed the issuance of all payments under the terms of the SMOU for a total contribution of \$444,000.
4. On June 18, 2024, City Council adopted the City's Operating and Capital Budget for FY 2024-25 and FY 2025-26 which included funding to continue to provide ECHO with support for a total of \$444,000 over the next two-year budget cycle.
5. On July 16, 2024, City Council approved the Second Amendment to the SMOU, formally extending the agreement with ECHO in accordance with the budget adopted on June 18, 2024. Reporting and payments are to be made on a biannual basis, not to exceed \$222,000 per fiscal year or \$444,000 in total in FY 24-25 and FY 25-26.

### Options

1. Take no action;
2. Receive and file ECHO's FY 2024-25 mid-year report and direct staff to disburse payment in the amount of \$111,000;
3. Provide alternative direction to staff.

### Analysis and Conclusions

In accordance with the July 16, 2024, Amended SMOU between ECHO and the City, ECHO completed the first two quarters of the City's fiscal year and has provided the City with the updates, data and financial reports required in the agreement. This has been provided in the form of presentation slides, a profit and loss statement, stakeholder meeting minutes, a programming report, and submission of a phone log that details activity taking place between June 2024 and December 2024. Using this

information, the statuses of the requirements outlined in item three of the SMOU are summarized in the following table:

Obligation as Outlined in MOU	FY 24-25 Mid-Year Status
Provide not less than 50 temporary shelter beds for the homeless population, as well as case management services and life-skill classes. 45 90-Day Shelter Bed Program; 5 Night by Night; 1 Crisis Emergency Resource Room	65 90-Day Program Beds; 5 Nightly Shelter Beds; 1 Emergency Resource Room. Life skills classes incorporated into case management. <i>Attachment 1, Pages 3-4, 6, 11, 14-18</i>
Establish a pilot program, to run for the duration of this MOU, to mitigate the departure impacts and potential negative activities of guests from the ECHO Paso Robles facility so as not to overwhelm neighboring businesses.	Good Neighbor Program with weekly neighborhood trash pickups. Incorporated messaging into case management, dinner service and nightly guest visits. <i>Attachment 1, Pages 10, 19-20</i>
Offer programs at the Paso Robles facility at least 4-hours per day Monday through Friday, during daytime hours, to engage clients in productive activities that support the facility and encourage positive client behavior and neighbor interactions.	Weekly, bi-weekly, and monthly activities offered. Weekly neighborhood trash pickups. Daytime programs available 8-5 pm. <i>Attachment 1, Pages 10-11, 14-20</i>
Provide detailed quarterly financial and expense reports to the City for the Paso Robles facility.	Received. <i>Attachment 1, Pages 26-27</i>
Provide quarterly operations reports, including but not limited to the number of clients receiving meals, nightly shelter, laundry and shower services, direct aid expenses, all professional services such as mental health referrals, case management services, permanent housing placement, and number of unsheltered homeless.	Laundry service Monday and Tuesday: 9 am to 5 pm <i>Attachment 1, Pages 5-7, 26-27</i>
Form a Community Stakeholder Committee (CSC) to include local business owners, Paso Robles Police Department staff, Paso Robles Emergency Services staff, ECHO staff, and City Council liaisons. Meet twice a year.	City Council Liaisons: Mayor John Hamon and Councilman Steve Gregory. <i>Attachment 1, Pages 21-24</i>
Make available to stakeholders a 24-hour telephone line for reporting of urgent issues that may arise between quarterly meetings. Calls to said line shall be responded to within sixty (60) minutes. All calls are to be logged as to issue and resolution and logs shall be included in quarterly reports.	Phone Line Established: Call log reflected no calls received. <i>Attachment 1, Page 25</i>
Communicate with clients daily about proper community behavior; specifically addressing potential negative behaviors impacting neighboring businesses.	Incorporated into case management, dinner service and nightly guest visits.

Document continued efforts to increase the frequency of visits and number of onsite mental health counselors. Progress in this area shall be included in quarterly reports to the City.	Actively working with partner agencies to offer additional opportunities.
Maintain its agreement with HASLO for ownership and operation of temporary housing.	Agreement in place and in good standing.
Subject to all applicable laws and consistent with the requirements for funding sources used for development and operations of the Project, ECHO shall give a preference in the occupancy of the temporary units in the Project to eligible households who live or work in the City of Paso Robles, to the extent allowed by law.	Approximately 85% of occupants live or work in Paso Robles.
ECHO shall seek all relevant grants and funding opportunities in support of ECHO Paso Robles, documenting these efforts and all funding streams in quarterly reports to the City.	Grant information included in financial report. <i>Pages 26-27</i>

ECHO’s financial report provides expenditures and revenue streams for the ECHO Paso Robles location. Program expenses include direct aid which consists of costs for items that are provided directly to clients such as clothing in preparation for interviews, shoes or sleeping bags. Expenses for client gas and bus tickets were detailed in a separate line item. Revenue streams include funds received through fundraising events, community donations, and grants. During this quarter, ECHO reported a budget surplus totaling \$49,923.41. This is due to the reimbursable nature of their funding streams which causes their budget to appear as having a surplus or deficit throughout the year.

**Fiscal Impact**

City Council approved funding for this disbursement on June 18 and July 16, 2024 contingent upon ECHO meeting the requirements of the Second Amendment to the Supplemental SMOU. There are no additional impacts associated with directing staff to disburse the FY 2024-25 mid-year payment.

**CEQA**

The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

**Recommendation (Option 2)**

Receive and file ECHO’s FY 2024-25 mid-year report and direct staff to disburse payment in the amount of \$111,000.

**Attachments**

1. ECHO FY 2024-25 Mid-Year Report
2. Second Amendment SMOU-City of Paso Robles and El Camino Homeless Organization





# EL CAMINO HOMELESS ORGANIZATION

## Paso Robles Campus Report

July 2024 – December 2024



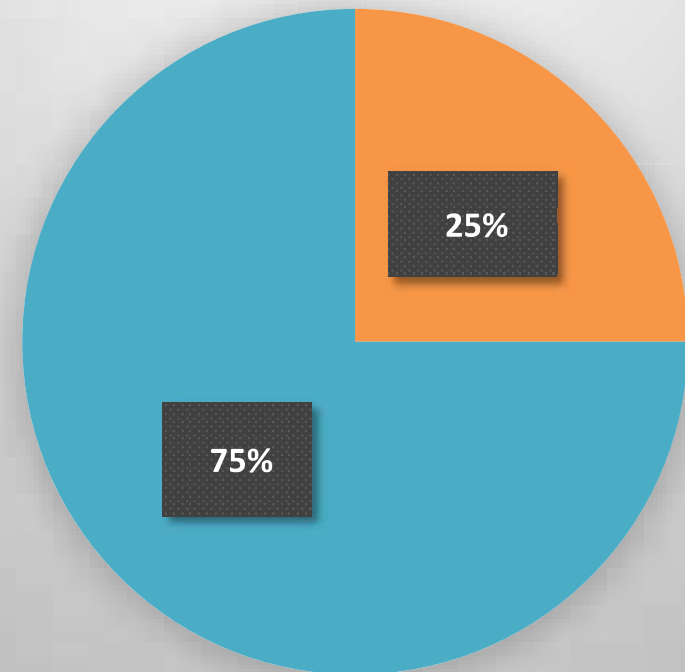
Empowering people in San Luis Obispo County to make positive change by providing food, shelter, and supportive services.

Presented By:  
Austin Solheim, Director of Development  
Wendy Lewis, CEO

# City of Paso Robles Funding

100% of the funding that ECHO receives from the City of Paso Robles goes directly towards supporting staffing of our Paso Robles Campus. The funding is instrumental in providing the services that help those facing homelessness transform their lives and get back into housing.

City of Paso Robles  
Funds Allocated for  
Staffing



The Funding Provided by the City of Paso Robles Covers 20% of the staffing costs associated directly with the ECHO Paso Robles Campus

# Paso Robles HomeKey Project

**The Paso HomeKey Project is 122 total units or rooms and has two service providers, ECHO and the Housing Authority of San Luis Obispo (HASLO)**

ECHO Operates 41 total units on the campus including 70 Emergency Shelter Beds (65 90-Day Emergency Shelter Beds, 5 Night by Night Emergency Shelter Beds):

- 33 Rooms are designated for ECHO's 90-Day Emergency Shelter Program
- 3 Rooms are dedicated to ECHO's Night by Night Emergency Shelter Program, Community Shower Programs, and when activated the Emergency Resource Room utilized by Paso Robles PD.
- 1 Room Houses ECHO's Residential Advocate(s). Currently this is a couple with lived experience who graduated from our program and now help run our programs and offers support to clients, staff and volunteers.
- 1 Room has been transitioned into a Community Food Pantry
- 1 Room has been designated as a program, training, and Emergency Resource Room
- 2 Rooms have been designated for on site storage

**ECHO Atascadero and Paso Robles combined provide 130 Emergency Shelter Beds to North County San Luis Obispo**

# Addition of the Emergency Resource Room

In January of 2024 ECHO also expanded services and updated our MOU with the city of Paso Robles to include an Emergency Resource room to be utilized by Paso Robles Emergency Services including Fire and Police.

This service will help aid in providing immediate shelter to an individual or family in need of this service that is engaged with our community's emergency response teams.

In 2024 the Resource Room was activated **12** times.

ECHO is grateful for the opportunity to partner with our Emergency Services and benefit our community to the best of our ability.



# Shelter Program Data

	July 24	Aug 24	Sept 24	Quarterly Totals
<b>Total Shelter Stays</b>	2,046	2,019	2,077	<b>6,142</b>
<b>Total Night by Night</b>	150	155	149	<b>454</b>
<b>Individuals That Did Not Receive a Room</b>	85	110	241	<b>436</b>
<b>Unduplicated Individuals Served</b>	43	42	35	<b>95*</b>
<b>Resource Room Activation</b>	2	0	0	<b>2</b>

	Oct 24	Nov 24	Dec 24	Quarterly Totals/Combined
<b>Total Shelter Stays</b>	2,141	2,052	1,993	<b>6,186 / 12, 328</b>
<b>Total Night by Night</b>	155	148	152	<b>455 / 909</b>
<b>Individuals That Did Not Receive a Room</b>	262	218	268	<b>748 / 1,184</b>
<b>Unduplicated Individuals Served</b>	53	38	42	<b>99* / 166</b>
<b>Resource Room Activation</b>	0	1	0	<b>1 / 3</b>

# Additional ECHO Program and Referral Data

	Quarter 3 July-September	Quarter 4 October-December	Totals
Dinners Served	9,002	9,933	18,935
Showers Provided	872	818	1,690
Food Bags Given	1,350	1,350	2,700
Referrals to Mental Health	6	1	7
Referrals to Drug/Alcohol	2	3	5
Referrals to Other Resources	127	128	255
Laundry Service On-site	420	420	840

# Quarterly Documented Success

## Paso Robles Campus

	July 24	August 24	September 24	Quarterly Totals
# People Housed	15	23	13	51
# People Found Employment	3	11	3	17

	October 24	November 24	December 24	Quarterly Totals	July-Dec 2024
# People Housed	15	15	24	54	105
# People Found Employment	8	4	1	13	30



**ECHO HELPED**

**353**

**INDIVIDUALS AND FAMILIES SECURE  
STABLE HOUSING IN 2024!**

**ECHO HELPED 353 PEOPLE ACHIEVE THIS INCREDIBLE  
GOAL THROUGH THE FOLLOWING SERVICES**

**Shelter Programs and Outreach:**

**256**

**Individuals and Families**

**Homeless Prevention Services:**

**97**

**Individuals and Families**



# Additional Programs and Services





## Neighborhood Collaborations

ECHO's Good Neighbor program has been in full effect, with Residents of the 90-Day Program, working with staff weekly to clean up trash in the Black Oak Corridor including adoption of the street and surrounding area.



Quarter 3, July-September: **45 Bags**

Quarter 4, October-December: **37 Bags**

**171 Bags in 2024**

**ECHO collected roughly 3,142lbs of trash in 2024**

We have also moved our neighborhood collaboration meetings to a biannual schedule. Our last meeting was 6.13.24 with 1 community member in attendance.

We received no calls on our 24 hour line during this quarter.

**Programs and Services Provided**

**Additional Services**

<u>Weekly/ Bi Weekly</u>	<u>Monthly/ As Needed</u>
<ul style="list-style-type: none"> <li>• Free Cell Phone Service</li> <li>• Onsite mental health evaluations- TMHA</li> <li>• Haircuts</li> <li>• Substance Abuse Education</li> <li>• NA Meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Doctor Evaluation &amp; Referrals</li> <li>• Arts and Crafts</li> <li>• Story and Game times</li> <li>• Cal FRESH assistance- Department of Social Services</li> <li>• Covid 19, Influenza vaccine clinics</li> <li>• Clean Slate Program</li> </ul>

Program Highlights:

We have recently started onsite NA meetings on site to help bring more support and services directly to our clients.

Our programs include a mix of education, workforce development, resource and well being.

# Barbara

## Success Stories

Before coming to ECHO, Barbara was facing chronic homelessness. She had been surviving by living out of her car, but then she was in a tragic car accident that left her car inoperative. With nowhere else to turn, Barbara found herself sleeping outside, trying to find safety and hope.

Despite the hardships, Barbara never gave up. She had a pension from her retirement, but rising home prices made finding a rental impossible. That's when Barbara found her way to ECHO, where she finally felt safe and supported. True to her nature, she spent her time here helping others—volunteering for the shower program and lending a hand wherever she could, simply because she wanted to give back.

Just one week after arriving at ECHO, Barbara's resilience and determination paid off, she found a room to rent with a local family.



When she received the news that she had secured a place to call home, Barbara felt an overwhelming sense of hope and gratitude—her prayers had been answered.

She thanks her case manager for making calls on her behalf and providing valuable tips on managing her finances.

Service Participation

Attachment 1

	# Nightly Stays	# Meals Provided	# No Cook Bags	# Showers
June 2024	2,100	2,869	450	247
July 2024	2,046	2,877	450	256
August 2024	2,019	2,998	450	280
September 2024	2,077	3,147	450	336
October 2024	2,141	3,236	450	334
November 2024	2,052	3,176	450	247
December 2024	1,993	3,521	450	237

Program Participation

Attachment 1

<b>June 2024</b>			
6/1	NA Meeting	Weekly NA Meeting	5
6/3	Painting with Mary	Introduction to painting techniques with Mary	4
6/4	SLO Bangers	Needle exchange, education and HIV testing	5
6/5	Laundry Program	Laundry program for nightly clients	5
6/6	Camp Ocean Pines	Bring their animal ambassadors to interact with clients	11
6/7	Reiki Healing Workshop	Reiki healing through energy work	3
6/8	Miniature Farm Animal Visit	Therapy animals are brought on site for interactive time with residents	12
6/8	NA Meeting	Weekly NA Meeting	7
6/11	Med Care with Nurse	Medical evaluations, referrals, and first aid	4
6/11	SLO Bangers	Needle exchange, education and HIV testing	6
6/12	Laundry Program	Laundry program for nightly clients	6
6/12	TMHA	Mental Health services and Education	2
6/15	NA Meeting	Weekly NA Meeting	4
6/18	Med Care with Nurse	Medical evaluations, referrals, and first aid	3
6/18	SLO Bangers	Needle exchange, education and HIV testing	4
6/19	Laundry Program	Laundry program for nightly clients	7
6/22	NA Meeting	Weekly NA Meeting	5
6/25	Med Care with Nurse	Medical evaluations, referrals, and first aid	3
6/25	SLO Bangers	Needle exchange, education and HIV testing	5
6/26	Laundry Program	Laundry program for nightly clients	6
6/26	TMHA	Mental Health services and Education	1
6/28	Raising a Reader	An interactive storytime & crafttime	4
6/29	NA Meeting	Weekly NA Meeting	3
<b>June 2024</b>			
7/1	Painting with Mary	Introduction to painting techniques with Mary	4
7/1	Raising a Reader	An interactive storytime & crafttime	7
7/2	Med Care with Nurse	Medical evaluations, referrals, and first aid	3
7/2	SLO Bangers	Needle exchange, education and HIV testing	N/A
7/3	Laundry Program	Laundry program for nightly clients	N/A
7/4	4th of July Program	Water balloon fun	5
7/5	Haircuts by Melanie	Free haircuts for anyone who needs it	5
7/5	Reiki Healing Workshop	Reiki healing through energy work	2
7/6	NA Meeting	Weekly NA Meeting	N/A
7/9	Med Care with Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
7/9	SLO Bangers	Needle exchange, education and HIV testing	N/A
7/10	Laundry Program	Laundry program for nightly clients	N/A
7/10	TMHA	Mental Health services and Education	N/A

# Attachment 1

7/11	Raising a Reader	An interactive storytime & crafttime		2
7/16	Every Woman Counts	Community education and referrals for breast and cervical cancer screenings		1
7/16	Med Care with Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
7/16	SLO Bangers	Needle exchange, education and HIV testing	N/A	
7/17	Laundry Program	Laundry program for nightly clients	N/A	
7/18	NA Meeting	Weekly NA Meeting		2
7/19	Raising a Reader	An interactive storytime & crafttime		2
7/22	Adventure Love Improv Night	Improv workshop		2
7/23	Med Care with Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
7/23	SLO Bangers	Needle exchange, education and HIV testing	N/A	
7/24	TMHA	Mental Health services and Education	N/A	
7/25	Paso Public Health Department	Paso Robles Public Health Department talks to clients and helps refer them to services that they offer		10
7/25	NA Meeting	Weekly NA Meeting		3
7/29	Raising a Reader	An interactive storytime & crafttime		5
7/30	Med Care with Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
7/30	SLO Bangers	Needle exchange, education and HIV testing	N/A	
7/31	Laundry Program	Laundry program for nightly clients	N/A	
7/31	NA Meeting	Weekly NA Meeting		2
<b>August 2024</b>				
8/2	Haircuts by Melanie	Free haircuts for anyone who needs it		2
8/2	Reiki Healing Workshop	Reiki healing through energy work		2
8/5	Raising A Reader	An interactive storytime & crafttime		2
8/5	Painting with Mary	Introduction to painting techniques with Mary		3
8/6	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
8/6	SLO Bangers	Needle exchange, education and HIV testing	N/A	
8/7	Laundry Program	Laundry program for nightly clients	N/A	
8/7	Tie Dye with Marquessa	Tie dye craft		5
8/7	TMHA	Mental Health services and Education	N/A	
8/7	NA Meeting	Weekly Narcotics Anonymous Meeting	N/A	
8/8	Camp Ocean Pines	Bring their animal ambassadors to interact with clients		8
8/12	Raising A Reader	An interactive storytime & crafttime		2
8/13	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
8/13	SLO Bangers	Needle exchange, education and HIV testing	N/A	
8/14	Laundry Program	Laundry program for nightly clients	N/A	
8/19	Raising A Reader	An interactive storytime & crafttime		3
8/20	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A	
8/20	SLO Bangers	Needle exchange, education and HIV testing	N/A	
8/21	Laundry Program	Laundry program for nightly clients	N/A	



# Attachment 1

8/21	TMHA	Mental Health services and Education	N/A
8/21	NA Meeting	Weekly Narcotics Anonymous Meeting	N/A
8/26	Clean Slate Program	Know Your Rights Presentation and Record Expungement	7
8/26	Raising A Reader	An interactive storytime & crafttime	6
8/27	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
8/27	SLO Bangers	Needle exchange, education and HIV testing	N/A
8/28	Laundry Program	Laundry program for nightly clients	N/A
<b>September 2024</b>			
9/2	Painting with Mary	Introduction to painting techniques with Mary	4
9/3	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
9/3	SLO Bangers	Needle exchange, education and HIV testing	N/A
9/4	Laundry Program	Laundry program for nightly clients	N/A
9/4	TMHA	Mental Health services and Education	N/A
9/4	NA Meeting	Weekly Narcotics Anonymous Meeting	N/A
9/6	Reiki Healing Workshop	Reiki healing through energy work	5
9/7	Haircuts by Melanie	Free monthly haircuts	11
9/10	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
9/10	SLO Bangers	Needle exchange, education and HIV testing	N/A
9/11	Laundry Program	Laundry program for nightly clients	N/A
9/12	Paso Public Health Department	Paso Robles Public Health Department talks to clients and helps refer them to services that they offer	5
9/12	Flower Arrangement Class	A program that taught how to do floral arrangements	15
9/17	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
9/17	SLO Bangers	Needle exchange, education and HIV testing	N/A
9/18	Laundry Program	Laundry program for nightly clients	N/A
9/18	TMHA	Mental Health services and Education	N/A
9/18	NA Meeting	Weekly Narcotics Anonymous Meeting	N/A
9/23	The Pottery	Pottery lesson at The Pottery in Atascadero	3
9/24	Med Care w/ Nurse Bridget	Medical evaluations, referrals, and first aid	N/A
9/24	SLO Bangers	Needle exchange, education and HIV testing	N/A
9/24	Camp Ocean Pines	Bring their animal ambassadors to interact with clients	N/A
9/26	Parenting Conversations	Discover strong and healthy solutions for specific parenting challenges	2
9/28/24	Board Games w/ Katie	Katie led board games and coloring sessions during dinner	5
9/30	Clean Slate	Know Your Rights Presentation and Record Expungement	3
<b>October 2024</b>			
10/1	Med Care w/ Nurse Bridget		N/A
10/1	SLO Bangers		N/A
10/2	Laundry Program		N/A



# Attachment 1

10/2	TMHA		N/A
10/3	NA Meeting		0
10/4	Reiki Healing Workshop		2
10/8	SLO Bangers		N/A
10/9	Laundry Program		N/A
10/10	Elfin Forest Walk		3
10/14	Painting with Mary		5
10/15	SLO Bangers		N/A
10/15	SLO Bangers		10
10/16	Laundry Program		N/A
10/16	TMHA		N/A
10/16	NA Meeting		N/A
10/17	Women's Health Education		6
10/18	Miniature Farm Animals		12
10/21	Raising a Reader		3
10/22	SLO Bangers		N/A
10/23	Laundry Program		N/A
10/25	Therapy Dog w/ Dale		15
10/25	Parenting Conversations		2
10/28	Clean Slate Program		3
10/29	SLO Bangers		N/A
10/30	Laundry Program		N/A
10/30	TMHA		N/A
November 2024			
11/1	Reiki Healing Workshop		3
11/2	NA Meeting		0
11/4	Painting with Mary		9
11/5	SLO Bangers		N/A
11/5	Camp Ocean Pines		10
11/6	Laundry Program		N/A
11/11	Free phones with Bernard		8
11/12	SLO Bangers		N/A
11/13	Laundry Program		N/A
11/13	TMHA		N/A
11/16	NA Meeting		2
11/18	Raising a Reader		4
11/18	Free phones with Bernard		4
11/19	SLO Bangers		2

# Attachment 1

11/20	Laundry Program		6
11/22	Women's Health Education		4
11/23	Fall Arts and Crafts with Laura		8
11/25	Clean Slate Program		3
11/26	SLO Bangers		N/A
11/27	Laundry Program		6
11/27	TMHA		N/A
December 2024			
12/2	Phones with Bernard	Free phone services	4
12/3	SLO Bangers	Needle exchange, education and HIV testing	N/A
12/4	Access Support Network	HIV and Hep C testing, Wound care, Low Barrier MOUD, Hep C Treatment, Narcan Distribution, Suboxone	N/A
12/4	Laundry Program	Laundry program for nightly clients	N/A
12/4	TMHA	Mental Health services and Education	N/A
12/6	Reiki Healing Workshop	Reiki healing through energy work	2
12/7	NA Meeting	Narcotics Anonymous Meeting	3
12/9	Phones with Bernard	Free phone services	4
12/10	SLO Bangers	Needle exchange, education and HIV testing	
12/11	Access Support Network	HIV and Hep C testing, Wound care, Low Barrier MOUD, Hep C Treatment, Narcan Distribution, Suboxone	
12/11	Laundry Program	Laundry program for nightly clients	
12/16	CRLA Health Consumer Alliance	CRLA Legal support w Helath related care	1
12/16	Eckerd Connects	Job resume building, interviews, internships, Job applications, certificates, one on one coaching, ect.	5
12/17	SLO Bangers	Needle exchange, education and HIV testing	N/A
12/18	Access Support Network	HIV and Hep C testing, Wound care, Low Barrier MOUD, Hep C Treatment, Narcan Distribution, Suboxone	N/A
12/18	Laundry Program	Laundry program for nightly clients	N/A
12/20	Christmas Ornament Decorating	Arts and Crafts program	10
12/21	NA Meeting	Narcotics Anonymous Meeting	2
12/24	SLO Bangers	Needle exchange, education and HIV testing	N/A
12/25	Access Support Network	HIV and Hep C testing, Wound care, Low Barrier MOUD, Hep C Treatment, Narcan Distribution, Suboxone	N/A
12/25	Laundry Program	Laundry program for nightly clients	N/A
12/25	TMHA	Mental Health services and Education	N/A
12/27	Miniature Farm Animals	Therapy visit with mini farm animals	12
12/30	Clean Slate Program	Know Your Rights Presentation and Record Expungement	1
12/31	SLO Bangers	Needle exchange, education and HIV testing	N/A

Trash Pick-Up

Attachment 1

6/6/24	Black Oak Corridor	3	
6/10	Black Oak Corridor	4	
6/14/24	Black Oak Corridor	2	
6/19/24	Black Oak Corridor	4	
6/24/24	Black Oak Corridor	2	
6/28/24	Black Oak Corridor	2	17
7/4/24	Black Oak Corridor	2	
7/10/24	Black Oak Corridor	3	
7/18/24	Black Oak Corridor	4	
7/19/24	Black Oak Corridor	2	
7/23/24	Black Oak Corridor	3	
7/24/24	Black Oak Corridor	3	
7/26/24	Black Oak Corridor	4	
7/29/24	Black Oak Corridor	2	23
8/1/24	Black Oak Corridor	2	
8/7/24	Black Oak Corridor	4	
8/15/24	Black Oak Corridor	2	
8/23/24	Black Oak Corridor	3	
8/28/24	Black Oak Corridor	2	13
9/5/24	Black Oak Corridor	2	
9/11/24	Black Oak Corridor	2	
9/19/24	Black Oak Corridor	3	
9/26/24	Black Oak Corridor	2	9
10/3/24	Black Oak Corridor	2	
10/10/24	Black Oak Corridor	3	
10/16/24	Black Oak Corridor	3	
10/24/24	Black Oak Corridor	4	

10/30/24	Black Oak Corridor	2	14
11/7/24	Black Oak Corridor	3	
11/13/24	Black Oak Corridor	2	
11/22/24	Black Oak Corridor	4	
11/28/24	Black Oak Corridor	3	12
12/5/24	Black Oak Corridor	3	
12/11/24	Black Oak Corridor	2	
12/19/24	Black Oak Corridor	2	
12/25/24	Black Oak Corridor	3	11

## **ECHO Stakeholder Meeting**

January 23rd, 2025  
2PM-3PM

**Homeless prevention program** - specific to sustainability. Increase of individuals experiencing homelessness for the first time. Helps to keep people in their housing.

**Outreach case manager / Frank as the contact for the Homeless Prevention Program**

ECHO works with the Paso school district, landlords, and other organizations for referrals

### **How many people are contacted for the stakeholder meeting?**

22 people/business are on the mailing list and alerted about the meeting.

For the next meeting, ECHO staff will create a flyer and canvas the neighborhood to invite all to attend in June and to receive monthly updates.

### **Is ECHO still offering the no-cook bags?**

Yes, but there have been some changes to the system. We give the no-cook bags during our dinner program. From 4-6pm, when the campus is open, we give out the bags during our intake for the nightly room. This change in time is to encourage engagement with the case management services. For clients that are staying in the night by night or the 90 day program, we have breakfast in the morning.

**The biggest time frame that the Holiday Inn has interaction with the unhoused population is during breakfast time when people make their way into the lobby for breakfast, typically between 6:30AM and 10AM.**

That is good feedback to hear.

Smallwood - Drug and Alcohol on 4th and Pine has no cook bags as well. They are open at 8AM and have behavioral health services as well.

**Is there an after hours contact for ECHO? We have seen an uptick on people breaking in through the windows at the Holiday Inn, because of the cold weather. We have most recently referred someone to ECHO services on January 6th.**

We have an overnight number that is always active. The resource room needs to be activated before midnight, and this is due to us having a wake-up time in the morning.

The website [readyslo.org](http://readyslo.org) will have warming services listed for the county.

The sign-up for the night by night is with the case management everyday from 4:30PM-5:30PM.

We have the ability to help with bus passes to get them to the warming center, and can help with jackets as warm clothes as well.

### **Is the Adopt a street program a regular program?**

Yes, through our shelter manager and our residential advocate. They go out 3 times a week and more during the fair season. We are partnered with Earth Shine and they will collect the bags.

**Have been fielding calls about the trash on Black Oak. Are most of the individuals on the street waiting for the lottery?**

A mix of both. A lot of residents from the Housing Authority smoke cigarettes on the street off property. We have a smoking area on site that we encourage clients to use and HASLO does as well. We close the campus at 6pm, and that is when there could be more traffic in that area.

### **Is it a requirement to be clean and sober in the ECHO programs?**

It is not a requirement. ECHO is a low barrier shelter, but we advocate for people getting into programs such as Drug and Alcohol and rehab which can be a long process. We have a sobering center in our community in SLO. Clients cannot have drugs or alcohol on site, and this would result in an immediate exit from the program.

ECHO used to be a barrier-based organization, when it started it was all volunteers. As we grew, we recognized that giving someone stability as they work towards being clean and sober has increased the number of individuals housed.

Santa Barbara - The Rescue Mission - they take people and help them get clean and sober and also have a rental program that people can live in for a year. This is one of our most successful referrals.

### **Would it be possible to deter people from poor behavior on the street by saying it could jeopardize their place in the program?**

ECHO could not enforce this legally, because the street is public property.

However, when ECHO notices those behaviors it becomes part of their case management plan. If someone is not meeting their goals or working on their case plan, they will be exited from the program. If someone is working on their case plan and meeting goals, they can get 30 day extensions up to 6 total months.

### **Is not having an extension the only repercussion of illegal activities off the property?**

We do have these conversations with our outreach case manager, we cannot take away the shelter resource unless something happens on the property.

**There have been a lot of calls from property owners for trespassing** - try to encourage clients to not be engaging in these behaviors on the street.

When we see these behaviors our case managers or shelter managers are going and having these conversations with the clients.

When there is trash out on the street, and we have the capacity we can go out and help clean. If it is someone's belongings, we cannot collect those but will try to engage the individual.

### **What if it is someone's belongings, would staff be able to bring it back to the site?**

For staff protection and legality of taking someone's personal property without consent - we do not touch people's property or possessions.

### **Is there a time when the CAT team is not available?**

Yes, the CAT team operates during regular business hours. This is because we work with Behavioral Health and other services, so we match their hours. If you call outside of these hours, it will be a regular officer that is dispatched. Generally, the CAT team is not available during the weekend as well.

**Is the extension up to 6 months or 6 months total?**

6 months total - and this finite time is to open up the bed for other individuals. Sometimes it takes more than 1 try in the program for someone to become successfully housed. We are a part of the coordinated entry system, participants have to come and meet with the Case Management and get document ready. The average waiting time for the community queue is 6 months. We try and engage in this system and conversation before someone moves into the shelter through our outreach programs and by helping individuals to gain identification documents.

**If someone is unsuccessful in the 90 day program and they want to try again later down the road are they able to?**

Yes, after 2 weeks someone is able to resign up for the 90 Day program. 50-60% of the people in the 90 Day program are successful, and 90% of people are able to stay housed.

**Have the numbers been the same?**

The number or clientele has stayed the same but the demographic has been different. The number of newly homeless people has increased, such as seniors who are on a fixed income who have been priced out of their home.

We are uncertain of what the impacts of the fires will be, we track who is from the community and if people are coming from outside of the community.

**Is the CAT team dealing with similar situations or do you typically see the chronically unhoused people?**

The CAT team typically deals with people having a behavioral health crisis, and it is typically someone experiencing chronic homelessness.

**There was a statement that ECHO was handing out pipes?**

No ECHO has never handed out these items. There was an organization that was handing out pipes years ago but this was addressed and has not happened for years.

**Does ECHO hand out tents?**

Yes, we hand out tents to clients when it is raining or below freezing temperatures. We have not tracked the number of people that received a tent that then entered the 90 Dprogram, but this is definitely a point of contact for ECHO to share case management services. We have a very finite amount of funding for providing tents. Funding for outreach case management services also goes into other items such as hand warmers.

**When CAT resources are not available, would we be able to refer to ECHO to help with trash pick-up?**

Yes, we will share Frank's contact information, but this also depends on when our resources are available. I think that ECHO would be useful in differentiating between people's property and trash.

# Attachment 1

CAT team - If belongings are left on private property, it will be tossed immediately. If belongings are left on public property they are put in a 72 hour hold.

**If someone leaves belongings behind at the Holiday Inn would I be able to bring them to ECHO?**

CAT team - recommend disposing of the items, if it is important to someone they will likely have it on them, and for the safety of staff recommend disposing of it immediately.

Can refer to ECHO staff to replace belongings.

**Does ECHO have bilingual staff?**

Yes, out of 30 staff we have 10 bilingual staff. We find it really important to meet people where they are to provide case management services.



# Attachment 1

Date	Time Received	Time Returned	Handled By	What Call Was Regarding

**EI Camino Homeless Organization  
Profit and Loss by Class  
July - December, 2024**

# Attachment 1

	ADMINISTRATIVE	ARPA	ECHO-Paso Robles	Fundraising	HHAP-1	HHIP	Home Key	PLHA	Program	SB 1090	TOTAL
<b>Income</b>											
40000 Operating Income											0.00
4000 Grants											0.00
4010 GOVERNMENT GRANTS											0.00
4016 General Fund									12,001.74		12,001.74
4032 HHAP Grant					40,356.70						40,356.70
4033 ARPA Grant		163,728.37									163,728.37
4035 SB 1090										59,290.33	59,290.33
<b>Total 4010 GOVERNMENT GRANTS</b>	<b>\$ 0.00</b>	<b>\$ 163,728.37</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 40,356.70</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 12,001.74</b>	<b>\$ 59,290.33</b>	<b>\$ 275,377.14</b>
4050 Non Government Grants											0.00
4057 Other Grants			111,000.00	800.00		130,000.00			32,920.95		274,720.95
<b>Total 4050 Non Government Grants</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 111,000.00</b>	<b>\$ 800.00</b>	<b>\$ 0.00</b>	<b>\$ 130,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 32,920.95</b>	<b>\$ 0.00</b>	<b>\$ 274,720.95</b>
<b>Total 4000 Grants</b>	<b>\$ 0.00</b>	<b>\$ 163,728.37</b>	<b>\$ 111,000.00</b>	<b>\$ 800.00</b>	<b>\$ 40,356.70</b>	<b>\$ 130,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 44,922.69</b>	<b>\$ 59,290.33</b>	<b>\$ 550,098.09</b>
4100 FUND RAISING INCOME											0.00
4101 Long Walk Home				16,192.50							16,192.50
4101-1K In Kind-Long Walk Home				630.18							630.18
<b>Total 4101 Long Walk Home</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 16,822.68</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 16,822.68</b>
4103 Empty Bowl				3,000.00							3,000.00
4107 Turkey Trot				30,515.00							30,515.00
4107-1 InKind- Turkey Trot				1,164.00							1,164.00
<b>Total 4107 Turkey Trot</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 31,679.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 31,679.00</b>
4120 Newsletter Income				8,712.50					1,650.00		10,362.50
4156 Non-Profit Income									159.42		159.42
<b>Total 4100 FUND RAISING INCOME</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 60,214.18</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,809.42</b>	<b>\$ 0.00</b>	<b>\$ 62,023.59</b>
4200 CONTRIBUTIONS											0.00
4207 Direct Mail/Envelopes				18,432.50					3,845.00		22,277.50
4210 Ecumenical Donations									2,298.50		2,298.50
4220 Business Donations	15.00								14,477.50		14,492.50
4230 Individual Donations									108,202.89		108,202.89
4240 Civic/Non Profit Organizations									48,054.69		48,054.69
<b>Total 4200 CONTRIBUTIONS</b>	<b>\$ 15.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 18,432.50</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 176,878.57</b>	<b>\$ 0.00</b>	<b>\$ 195,326.07</b>
<b>Total 40000 Operating Income</b>	<b>\$ 15.00</b>	<b>\$ 163,728.37</b>	<b>\$ 111,000.00</b>	<b>\$ 79,446.68</b>	<b>\$ 40,356.70</b>	<b>\$ 130,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 223,610.67</b>	<b>\$ 59,290.33</b>	<b>\$ 807,447.75</b>
4524 In-Kind Contributions							28,738.80		15,509.53		44,248.33
4900 OTHER INCOME											0.00
4905 Interest	17,336.13										17,336.13
<b>Total 4900 OTHER INCOME</b>	<b>\$ 17,336.13</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 17,336.13</b>
4906 Dividends	2,294.65										2,294.65
4907 Realized Gain/Loss	1,009.96										1,009.96
<b>Total Income</b>	<b>\$ 20,655.74</b>	<b>\$ 163,728.37</b>	<b>\$ 111,000.00</b>	<b>\$ 79,446.68</b>	<b>\$ 40,356.70</b>	<b>\$ 130,000.00</b>	<b>\$ 28,738.80</b>	<b>\$ 0.00</b>	<b>\$ 239,120.20</b>	<b>\$ 59,290.33</b>	<b>\$ 872,336.81</b>
<b>Gross Profit</b>	<b>\$ 20,655.74</b>	<b>\$ 163,728.37</b>	<b>\$ 111,000.00</b>	<b>\$ 79,446.68</b>	<b>\$ 40,356.70</b>	<b>\$ 130,000.00</b>	<b>\$ 28,738.80</b>	<b>\$ 0.00</b>	<b>\$ 239,120.20</b>	<b>\$ 59,290.33</b>	<b>\$ 872,336.81</b>
<b>Expenses</b>											
5000 ADMINISTRATIVE EXPENSES											0.00
5010 Conferences & Training	2,001.93	1,374.98				55.98			7.99		3,440.88
5011 Admin Meals/Appreciation/Outreach	4,218.64	78.00							4.16		4,300.80
5020 Dues, Fees, Memberships	5,433.20								-690.19		4,743.01
5025 Government Fees	0.00										0.00
5030 Insurance											0.00
5031 Employee Health		6,818.28	2,924.31		1,215.95	51.49	2,919.38	1,675.87	2,249.23	853.34	18,707.85
5035 D & O Insurance									651.21		651.21
5036 Liability/Prop/Umbrella Insurance	1,769.76	4,121.76					1,546.99		2,370.23	824.34	10,633.07
<b>Total 5030 Insurance</b>	<b>\$ 1,769.76</b>	<b>\$ 10,940.04</b>	<b>\$ 2,924.31</b>	<b>\$ 0.00</b>	<b>\$ 1,215.95</b>	<b>\$ 51.49</b>	<b>\$ 4,466.37</b>	<b>\$ 1,675.87</b>	<b>\$ 5,270.67</b>	<b>\$ 1,677.68</b>	<b>\$ 29,992.13</b>
5050 Office Supplies & Services	734.59	1,646.26					4,888.39		605.64		7,874.88
5051 Office Equipment											0.00
Repairs/Maintenance											0.00
5070 Professional Charges	10,437.88	863.55	1,060.18		334.08	459.46	427.93	419.06	382.25	902.16	15,286.54
5075 Bank Charges	2,107.57										2,107.57
5080 Payroll											0.00
5085 Wages		93,860.88	115,395.97		36,313.76	49,938.26	46,513.15	45,552.76	16,619.69	97,897.01	502,091.48
5090 Payroll Tax Expense		6,921.88	9,108.21		2,840.06	4,072.50	3,443.73	3,460.37	1,234.11	7,658.31	38,739.17
5095 Workers Comp Exp	8,634.71										8,634.71
5096 401K - Admin fees	445.14										445.14
5097 401K - ER MATCH	1,836.22										1,836.22
<b>Total 5080 Payroll</b>	<b>\$ 10,916.06</b>	<b>\$ 100,782.76</b>	<b>\$ 124,504.18</b>	<b>\$ 0.00</b>	<b>\$ 39,153.82</b>	<b>\$ 54,010.76</b>	<b>\$ 49,956.88</b>	<b>\$ 49,013.13</b>	<b>\$ 17,853.80</b>	<b>\$ 105,555.32</b>	<b>\$ 551,746.71</b>
<b>Total 5000 ADMINISTRATIVE EXPENSES</b>	<b>\$ 37,619.62</b>	<b>\$ 115,685.59</b>	<b>\$ 128,488.67</b>	<b>\$ 0.00</b>	<b>\$ 40,703.85</b>	<b>\$ 59,466.08</b>	<b>\$ 54,851.18</b>	<b>\$ 51,108.06</b>	<b>\$ 23,434.31</b>	<b>\$ 108,135.16</b>	<b>\$ 619,492.52</b>
5100 FUNDRAISING EXPENSES											0.00
5110 Event/Fundraising Expenses	42.32			156.04							198.36
5111 Long Walk Home				1,247.73							1,247.73
5111-2 InKind Long Walk Home											0.00
Advertising				311.18							311.18
5111-4 InKind Long Walk Home Shelter Support				319.00							319.00
<b>Total 5111 Long Walk Home</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,877.91</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,877.91</b>
5118 Direct Mail/Envelopes/Tribune				2,426.62							2,426.62
5130 Newsletter Costs				4,117.79							4,117.79
5160 Publicity/Promotion				3,789.75		76.35					3,866.10
5167 Turkey Trot Expenses				1,036.80							1,036.80
5167-2 InKind Turkey Trot Advertising				750.00							750.00

# Attachment 1

5167-3 InKind Turkey Trot General Support	414.00										414.00
Total 5167 Turkey Trot Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,200.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,200.80
Total 5100 FUNDRAISING EXPENSES	\$ 42.32	\$ 0.00	\$ 0.00	\$ 14,568.89	\$ 0.00	\$ 76.35	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,687.56
5200 PROGRAM EXPENSES											0.00
5300 FOOD SERVICE											0.00
5310 Food		6,413.65				4,992.22	249.21				11,655.08
Total 5300 FOOD SERVICE	\$ 0.00	\$ 6,413.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,992.22	\$ 249.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,655.08
5400 SHELTER SERVICES											0.00
5442 General Supplies & Materials	43.10	24,383.21				9,247.45	356.99				34,030.75
Total 5400 SHELTER SERVICES	\$ 43.10	\$ 24,383.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,247.45	\$ 356.99	\$ 0.00	\$ 0.00	\$ 0.00	\$ 34,030.75
5500 CLIENT SERVICES											0.00
5560 Miscellaneous Assistance											0.00
5572 Direct Aid		3,459.32				4,485.48	29,034.10				36,978.90
Total 5560 Miscellaneous Assistance	\$ 0.00	\$ 3,459.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,485.48	\$ 29,034.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36,978.90
5562 Children's/Client Enrichment		159.77				937.15					1,096.92
5605 Housing Assistance											0.00
5610 Security Dep & Rental Assist						29,170.00	6,532.00				35,702.00
Total 5605 Housing Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29,170.00	\$ 6,532.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,702.00
5725 TRANSPORTATION & Communication											0.00
5740 Client Gas		4,300.00									4,300.00
5745 Staff Vehicle Expense	464.80	1,344.87		57.82		2,139.98	12.00				4,019.47
Total 5725 TRANSPORTATION & Communication	\$ 464.80	\$ 5,644.87	\$ 0.00	\$ 57.82	\$ 0.00	\$ 2,139.98	\$ 12.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,319.47
Total 5500 CLIENT SERVICES	\$ 464.80	\$ 9,263.96	\$ 0.00	\$ 57.82	\$ 0.00	\$ 36,732.60	\$ 35,578.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 82,097.28
Total 5200 PROGRAM EXPENSES	\$ 507.90	\$ 40,060.82	\$ 0.00	\$ 57.82	\$ 0.00	\$ 50,972.27	\$ 36,184.30	\$ 0.00	\$ 0.00	\$ 0.00	\$ 127,783.11
7000 Physical Plant											0.00
7010 Building/Grounds Maintenance & Repair		18,352.72							2,000.00		20,352.72
7011 Furniture/Fixtures											0.00
7015 Property Taxes											0.00
7020 Vehicle Repairs & Maintenance		122.02				466.26					588.28
7030 Utilities											0.00
7031 Gas		1,921.56							472.52		2,394.08
7032 Electricity		9,398.38							2,538.89		11,937.27
7033 Water/Sewer		12,778.98							2,900.82		15,679.80
7034 Telephone & Internet Service		1,695.40									1,695.40
7036 Waste Management		2,481.18									2,481.18
7037 Security System Maintenance											0.00
Total 7030 Utilities	\$ 0.00	\$ 28,275.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,912.23	\$ 34,187.73
Total 7000 Physical Plant	\$ 0.00	\$ 46,750.24	\$ 0.00	\$ 0.00	\$ 0.00	\$ 466.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,912.23	\$ 55,128.73
Total Expenses	\$ 38,169.84	\$ 202,496.65	\$ 128,488.67	\$ 14,626.71	\$ 40,703.85	\$ 110,980.96	\$ 91,035.48	\$ 51,108.06	\$ 23,434.31	\$ 116,047.39	\$ 817,091.92
Net Operating Income	-\$ 17,514.11	-\$ 38,768.28	-\$ 17,488.67	\$ 64,819.97	-\$ 347.15	\$ 19,019.04	-\$ 62,296.68	-\$ 51,108.06	\$ 215,685.89	-\$ 56,757.06	\$ 55,244.88
Other Income											0.00
7500 Unrealized Gain or Loss											0.00
Total Other Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other Expenses											0.00
8004 Family Wing Construction											0.00
8007 Asset Acquisitions-FF/Machinery/Equip		5,321.47									5,321.47
Total Other Expenses	\$ 0.00	\$ 5,321.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,321.47
Net Other Income	\$ 0.00	-\$ 5,321.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 5,321.47
Net Income	-\$ 17,514.11	-\$ 44,089.75	-\$ 17,488.67	\$ 64,819.97	-\$ 347.15	\$ 19,019.04	-\$ 62,296.68	-\$ 51,108.06	\$ 215,685.89	-\$ 56,757.06	\$ 49,923.41

**Budget Narrative**

The budget above shows all expenses and income received for the ECHO, Paso Robles Emergency Shelter during July - December 2024 for the City of Paso Robles grant award. During this timeframe, ECHO fundraised \$872,336.81 for the Paso Robles Shelter through grants, events, and community donations. The total expenses for the ECHO, Paso Robles Shelter was \$822,413.39. This leaves ECHO with a current surplus of \$49,923.41 at the end of this timeframe. Many of ECHO's grants are similar to the City of Paso Robles Grant award in that the funds are awarded as a reimbursement after expenses occur. Because of these grant processes, ECHO's budget will fluctuate between having a surplus or deficit of funds throughout the year.


**Budget Key:**

**Green Cells** = Expenses and income for the City of Paso Robles Grant Award

**Blue Cells** = Total expenses & income for ECHO, Paso Robles Emergency Shelter

**Gray Cells** = Other expenses & income for the ECHO, Paso Robles Emergency Shelter

I hereby certify that I have examined this report and that the statements made and the figures shown herein and in any accompanying schedules are, to the best of my knowledge and belief, a true and complete financial statements, made in good faith for the period stated.


01.30.2025

signature
date

**SECOND AMENDMENT TO  
SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
THE CITY OF EL PASO DE ROBLES AND EL CAMINO HOMELESS ORGANIZATION**

This Second Amendment to the Supplemental Funding Memorandum of Understanding (“First Amendment”) by and between the City of El Paso de Robles (the CITY), and El Camino Homeless Organization (ECHO), is entered into as of July 16, 2024.

**RECITALS**

- A. The City, ECHO, Peoples Self Help Housing and the Housing Authority of San Luis Obispo entered into a Memorandum of Understanding, dated January 19, 2021 (the “MOU”) to fund certain efforts related to homeless services and the opening of a Project Homekey facility in the City; and
- B. On or about August 16, 2022, the City and ECHO entered into a Supplemental Memorandum of Understanding (“SMOU”) attached as Exhibit “A”; and
- C. On or about January 16, 2024, the City and ECHO entered into the First Amendment to the SMOU. Collectively the First Amendment and the SMOU shall be referred to as the Agreement.
- D. ECHO has been operating shelter services for approximately 43 months; and
- E. The City and ECHO now desire to amend the SMOU to continue funding these services for an additional two year period.

NOW, THEREFORE, in consideration of the foregoing recitals, mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. Incorporation of Recitals. The Recitals of facts set forth above are true and correct and are incorporated herein, in their entirety, by this reference.
- 2. Section 4 of the Agreement is hereby amended to add Section 4(c) and (d) as follows:
  - a. “(c) Upon satisfaction of ECHO Obligations, above, in City’s reasonable discretion, City will provide \$111,000 in biannual payments for a total contribution of \$222,000 in fiscal year 2024-2025. If all conditions precedent have been satisfied payments shall be made within 30 days of ECHO’s biannual report to the City Council.
  - b. (d) Provided ECHO has continued to satisfy the ECHO Obligations, above, to City’s reasonable satisfaction, City will provide \$111,000 in biannual payments for a total contribution of \$222,000 in fiscal year 2025-2026. If all conditions precedent have been satisfied payments shall be made within 30 days of ECHO’s biannual report to the City Council.
- 3. Other Terms and Conditions of the Agreement. All other terms and conditions of the Agreement not amended by this Second Amendment remain in full force and effect.
- 4. Effective Date of this Second Amendment to the SMOU: This Second Amendment shall become effective on the first date upon which all of the following have occurred (“Effective

# Attachment 2

Date”): (a) execution of this Second Amendment by ECHO; and (b) formal approval of this Second Amendment by the City.

[SIGNATURES BEGIN ON FOLLOWING PAGE]

**SECOND AMENDMENT TO  
SUPPLEMENTAL MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
THE CITY OF EL PASO DE ROBLES AND EL CAMINO HOMELESS ORGANIZATION**

IN WITNESS WHEREOF, the Parties have executed this Second Amendment as of the date first above written.

The City of El Paso de Robles, a municipal corporation

By:   
Ty Lewis (Aug 1, 2024 15:30 PDT)

Name: Ty Lewis

Its: City Manager

El Camino Homeless Organization

By:   
Wendy Lewis (Aug 1, 2024 14:47 PDT)

Name: Wendy Lewis

Its: CEO



## Council Agenda Report

From: Paul Sloan, Economic Development Manager

Subject: Receipt of Tourism Impact Study – Beacon Economics

CEQA Determination: The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: February 18, 2025

---

### Facts

1. Tourism is a primary sector of the economy in Paso Robles. The previous analytical study on the economic impact of tourism in the City of Paso Robles was conducted in 2017.
2. The [Paso Robles City Council Adopted Goals for Fiscal Years 2024-2026](#) include: “Tourism Impact Study – Conduct a study to understand the fiscal benefits and service demands of tourism on the community.” (Council Goals Section 5, #3)
3. In accordance with City policies, staff sourced project proposals from multiple agencies possessing expertise in tourism impact studies.
4. Beacon Economics was selected from among the proposals to conduct the Tourism Impact Study.
5. In alignment with Council Goals, the study explores the economic, fiscal, and social impact of tourism in the City of Paso Robles.
6. Work on the study commenced in September 2024 and was completed in February 2025.

### Options

1. Take no action;
2. Receive and file the Tourism Impact Study;
3. Provide alternative direction to staff.

### Analysis and Conclusions

The Tourism Impact Study was undertaken in support of City Council Goals for Fiscal Years 2024-2026.

The study was conducted by Beacon Economics, a leading independent research and consulting firm with extensive experience in economic analysis. The Beacon Economics report (Attachment 1) highlights the economic, fiscal, and social impacts of tourism for the City of Paso Robles in 2023.

Key findings of the report show that direct spending by tourists in Paso Robles generates millions in economic output, supports thousands of local jobs, and serves as a major source of tax revenue, providing essential funds to support economic development and enhance the quality of life for residents.

In addition to its direct economic and fiscal benefits, tourism supports significant downstream economic activity. Tourism spending at local restaurants, retail outlets, and lodging establishments creates a ripple

effect throughout the broader county economy, fueling growth in secondary industries such as Transportation, Property Management, and Insurance Services.

This interconnected economic activity sustains a dynamic ecosystem that extends well beyond the immediate area. Notably, every dollar spent by tourists in the City of Paso Robles generates \$1.34 in the county economy, highlighting the significant multiplier effect of tourism on regional prosperity.

The 3,424 local jobs supported by tourism underscore its vital role in providing diverse employment opportunities across various skill levels. From hospitality staff and retail workers to tour guides and service providers, the Tourism sector is a key driver of local employment, contributing \$156.6 million in labor income to the community.

Tourism's contribution extends beyond economic benefits, as tax revenue generated by tourists plays a crucial role in funding essential city services. In 2023, tourism accounted for an estimated \$20.9 million in local tax revenue. Of this, \$17.5 million was allocated to the General Fund through taxes attributable to tourists, including sales taxes, property taxes, transient occupancy taxes (TOT), and other related revenue streams, representing 37% of the city's General Fund for the year.

Visitor contributions to the supplemental sales tax revenue generated by the 1.5% increase approved through Measures E-12 and J-20 accounted for approximately \$5.0 million, or 35%, of the \$14.4 million spent on public services in 2023. In particular, \$3.3 million, derived from sales taxes on tourist spending, was directed to the Measure J-20 Supplemental Sales Tax Fund, contributing 25% of the fund's total revenue. This enabled the equivalent hiring of 5 of the 20 police officers, 4 of the 15 emergency services personnel, and 1 of the 2 public works employees funded by Measure J-20 in 2023.

Without the revenue generated by tourism, each Paso Robles household would need to contribute an additional \$1,779 annually in taxes to maintain the current level of city services and infrastructure.

The Tourism Impact Study delves into detail and analysis on the above points and additional study results, providing valuable insights for economic planning and development. Representatives from Beacon Economics and City staff will provide a presentation on the report.

### **Fiscal Impact**

There is no fiscal impact by receiving and filing this report.

### **CEQA**

The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

### **Recommendation (Option 2)**

Receive and file the Tourism Impact Study.

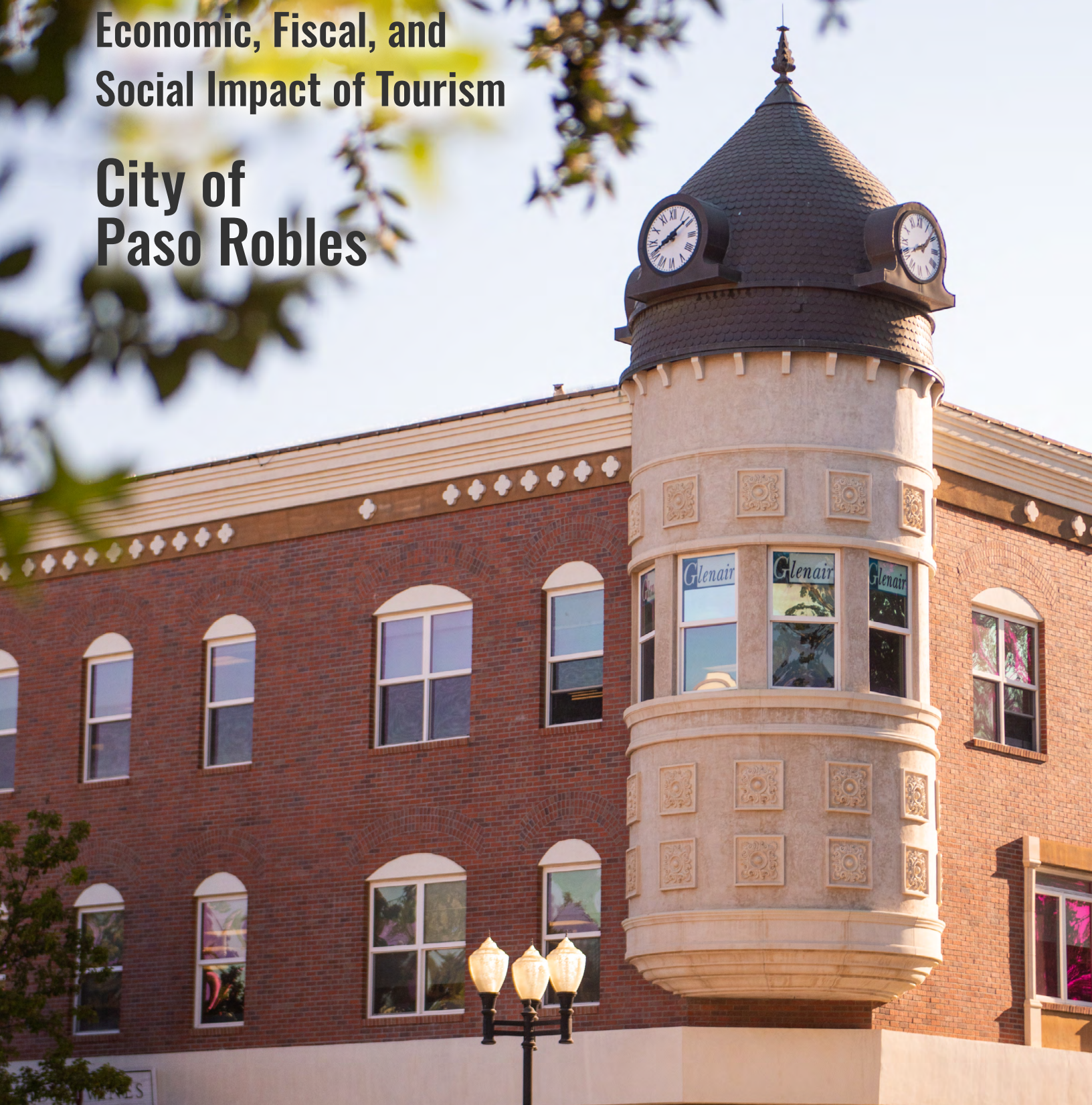
### **Attachments**

1. Paso Robles Tourism Impact Study - Beacon Economics



# Economic, Fiscal, and Social Impact of Tourism

## City of Paso Robles





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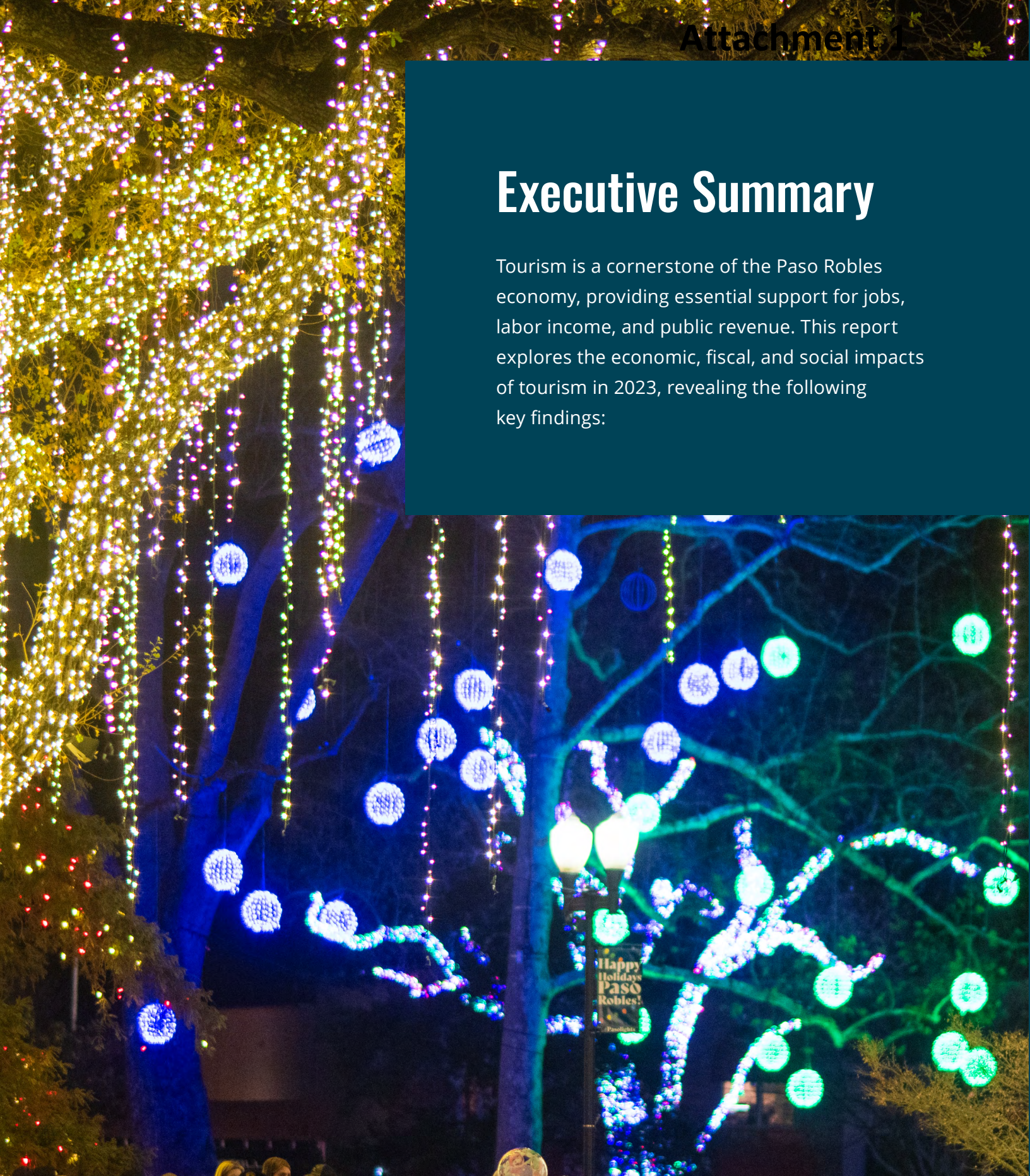
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# Executive Summary

Tourism is a cornerstone of the Paso Robles economy, providing essential support for jobs, labor income, and public revenue. This report explores the economic, fiscal, and social impacts of tourism in 2023, revealing the following key findings:





## Key Findings



**\$450.8 Million**  
Direct spending  
by tourists



**\$467.6 million**  
Output impact  
in Paso Robles



**\$727.7 million**  
Output impact  
in California



**3,424 Jobs supported by tourism in Paso Robles**

(one-fifth of all jobs in the city)



**\$20.9 million generated tax revenue from visitors**

(provides 37% of the city's General Fund)



**\$156.6 million**

Labor income generated  
in Paso Robles



**\$10 million**

City lodging taxes  
paid by tourists



**\$117.8 million**

Total tax  
revenue generated





Direct spending by tourists in Paso Robles generates millions in economic output, supports thousands of local jobs, and serves as a major source of tax revenue, providing essential funds to support economic development and enhance the quality of life for residents.



In addition to its direct economic and fiscal benefits, tourism supports significant downstream economic activity. Tourism spending at local restaurants, retail outlets, and lodging establishments creates a ripple effect throughout the broader county economy, fueling growth in secondary industries such as Transportation, Property Management, and Insurance Services. This interconnected economic activity sustains a dynamic ecosystem that extends well beyond the immediate area. Notably, every dollar spent by tourists in the City of Paso Robles generates \$1.34 in the county economy, highlighting the significant multiplier effect of tourism on regional prosperity.



The 3,424 jobs supported by tourism underscore its vital role in providing diverse employment opportunities across various skill levels. From hospitality staff and retail workers to tour guides and service providers, the Tourism sector is a key driver of local employment, contributing \$156.6 million in labor income to the community.

Tourism’s contribution extends beyond economic benefits, as tax revenue generated by tourists plays a crucial role in funding essential city services. In 2023, tourism accounted for \$20.9 million in local tax revenue. Of this, \$17.5 million was allocated to the General Fund through taxes attributable to tourists, including sales taxes, property taxes, transient occupancy taxes (TOT), and other related revenue streams, representing 37% of the city’s General Fund for the year.



*Without the revenue generated by tourism, each Paso Robles household would need to contribute an additional \$1,779 annually in taxes to maintain the current level of city services and infrastructure.*

Visitor contributions to the supplemental sales tax revenue generated by the 1.5% increase approved through Measures E-12 and J-20 accounted for approximately \$5.0 million, or 35%, of the \$14.4 million spent on public services in 2023. In particular, \$3.3 million, derived from sales taxes on tourist spending, was directed to the Measure J-20 Supplemental Sales Tax Fund, contributing 25% of the fund’s total revenue. This enabled the hiring of 5 of the 20 police officers, 4 of the 15 emergency services personnel, and 1 of the 2 public works employees funded by Measure J-20 in 2023. Without the revenue generated by tourism, each Paso Robles household would need to contribute an additional \$1,779 annually in taxes to maintain the current level of city services and infrastructure.

## Employees Funded by Visitor Contributions to Measure J-20 in 2023



5 of 20

police officers



4 of 15

emergency services personnel



1 of 2

public works employees



Tourism has contributed to the quality of life in Paso Robles by supporting cultural attractions, a growing culinary scene, and creative projects. The year-round lighting of 21 trees in Downtown City Park and Sensorio—an art installation by Bruce Munro featuring over 100,000 solar-powered fiber-optic lights and wine bottle displays—highlights how visitor spending supports creative projects tied to the region’s heritage. Additionally, tourism has elevated the city’s dining scene, which now includes two Michelin-starred restaurants—Six Test Kitchen and The Restaurant at JUSTIN—and two Michelin-listed restaurants, Les Petites Canailles and The Hatch. These developments support local jobs, generate economic activity, and improve the well-being of residents and visitors.





# Introduction





# Attachment 1



Paso Robles, renowned for its world-class wineries, fine dining, and small-town charm, is a leading tourist destination on California's Central Coast. Tourism not only fuels the city's economy by supporting jobs and sustaining local businesses but also generates critical tax revenues that fund public services and community amenities, contributing to the city's overall quality of life.

This report examines the economic, fiscal, and social impacts of tourism in Paso Robles. By quantifying visitor spending and analyzing its direct, indirect, and induced effects, the study highlights the sector's vital role in the city's prosperity while also addressing its contributions to public services and the broader community.

Paso Robles' status as a premier tourist destination highlights the need to understand how tourism shapes the local economy, public services, and community well-being. The city has held great appeal for visitors for decades, but recent developments in the Tourism industry, both locally and globally, have introduced new opportunities and challenges. Examining these trends offers essential insights into the evolving role of tourism and its future prospects in Paso Robles.

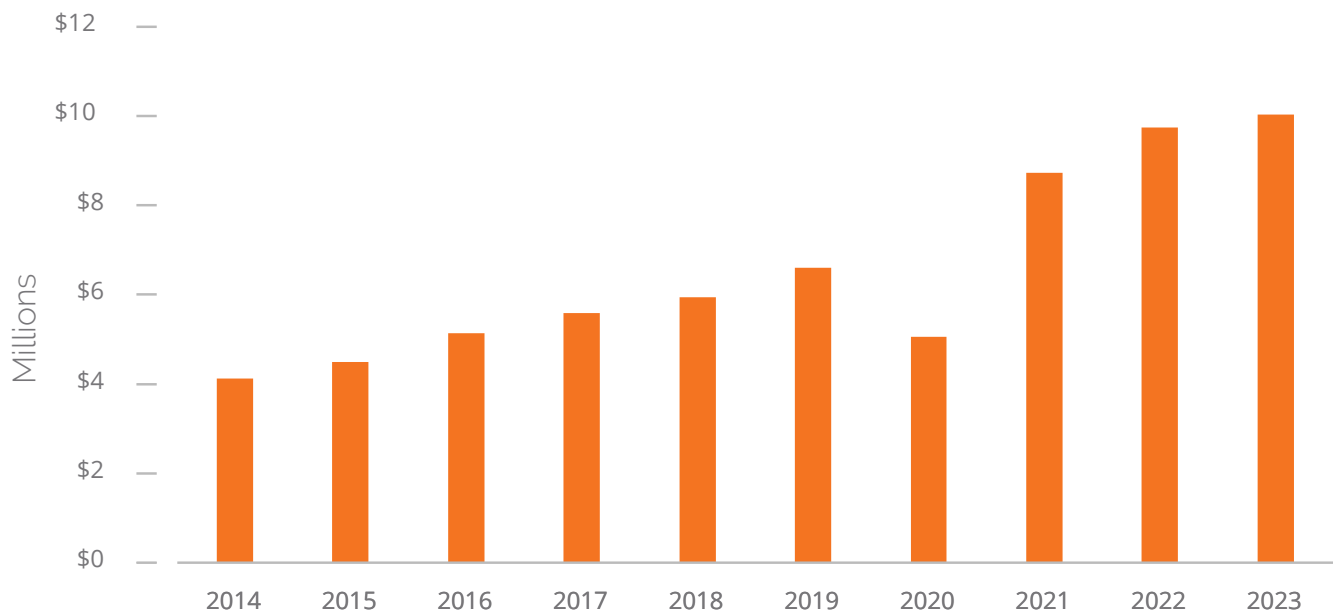
## Recent Trends in the Tourism Industry



*TOT revenues rose from \$5.1 million in 2020 to \$8.7 million in 2021, exceeding the 2019 pre-pandemic level of \$6.6 million.*

The Tourism sector in Paso Robles and greater San Luis Obispo County has shown a robust recovery from the economic challenges of the pandemic. In Paso Robles, the Transient Occupancy Tax (TOT)—a tax levied on short-term lodging such as hotels, motels, vacation rentals, and RV parks—is a key indicator of tourism activity, as it reflects the demand for local accommodation. TOT revenues rose from \$5.1 million in 2020 to \$8.7 million in 2021, exceeding the 2019 pre-pandemic level of \$6.6 million. By 2023, revenues reached an all-time high of \$10.0 million, signaling a significant rebound in travel and renewed vitality in the local tourism economy (Figure 1).

Figure 1 – TOT Revenue by Calendar Year, City of Paso Robles



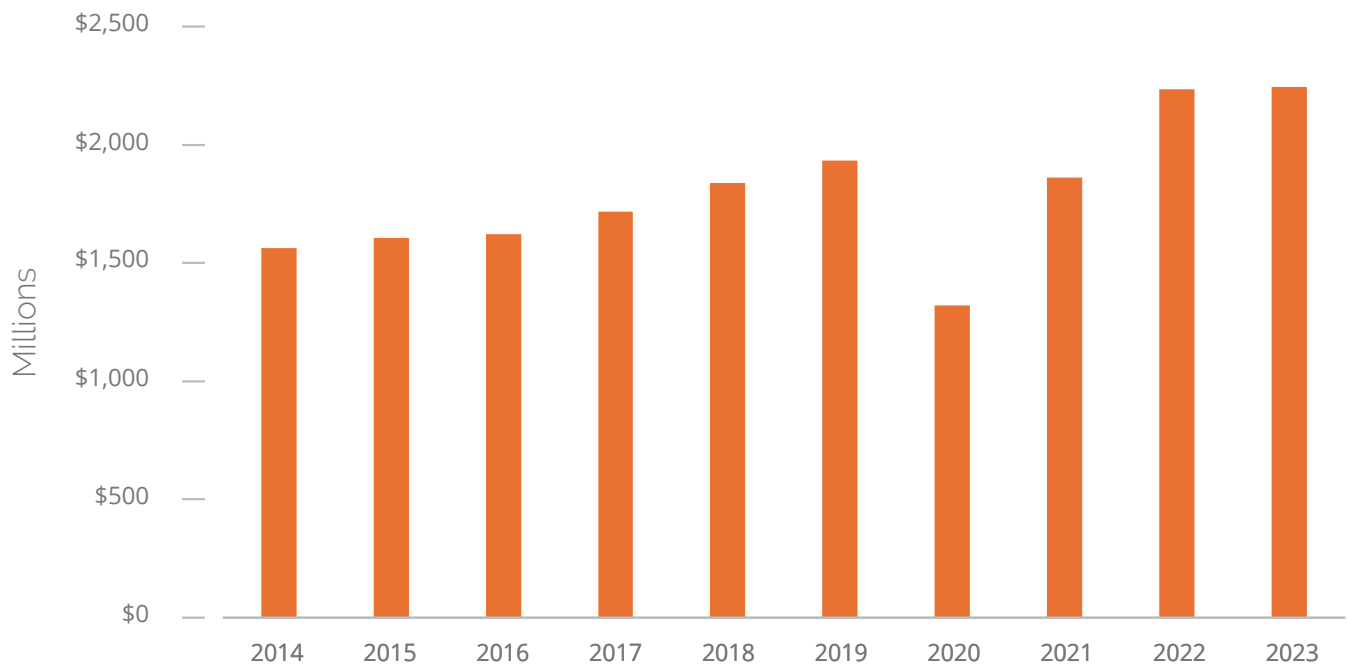
Source: City of Paso Robles. Analysis by Beacon Economics.

Paso Robles' recovery is consistent with trends across San Luis Obispo County. Countywide visitor spending fell sharply during the pandemic, dropping 31% from \$1.9 billion in 2019 to \$1.3 billion in 2020. However, the region saw a swift turnaround, with visitor spending reaching \$2.2 billion by 2022—surpassing pre-pandemic levels—and continuing strong growth into 2023 (Figure 2).



*Visitor spending reached \$2.2 billion by 2022—surpassing pre-pandemic levels.*

Figure 2 – Direct Visitor Spending, San Luis Obispo County



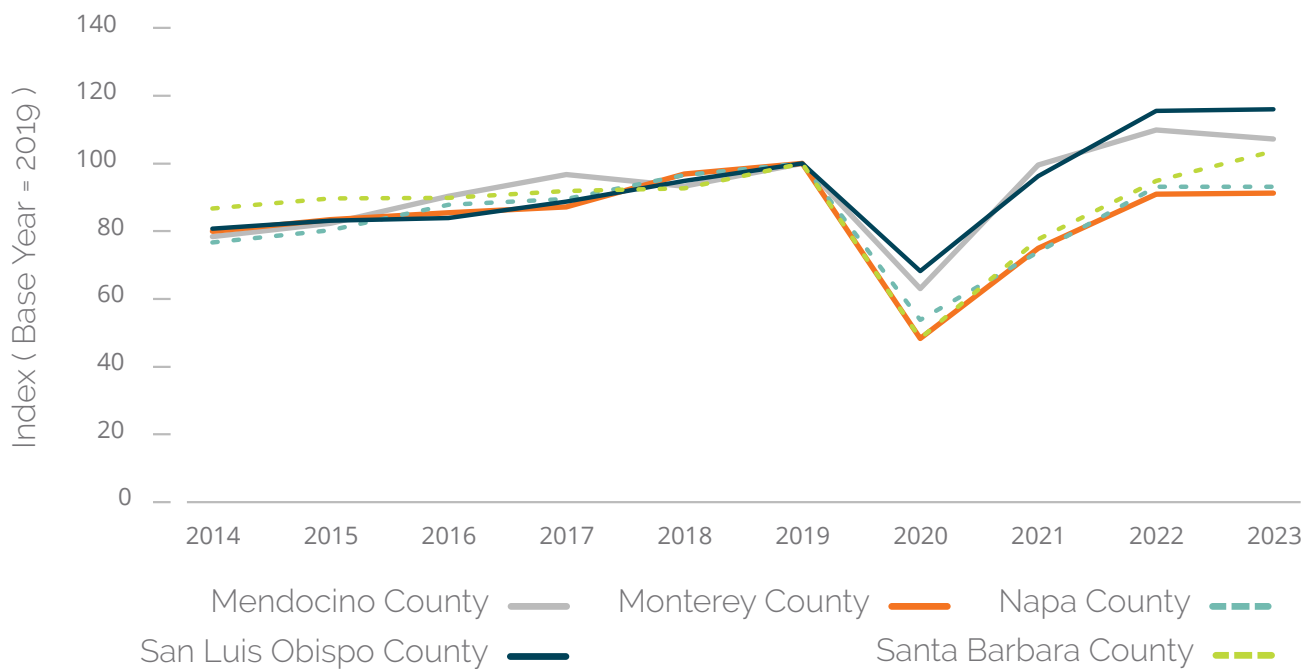
Source: Visit California. Analysis by Beacon Economics.



*By 2023, visitor spending in San Luis Obispo County reached 116% of 2019*

Paso Robles’ recovery, bolstered by its proximity to major markets like Los Angeles and the Bay Area, highlights the growing demand for regional leisure travel. And it becomes even more impressive when comparing San Luis Obispo County to other major wine regions in California. By 2023, visitor spending in San Luis Obispo County reached 116% of 2019 levels, outpacing Napa County (93%), Monterey County (91%), Santa Barbara County (104%), and Mendocino County (107%) (Figure 3).

Figure 3 – Direct Visitor Spending 2014-2023, Wine Counties

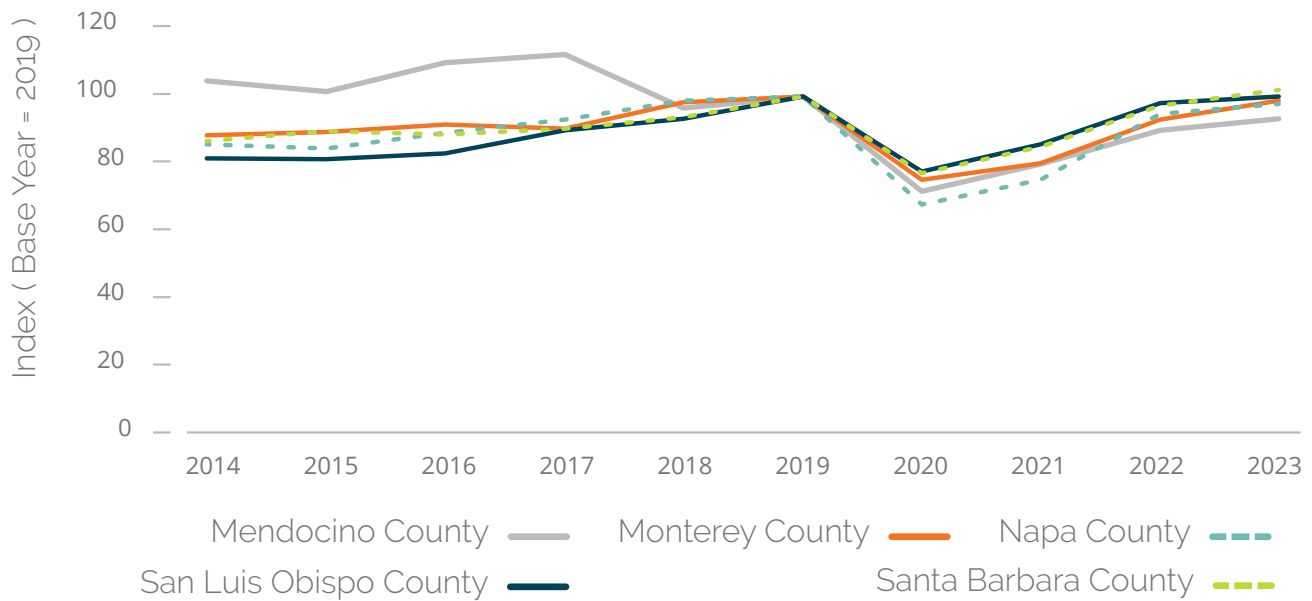


Source: Visit California. Analysis by Beacon Economics.



Employment trends further reflect this strong recovery. In 2023, travel industry employment in San Luis Obispo County returned to 100% of 2019 levels, exceeding Mendocino County (93%), Napa County (98%), and Monterey County (99%), while slightly trailing Santa Barbara County (102%). (Figure 4).

Figure 4 – Direct Travel Industry Employment 2014-2023, Wine Counties



Source: Visit California. Analysis by Beacon Economics.

These figures highlight Paso Robles’ pivotal role in San Luis Obispo County’s economic recovery, reinforcing its reputation as one of the most resilient and vibrant of California’s wine regions. The significant economic contributions—spanning job creation, direct spending, and tax revenue generation—mark Paso Robles as a key player in the broader regional economy.

To understand the scope of tourism’s impact and the specific mechanisms that drive these outcomes, it is essential to explore the methodology behind these estimated economic and fiscal impacts of Paso Robles’ tourism. The following section outlines the approach used to gather data, analyze economic contributions, and estimate the total economic impact of tourism in Paso Robles. A combination of direct spending analysis, job and income modeling, and tax revenue assessment provides a comprehensive view of the Tourism sector’s role in the Paso Robles economy.

# Methodology





## Multi-Regional Input-Output Model

Beacon Economics analyzed the economic and fiscal impact of tourism spending in the City of Paso Robles, examining how this spending flows through the local economy and generates broader economic benefits across San Luis Obispo County and the State of California. Using IMPLAN, a state-of-the-art multi-regional input-output (MRIO) modeling system, the analysis estimates how tourism-related spending ripples through various industries to produce total economic and fiscal impacts.

This study categorizes these impacts into three types of effects:



- **Direct Effect:** The immediate economic activity generated by visitor spending in Paso Robles, such as money spent at local hotels, restaurants, wineries, shops, and other tourism-related businesses directly contributing to the city's economy.



- **Indirect Effect:** The economic activity resulting from business-to-business transactions driven by tourism. For example, local businesses purchasing supplies, food, equipment, and services to meet the demands of visitors create indirect effects that benefit suppliers and vendors throughout the economy.



- **Induced Effect:** The economic ripple effects caused by increased household spending from individuals who earn income as a result of direct and indirect tourism activities. For example, employees of hotels, restaurants, and suppliers spending their wages on housing, groceries, and other goods and services further stimulate the local economy.

The indirect and induced effects of tourism are often referred to as “ripple” or “multiplier” effects. When combined, these are referred to as “secondary” impacts. Initial direct expenditures, such as visitor spending at hotels, restaurants, wineries, and shops, trigger sequential rounds of secondary spending throughout the economy. Together, the direct, indirect, and induced effects represent the total economic impact of tourism in Paso Robles.

The following metrics were used to report the economic and fiscal impacts of tourism:



- **Employment:** The total number (headcount) of part-time, full-time, and temporary jobs supported by tourism-related spending at the city, county, and state levels. This includes jobs created directly through visitor spending (e.g., hotel staff, servers, retail employees) as well as those indirectly supported through supplier and consumer spending.



- **Labor Income:** The total value of wages, salaries, and benefits (such as healthcare and retirement contributions) earned by workers whose employment is supported by tourism. This includes income generated through direct employment (e.g., hospitality workers) and secondary impacts (e.g., employees of local suppliers or businesses serving tourists).



- **Output:** The total economic value of goods and services generated by tourism spending. This includes direct spending (e.g., hotel stays, dining, wine purchases) as well as the value of intermediate inputs (e.g., food supplies, wine distribution, and other services) and additional economic activity resulting from secondary spending.

Although IMPLAN provides an excellent framework for conducting impact analysis, Beacon Economics takes extra care to ensure model results are valid, employing decades of experience to tailor the model to the unique demands of each economic impact analysis conducted. Procedures and assumptions are thoroughly and systematically inspected for validity and individual project appropriateness before any analysis is performed.

For more information on the IMPLAN modeling process, visit [IMPLAN.com](http://IMPLAN.com).



## Direct Expenditures

To estimate direct tourism expenditures in the City of Paso Robles, Beacon Economics used data from the Quarterly Census of Employment and Wages (QCEW), which provides monthly information on the number of employers, employees, and payroll for all establishments in the city. The data, provided by the California Employment Development Department’s Labor Market Information Division, along with weighted San Luis Obispo County tourism shares and weighted U.S. BEA figures to fill remaining data gaps, allowed for a comprehensive estimation of tourism spending patterns by aligning local employment data with broader tourism-related economic trends.





# Economic Impact of Tourism



Tourism is a cornerstone of the Paso Robles economy, fueling diverse local industries. Visitors to the region contribute significantly to the hospitality sector, filling hotels, inns, vacation rentals, and RV parks throughout the year. Restaurants, cafes, and bars also benefit from crowds seeking memorable dining and social experiences that showcase the city's vitality and charm. Wineries, the region's premier attraction, drive significant economic activity by offering wine tastings, vineyard tours, and wine-focused events. Supporting this industry, transportation services—from local shuttles and rideshares to regional bus tours—ensure visitors can easily navigate the area.

While tourism brings undeniable economic benefits to Paso Robles, it can also present challenges for residents. During peak tourist seasons, concerns arise over traffic congestion, overuse of public spaces, and the strain on resources such as water and parking. However, the positive effects for the community often outweigh these inconveniences. Tourism supports local businesses, generates tax revenue that funds public services and infrastructure, and fosters cultural exchange by showcasing the region's unique identity. Additionally, the success of the Tourism sector helps create jobs and sustain industries that benefit visitors and residents alike, ensuring a dynamic local economy.

## Impact of Tourist Spending on Output

Tourism spending in the City of Paso Robles multiplies through the local economy, generating a total economic impact that far exceeds initial visitor spending. This sustained influx of tourism activity bolsters demand for local businesses across industries such as Accommodation, Dining, Retail, and Transportation, creating a ripple effect that creates jobs, raises household incomes, and supports broader economic growth within the community.

Based on estimates of total tourism-related spending, tourism generated approximately \$467.6 million in economic output in the City of Paso Robles, \$134.1 million in the county balance (areas outside Paso Robles but still in San Luis Obispo County), and \$126.0 million across the rest of California.

Table 1 – Impact on Output

Impact Type	City of Paso Robles (\$ Millions)	County Balance (\$ Millions)	Rest of California (\$ Millions)
<b>Direct</b>	450.8	-	-
<b>Indirect</b>	13.9	82.4	87.0
<b>Induced</b>	2.9	51.7	39.0
<b>Total</b>	467.6	134.1	126.0

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

- Of the \$467.6 million in economic output generated in the City of Paso Robles, \$450.8 million represented direct spending by tourists, while \$13.9 million stemmed from secondary spending by suppliers and \$2.9 million resulted from spending by employees supported by the Tourism industry.
- The \$134.1 million in economic output generated in the balance of the county includes \$82.4 million in secondary spending by businesses linked to tourism and \$51.7 million driven by worker expenditures.
- In the rest of California, economic output totaled \$126.0 million, with \$87.0 million arising from secondary spending by tourism-related suppliers and \$39.0 million supported by worker expenditures across the state.

## Impact of Tourist Spending on Employment

In addition to the economic output driven by tourism, related expenditures also support significant employment in the City of Paso Robles, the county balance, and the rest of California. Tourism spending helps sustain thousands of jobs in the Hospitality, Retail, Food Services, and Transportation industries, contributing to workers’ livelihoods throughout the region.

Tourism activities are estimated to support approximately 3,424 jobs in the City of Paso Robles, 745 jobs in the county balance, and 524 jobs in the rest of California.



Table 2 – Impact on Employment

Impact Type	City of Paso Robles	County Balance	Rest of California
<b>Direct</b>	3,331	-	-
<b>Indirect</b>	71	446	341
<b>Induced</b>	22	299	183
<b>Total</b>	3,424	745	524

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

- The City of Paso Robles supported 3,424 jobs through tourism—3,331 directly tied to tourism, 71 generated by secondary spending from suppliers, and 22 through employee spending within the industry.
- In the county balance, 745 jobs were supported, including 446 from secondary spending by businesses linked to tourism and 299 driven by worker expenditures.
- In the rest of California, a total of 524 jobs were supported, with 341 stemming from secondary spending by tourism-related suppliers and 183 from worker spending.

The jobs supported by tourism in Paso Robles extend well beyond the traditional Hospitality sector, benefiting industries such as Wholesale Trade, Professional and Technical Services, Food and Beverage Manufacturing, Transportation, and Property Management. Property Management plays an important role not only in maintaining vacation rentals and short-term accommodations but also in managing commercial properties that serve the growing needs of tourists, such as retail spaces, wineries, and dining establishments.

Tourism-related spending generates employment opportunities across these sectors, supporting workers at a range of skill and income levels. This far-reaching impact underscores the importance of tourism in driving economic growth and sustaining livelihoods throughout the region.

## Impact of Tourist Spending on Labor Income

Tourism spending in Paso Robles also contributes significantly to local labor income. The wages generated by tourism reflect both the direct compensation of workers in tourism-related industries and the ripple effects of supply chain activity and income-driven spending by employees.

Tourism activities in Paso Robles are estimated to support \$156.6 million in wages for workers in the city, \$42.1 million for those in the county balance, and \$46.9 million across the rest of California. These figures highlight how tourism significantly contributes to the economic well-being of communities across the region.

Table 3 – Impact on Labor Income

Impact Type	City of Paso Robles (\$ Millions)	County Balance (\$ Millions)	Rest of California (\$ Millions)
Direct	151.3	-	-
Indirect	4.2	25.7	33.5
Induced	1.1	16.5	13.4
<b>Total</b>	<b>156.6</b>	<b>42.1</b>	<b>46.9</b>

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

- Of the \$156.6 million in labor income generated in the City of Paso Robles, \$151.3 million came directly from tourism, with \$4.2 million resulting from secondary spending by suppliers and \$1.1 million from spending by employees supported by the Tourism industry.
- In the county balance, \$42.1 million in labor income was generated, including \$25.7 million from secondary spending by tourism-related businesses and \$16.5 million from worker expenditures.
- The rest of California saw \$46.9 million in labor income, with \$33.5 million attributed to secondary spending by suppliers and \$13.4 million supported by worker expenditures across the state.



The substantial impact of tourism spending on labor income in Paso Robles highlights its pivotal role in supporting economic well-being across the city, the surrounding county, and the state. However, the benefits of tourism extend beyond wages and employment. A key aspect of its contribution is the fiscal revenues it generates, supporting essential public services and infrastructure. Examining tourism’s fiscal impact offers a better understanding of its importance to local government finances and community development.





# Fiscal Impact of Tourism



# Attachment 1

Tourism in Paso Robles generates significant tax revenues for the city, for San Luis Obispo County, and the State of California. In 2023, tourism contributed a total of \$117.8 million in tax revenues at local, state, and federal levels. A detailed breakdown of these contributions is as follows:

- \$20.9 million in tax revenues for the City of Paso Robles
- \$11.2 million in tax revenues for San Luis Obispo County and local governments outside of Paso Robles
- \$35.2 million in tax revenues for the State of California
- \$50.5 million in federal tax revenues

In 2023, direct visitor spending generated \$8.3 million<sup>1</sup> in sales tax revenue, accounting for approximately 25%<sup>2</sup> of the city's total sales tax revenue.

The demand for overnight accommodations, driven by visitor spending, added another \$10.0 million to city revenue through the Transient Occupancy Tax (TOT). Visitor spending also boosted property tax revenues by increasing demand for hospitality properties, short-term rentals, and vacation homes, spurring new developments, real estate investments, and property upgrades that expanded the tax base. These combined effects supported an estimated \$1.6 million in property tax revenues, accounting for approximately 12%<sup>3</sup> of the city's total property tax revenue. Other miscellaneous taxes also tied to tourism activity, added \$0.9 million to the city's revenue base.

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1 \$5.0 million flowed to Paso Robles' General Fund, where \$3.3 million flowed to Measure J-20 Supplemental Sales Tax Fund

2 This result was calculated by dividing the city's tourism-generated sales tax revenue (\$8.3 million) by its total reported sales tax revenue for FY 2022/2023 (\$33.4 million).

3 This result was calculated by dividing the city's tourism-generated property tax revenue by its total reported property tax revenue.

In total, direct visitor spending generated an estimated \$17.5 million in General Fund tax revenues for the City of Paso Robles in 2023, representing approximately 37%<sup>4</sup> of the city's General Fund. Without revenue from tourism, households in Paso Robles would need to contribute an additional \$1,779<sup>5</sup> annually in taxes to sustain the current level of city services and infrastructure funding.<sup>6</sup>



## Road Repairs in Paso Robles

Tourism plays a vital role in funding Paso Robles' infrastructure and public safety initiatives. Visitors to the city contribute 25% of local sales tax revenue, easing the financial burden on residents while improving services. Since the approval of Measure E-12 (a ½ cent supplemental general sales tax passed by Paso Robles voters in November 2012) \$46.4 million has been spent on completing 27 street maintenance projects, with an additional \$32.2 million allocated for projects that are planned or currently underway.

Including both direct and secondary effects, tourism spending in Paso Robles generated \$20.9 million in tax revenues for the city, \$7.4 million for San Luis Obispo County, \$26.4 million for the State of California, and \$29.0 million for the federal government.

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- 4 This result was calculated by dividing the city's direct tourism-generated tax revenue allocated to the General Fund which totals \$17.5 million, by the FY 2022-23 General Fund revenues, which totaled \$47.6 million.
  - 5 This result was calculated by dividing the estimated direct tourism-generated annual tax revenue received by the City of Paso Robles by the number of households in the city (11,676), as reported by the U.S. Census Bureau.
  - 6 Tourism, along with the economic activity and transient population associated with it, increases demand for government services. Therefore, in the absence of tourism, reduced service costs would likely partially offset the \$1,779 figure.



# Attachment 1

Table 4 - Fiscal Impacts, City of Paso Robles

	Direct	Secondary	Total
<b>City</b>	<b>\$20,774,702</b>	<b>\$129,378</b>	<b>\$20,904,080</b>
Sales Tax	\$8,278,561	\$67,388	\$8,345,949
Transient Occupancy Tax	\$10,044,919	\$0	\$10,044,919
Property Tax	\$1,594,229	\$40,338	\$1,634,568
Income Tax	\$0	\$0	\$0
Social Insurance Tax	\$0	\$0	\$0
Corporate Profits Tax	\$0	\$0	\$0
Other Tax	\$856,992	\$21,652	\$878,644
<b>County</b>	<b>\$7,186,786</b>	<b>\$180,960</b>	<b>\$7,367,746</b>
Sales Tax	\$827,856	\$20,086	\$847,942
Property Tax	\$5,728,322	\$144,941	\$5,873,264
Income Tax	\$0	\$0	\$0
Social Insurance Tax	\$0	\$0	\$0
Corporate Profits Tax	\$0	\$0	\$0
Other Tax	\$630,608	\$15,933	\$646,540
<b>State</b>	<b>\$25,862,198</b>	<b>\$557,517</b>	<b>\$26,419,715</b>
Sales Tax	\$19,868,547	\$368,803	\$20,237,350
Property Tax	\$509,865	\$12,901	\$522,766
Income Tax	\$1,539,451	\$61,394	\$1,600,845
Social Insurance Tax	\$563,664	\$18,363	\$582,027
Corporate Profits Tax	\$1,823,597	\$55,691	\$1,879,288
Other Tax	\$1,557,073	\$40,366	\$1,597,439
<b>Federal</b>	<b>\$28,005,751</b>	<b>\$955,064</b>	<b>\$28,960,815</b>
Sales Tax	\$0	\$0	\$0
Property Tax	\$0	\$0	\$0
Income Tax	\$6,331,728	\$253,656	\$6,585,385
Social Insurance Tax	\$16,147,270	\$543,123	\$16,690,393
Corporate Profits Tax	\$3,536,426	\$107,999	\$3,644,424
Other Tax	\$1,990,327	\$50,286	\$2,040,613

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

# Attachment 1

Table 5- Fiscal Impacts, County Balance

	Secondary
<b>City</b>	<b>\$936,372</b>
Sales Tax	\$486,918
Property Tax	\$293,004
Income Tax	\$0
Social Insurance Tax	\$0
Corporate Profits Tax	\$0
Other Tax	\$156,450
<b>County</b>	<b>\$1,313,066</b>
Sales Tax	\$145,132
Property Tax	\$1,052,811
Income Tax	\$0
Social Insurance Tax	\$0
Corporate Profits Tax	\$0
Other Tax	\$115,122
<b>State</b>	<b>\$4,860,875</b>
Sales Tax	\$2,664,828
Property Tax	\$93,708
Income Tax	\$1,005,735
Social Insurance Tax	\$154,600
Corporate Profits Tax	\$623,398
Other Tax	\$318,606
<b>Federal</b>	<b>\$10,185,659</b>
Sales Tax	\$0
Property Tax	\$0
Income Tax	\$4,131,559
Social Insurance Tax	\$4,481,820
Corporate Profits Tax	\$1,208,930
Other Tax	\$363,349

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

Table 6 - Fiscal Impacts, Rest of CA

	Secondary
<b>City</b>	<b>\$825,720</b>
Sales Tax	\$303,862
Property Tax	\$342,561
Income Tax	\$0
Social Insurance Tax	\$0
Corporate Profits Tax	\$0
Other Tax	\$179,298
<b>County</b>	<b>\$694,300</b>
Sales Tax	\$43,568
Property Tax	\$591,849
Income Tax	\$0
Social Insurance Tax	\$0
Corporate Profits Tax	\$0
Other Tax	\$58,883
<b>State</b>	<b>\$3,929,485</b>
Sales Tax	\$1,475,812
Property Tax	\$69,510
Income Tax	\$1,297,583
Social Insurance Tax	\$210,916
Corporate Profits Tax	\$607,115
Other Tax	\$268,548
<b>Federal</b>	<b>\$11,377,180</b>
Sales Tax	\$0
Property Tax	\$0
Income Tax	\$5,025,095
Social Insurance Tax	\$4,990,649
Corporate Profits Tax	\$1,177,353
Other Tax	\$184,083

Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

Secondary spending from Paso Robles tourism, within the county balance, generated \$0.9 million in tax revenues for cities within the county balance. Additionally, it contributed \$1.3 million to San Luis Obispo County, \$4.9 million to the State of California, and \$10.2 million to the federal government.

Secondary spending outside Paso Robles and San Luis Obispo County, but within the State of California, generated \$0.8 million in tax revenues for cities in the rest of California, \$0.7 million for other counties in California, \$3.9 million for the State of California, and \$11.4 million for the federal government.

The Tourism industry in Paso Robles has become a key driver of local economic and community development, serving as an example of how strategic investment in visitor services can benefit both residents and visitors. Beyond generating tax revenue, tourism supports a variety of cultural and recreational activities, such as wine tours and community events, that enhance the area's appeal while contributing to the local economy.



## Year-Round Downtown Lighting

The City of Paso Robles recently installed year-round lighting in Downtown City Park as part of its efforts to enhance public spaces and support tourism. The new lighting improves the park's suitability for hosting events and activities, contributing to the city's goal of increasing foot traffic and engagement in the downtown area. This infrastructure investment aligns with broader strategies to boost the local economy through tourism while also providing a benefit to residents.<sup>7</sup>

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7 <https://pasoroblespress.com/news/government/city-of-paso-robles/year-round-lights-illuminate-downtown-city-park/>



As tourism continues to grow, it not only strengthens the economy but also supports public services through tax revenues. By addressing the needs of both visitors and the local community, the Tourism sector plays a meaningful role in improving the quality of life and contributing to the city's overall sustainability.





# Social Impact of Tourism





Tourism plays a vital role in enhancing the quality of life for Paso Robles residents. Tourism-generated tax revenue provides essential funding for expanding city services and infrastructure, while visitor spending supports local attractions, strengthens the culinary scene, and boosts various industries.





However, some residents voice concerns over the downsides of tourism, such as increased congestion and rising living costs. According to a 2023 Visit SLO Cal survey,<sup>8</sup> 59% of Paso Robles residents were concerned about tourism’s effects on crowds and traffic, while 62% felt it contributed to higher prices.

The following section explores the social impacts of tourism, focusing on both its positive and negative effects on the local community. Beacon Economics finds that business investment and tax revenue generated by tourism play a key role in the city’s efforts to elevate the quality of life in Paso Robles. Sustaining this quality of life depends on the city’s continued investment in infrastructure and support services to balance resident needs with the benefits of a growing visitor presence.

Recognizing the broader need to enhance residents’ quality of life and foster sustainable growth, the Paso Robles city council has adopted key goals<sup>9</sup> for the 2024-2026 fiscal years. These goals guide resource allocation and policymaking, ensuring that investments align with the city’s priorities. The main goal areas include:

- **Transportation and Infrastructure**
- **Public Safety**
- **Cultural, Recreational, and Open Spaces**
- **Homelessness Response**
- **Community and Economic Development**
- **Engaged and Responsive Government**

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8 VISIT SLO CAL

9 [https://www.prcity.com/DocumentCenter/View/38668/04\\_Adopted-Goals-2024-2026](https://www.prcity.com/DocumentCenter/View/38668/04_Adopted-Goals-2024-2026)

## Impact on Quality of Life

Most Paso Robles residents acknowledge that tourism enhances the quality of life in several ways, with 81% recognizing its role in supporting local wineries and sustaining the region’s wine industry, and 70% agreeing that it enhances local events such as festivals, arts, and cultural activities. Beyond these traditional contributions, tourism also drives the development of unique attractions that contribute to the region’s culture and economy. This aligns with the Paso Robles city council’s goal to foster cultural, recreational, and open spaces, emphasizing arts and community engagement to enhance the city’s prosperity.



### **Beyond the Vines: Art and Light in Paso Robles**

Sensorio is an immersive experience designed by acclaimed artist Bruce Munro, featuring over 100,000 solar-powered, fiber-optic lights spread across 15 acres of rolling hills, creating a captivating visual experience. Complementing this is Light Towers, an installation of 69 towers constructed from over 17,000 wine bottles, reflecting Paso Robles’ viticultural heritage. Attractions like this are a testament to tourism’s vital role in fostering innovative projects.<sup>10</sup>

10 <https://www.travelpaso.com/things-to-do/attractions/field-of-light/>

# Attachment 1

However, residents also highlight tourism-related challenges, such as traffic congestion, overcrowding, inadequate infrastructure, and an increased tax burden. While residents have experienced tax increases, the resulting revenues are being used to support improvements in **Transportation and Infrastructure** as well as **Public Safety**. These investments align with city council goals, ensuring enhanced mobility, safety, and an improved quality of life for both residents and visitors alike. Several key measures have contributed to these funding efforts:

- Measure E-12 (2012) - Increased the sales tax by 0.5%
- Measure J-20 (2020) - Increased the sales tax by 1%
- Measure F-22 (2022) - Increased the Transient Occupancy Tax (TOT) by 1%

Additionally, the expansion of public services and infrastructure improvements funded by tax increases comes at a reduced cost to residents, thanks to the significant contributions from visitors. For instance, the \$10.0 million in Transient Occupancy Tax (TOT) is essentially borne by tourists. Visitor contributions to Measures E-12 and J-20 in 2023 also accounted for approximately \$5.0 million, or 35%, of the \$14.4 million spent on essential public services.

These funds supported street maintenance, police staffing, fire and emergency services staffing, the construction of Fire Station No. 3, safety equipment, police supplies, and additional infrastructure maintenance.

*\$10.0M in Transient  
Occupancy Tax (TOT)  
is essentially borne  
by tourists.*



*Visitor contributions to  
Measures E-12 and J-20  
in 2023 also accounted  
for approximately 35%, of  
public services spending*

## Employees Funded by Visitor Contributions to Measure J-20 in 2023



5 of 20

police officers



4 of 15

emergency services personnel



1 of 2

public works employees

Notably, visitor contributions, which account for 25% of Measure J-20 revenues, enabled the hiring of 5 of the 20 police officers, 4 of the 15 emergency services personnel, and 1 of the 2 public works employees funded by Measure J-20 in 2023. These investments have strengthened the city's ability to provide essential services, enhancing the quality of life for residents while accommodating the needs of a growing visitor base.<sup>11</sup>

Recognizing the critical role of sustainable funding for long-term improvements, voters approved Measure I-24 in November 2024, extending the ½ cent sales tax increase originally established by Measure E-12, which was set to expire in 2025.

While 41% of residents believe tourism increases their tax burden, each Paso Robles household would actually need to contribute an additional **\$1,779 annually** to maintain the current level of city services and infrastructure development.

With 37% of the city's general fund revenue directly attributed to tourism, visitor contributions play a crucial role in funding initiatives that enhance the quality of life in Paso Robles. These contributions support both past expenditures and future investments outlined in the city council's goals, which focus on improving infrastructure, enhancing public safety, and expanding amenities—all of which make Paso Robles an even better place to live and visit.

11 <https://www.prcity.com/DocumentCenter/View/38176/FY-2024-25-and-FY-2025-26-Adopted-Budget-Report-PDF>

## Socioeconomic Impacts

According to the 2023 Visit SLO CAL survey, more than 72% of residents acknowledge that tourism is essential to the city’s economic health, but only 51% believe it enhances Paso Robles as a place to live. This disconnect stems from the perception that the benefits of tourism do not fully extend to residents and instead contribute to rising living costs.

Yet, the significance of tourism is difficult to overstate. Beacon Economics estimates that **nearly one in five jobs in the city is tied to the Tourism sector**, which generates \$156.6 million in labor income annually. Beyond direct employment, tourism supports secondary jobs in industries such as Property and Facility Services, Goods and Supply Services, and Business and Employment Services. These sectors play a vital role in ensuring the tourism ecosystem functions smoothly by maintaining facilities, delivering essential goods, and providing businesses with the staff and resources they need. Figure 5 illustrates the top 10 industries impacted by Paso Robles tourism.

Figure 5 – Top 10 Industries Impacted by Tourism



Source: Bureau of Economic Analysis and IMPLAN. Analysis by Beacon Economics

# Attachment 1

Despite the economic benefits of tourism, residents in Paso Robles remain deeply concerned about the high cost of living. Housing costs, the largest contributor to living expenses, are particularly troubling, with only 24.8% of residents believing the city offers a diverse range of single-family and multi-family housing options that are affordable for all income levels. While tourism can put pressure on housing markets through increased demand, Paso Robles has taken steps to address this. To expand the housing supply, the city has approved 4,372 housing units spread across various development plans.<sup>12</sup> One example is Arrive Paso Robles, a 200-unit apartment complex at 1387 Creston Road, completed in November 2024. These projects aim to expand housing options and promote a balanced market, ensuring the city meets the needs of its growing community.<sup>13</sup>



*While tourism can put pressure on housing markets through increased demand, Paso Robles has taken steps to address this.*

Despite concerns over the high cost of living, house prices in Paso Robles are in line with broader trends across San Luis Obispo County and California. As of 2023, the latest available data, the median gross rent in Paso Robles is \$1,947, closely matching the county median of \$1,899 and the state median of \$1,956. For homeowners, median monthly costs in Paso Robles are slightly lower at \$2,565 compared to \$2,830 in San Luis Obispo County and \$2,865 statewide.<sup>14</sup>

Higher costs for residents, particularly for recreational activities, can be partly attributed to the enhanced quality of services and amenities driven by tourist demand, such as upscale dining and premium experiences.

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12 <https://www.prcity.com/DocumentCenter/View/37963/240426-2024-Development-Presentation---City-Manager-Coffee>

13 <https://www.sanluisobispo.com/news/local/article295947284.html>

14 As reported by the Census Bureau





## Paso Robles' Culinary Scene

In recent years, the growth of the Paso Robles wine industry and the influx of visiting wine enthusiasts and food lovers have driven local chefs to new heights of creativity. This culinary innovation has earned the city the distinction of hosting San Luis Obispo County's only two Michelin-starred restaurants—Six Test Kitchen and The Restaurant at JUSTIN—alongside two Michelin-listed restaurants, Les Petites Canailles and The Hatch. These establishments are a testament to the city's culinary excellence, sustained by the continuous support of its tourist community.<sup>15</sup>

While residents have expressed concerns over congestion, cost of living, and its broader impact, tourism directly supports investments in essential areas like transportation, public safety, and community amenities. Without the revenue generated by visitors, these improvements would be far more challenging to achieve, placing a greater financial burden on residents. Ultimately, tourism not only bolsters the local economy but also plays a key role in improving the community's quality of life.

15 <https://guide.michelin.com/us/en/california/paso-robles/restaurants?sort=distance>





# Conclusion





**\$467.6 Million**

economic output generated  
by tourism related spending

**3,424 Jobs**

supported by tourism

**\$156.6 Million**

labor income  
supported by tourism

**\$20.9 Million**

tourism-related tax revenue

**37%**

of Paso Robles' General Fund  
generated by tourism

Tourism continues to play a crucial role in the economy of Paso Robles, significantly contributing to economic output, employment, and the fiscal health of the city. In 2023, tourism-related spending in the area generated an impressive \$467.6 million in total economic output for the City of Paso Robles. Of this, \$450.8 million came from direct spending, primarily through lodging, food, beverages, and entertainment. This economic activity not only supports local businesses but also generates a substantial number of jobs. Specifically, tourism supported approximately 3,424 jobs, creating labor income totaling \$156.6 million in the City of Paso Robles.

The benefits of tourism extend far beyond job creation, with tourism-related tax revenues contributing a vital \$20.9 million to the city's coffers in 2023. This revenue came from various sources, including sales, transient occupancy, and property taxes, and represents nearly 37% of Paso Robles' General Fund. This means that tourist dollars play a central role in funding essential services such as public safety, infrastructure, and community programs that enhance the quality of life for residents.



Despite some concerns voiced by residents about tourism's impact on housing costs, traffic congestion, and the availability of public spaces, the positive contributions of tourism are clear. Tax revenue from tourism has helped fund infrastructure improvements that benefit both visitors and locals. Investments in transportation, roadways, and public services, made possible by tourism-generated taxes, not only accommodate the influx of visitors but also enhance day-to-day life for residents.

Ultimately, while there are valid concerns surrounding the growth of tourism, the economic, fiscal, and social benefits it brings to Paso Robles are undeniable. Tourism generates vital revenue, supports local employment, and enhances the city's infrastructure and quality of life. By continuing to invest in tourism-driven development, while addressing local needs, Paso Robles can maintain a delicate balance, ensuring long-term prosperity for both its residents and the many visitors who are drawn to the region's unique charm.



## About Beacon Economics

Founded in 2006, Beacon Economics, an LLC and certified Small Business Enterprise with the state of California, is an independent research and consulting firm dedicated to delivering accurate, insightful, and objectively based economic analysis. Employing unique proprietary models, vast databases, and sophisticated data processing, the company's specialized practice areas include sustainable growth and development, real estate market analysis, economic forecasting, industry analysis, economic policy analysis, and economic impact studies. Beacon Economics equips its clients with the data and analysis they need to understand the significance of on-the-ground realities and to make informed business and policy decisions.

Learn more at [beaconecon.com](http://beaconecon.com)

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**Christoper Carr**  
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## Council Agenda Report

From: Elizabeth Hull, City Attorney

Subject: Approval of Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot

CEQA Determination: The City finds that this action is not a project under the California Environmental Quality Act pursuant to State Guidelines Section State CEQA Guidelines, §§ 15060, subd. (c)(2)-(3), 15378.

Date: February 18, 2025

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### Facts

1. On January 26, 2025, City Manager, Ty Lewis, retired from the City.
2. Since then, Assistant City Manager, Chris Huot, has been performing the duties of the City Manager in addition to his own.
3. It is in the City's best interests to formally appoint Mr. Huot as Interim City Manager to allow him to exercise the full authority of the City Manager as necessary.
4. City staff have prepared the attached Interim City Manager Employment Agreement and Resolution Approving the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot, as required by Government Code Section 36506.

### Options

1. Take no action;
2. Approve the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot; or
3. Provide alternative direction to staff.

### Analysis

It is in the best interests of the City to appoint an Interim City Manager to ensure continuity and maintain the efficiency of City operations. Assistant City Manager Chris Huot has been performing the duties of City Manager to the satisfaction of the City since Mr. Lewis' retirement, demonstrating that he is competent and qualified to continue performing those duties on an interim basis. The attached Resolution and Interim City Manager Employment Agreement appoints Chris Huot as Interim City Manager and provides compensation as outlined in the Agreement.

### Fiscal Impact

The total annual compensation for the City Manager is \$256,915.10 plus benefits as provided in the Interim City Manager Employment Agreement. The City Manager position is a funded position, and no further action is necessary.

### Recommendation (Option 2)

Approve Resolution 25-XXX, approving the Interim City Manager Employment Agreement between the



City of Paso Robles and Chris Huot effective January 27, 2025, the date upon which Mr. Huot began performing the duties of City Manager.

**Attachments**

1. Resolution 25-XXX – Interim City Manager Appointment
  - a. Exhibit A – Interim City Manager Employment Agreement – Chris Huot

# Attachment 1

## RESOLUTION 25-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES APPROVING THE INTERIM CITY MANAGER EMPLOYMENT AGREEMENT WITH CHRIS HUOT

WHEREAS, City of Paso Robles (“City”) City Manager Ty Lewis retired from the City on January 26, 2025; and

WHEREAS, Chris Huot is currently employed by the City as Assistant City Manager; and

WHEREAS, at the City Council has determined that it would be in the City’s best interests and that Mr. Huot is qualified to serve as Interim City Manager; and

WHEREAS, Mr. Huot shall continue to perform the duties of Assistant City Manager on an as needed basis while performing the duties of Interim City Manager; and

WHEREAS, City staff has prepared the attached Interim City Manager Employment Agreement which sets forth the compensation, duties and other terms and conditions which shall apply to Mr. Huot’s services as Interim City Manager; and

WHEREAS, following completion of the interim City Manager assignment, Mr. Huot will return to the position of Assistant City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASO ROBLES AS FOLLOWS:

Section 1. The City Council approves the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot, attached hereto as Exhibit A, effective January 27, 2025.

Section 2. The salary rate for the position of Interim City Manager shall be the same as the City Manager, effective January 27, 2025.

Section 3. The Mayor is authorized to execute the Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot.

APPROVED this 18<sup>th</sup> day of February, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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John R. Hamon, Jr.

ATTEST:

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Melissa Boyer, City Clerk

Exhibit A: Interim City Manager Employment Agreement between the City of Paso Robles and Chris Huot

# Exhibit A

## INTERIM CITY MANAGER EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”), made by and between the City of Paso Robles, a California municipal corporation (“City”) and Chris Huot (“Employee”), an individual, both of whom agree as follows:

### RECITALS

1. Employee is currently employed as the City’s Assistant City Manager;
2. The City has a vacancy in the position of City Manager;
3. The City will be conducting a recruitment to fill the vacancy, and in the meantime, City is interested in employing Employee, on an interim basis, as the Interim City Manager, and Employee is willing to accept and perform that interim appointment;
4. For the duration of this Agreement, Employee will fill both the role of Assistant City Manager and Interim City Manager. On an as needed basis, Employee shall assign duties to other employees as necessary;
5. Following completion of the interim assignment, Employee shall return to the position of Assistant City Manager, or such other position as agreed upon with the City; and
6. The parties desire to set forth the terms and conditions of the interim assignment;

NOW, THEREFORE, the parties agree as follows:

### **Section 1. Appointment; Duties and Authority**

City agrees to appoint Employee as Interim City Manager, effective January 27, 2025, to perform the functions and duties specified in the City Manager job description, the City’s Municipal Code, provisions of state law, and the directions of the City Council. Employee is subject to the direction and oversight of the City Council, and is appointed “at will,” meaning that the employee serves in the capacity of Interim City Manager at the pleasure of the City Council. During this time, Employee will continue to perform the duties of Assistant City Manager on an as needed basis or shall assign those duties to other employees as necessary. Subject to the oversight of the City Council, Employee has discretion to structure his time and prioritize tasks to ensure that necessary functions of each position are adequately fulfilled.

### **Section 2. Hours of Work.**

Employee is exempt under applicable wage and hour laws and is expected to engage in those hours of work necessary to fulfill the obligations of the position. Employee must be available to other staff and members of the public during City’s regular hours of business, and generally Employee is expected to be working during such regular hours of business. Employee’s position also requires frequent time worked outside of customary business hours (e.g. to attend City Council meetings or other functions on City’s behalf). As such, Employee’s daily and weekly work

# Exhibit A

schedule will vary in accordance with the work to be performed, and in accordance with specific direction provided by the City Council. City recognizes that Employee may, from time to time, conduct business in a remote setting in compliance with the City's approved telework policy.

## Section 3. Performance Evaluation

During this interim assignment, Employee is subject to the City Council's evaluation of performance, at time(s) selected by the City Council.

## Section 4. Compensation

A. **Salary:** Effective January 27, 2025, Employee will receive a gross base salary of \$21,409.59 per month (which is within the payrate established in the City's salary schedule for the City Manager position). Employee shall be paid at the same intervals and in the same manner as other management employees, and all wage payments are subject to applicable payroll taxes and withholdings. Salary changes approved for and applied to any other employees of City shall not be applied to Employee in this interim appointment unless the City Council expressly provides that they shall apply. All compensation to which he is entitled for the Interim City Manager assignment is incorporated into the monthly salary listed above.

B. **Retroactivity:** It is recognized that Employee has been acting in the capacity of the Acting City Manager since January 27, 2025. City agrees to retroactively apply salary in section A back to that date and Employee will be paid any previous accrued earnings in one lump sum in the first pay period after the execution of this agreement.

### C. Benefits

While serving in the capacity of Interim City Manager, Employee shall receive the same benefits of employment provided to the City Manager.

1. **Automobile:** Employee's duties require that he have the use of a personal automobile at all times during his employment with the City. In recognition of that fact, Employee shall receive a car allowance of \$230.77 each completed pay period. The parties intend for this taxable allowance to be in lieu of reimbursement on an itemized basis for mileage, gas, insurance, maintenance of a vehicle, etc. Employee is not eligible for and shall not be separately reimbursed for mileage driven in his personal vehicle. Employee shall be responsible for maintaining liability, property and comprehensive insurance on his personal vehicle.

2. **Professional Dues, Associations, and Related Activities:** Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer.

3. **Travel Expenses:** Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official



# Exhibit A

functions for Employer, including but not limited to the ICMA Annual Conference, the League of California Cities, and such other national, regional, state and local governmental groups and committees in which Employee serves as a member.

Employer also agrees to budget for and to pay for travel and subsistence expenses of Employee for short courses, institutes and seminars that are necessary for the Employee's professional development and for the good of the Employer.

## Section 5. Retirement

A. **CalPERS:** For the duration of the Interim City Manager assignment, Employee shall remain eligible for participation in CalPERS.

B. **Deferred Compensation.** Employee is eligible for participation in a deferred compensation plan if otherwise provided by the City. Subject to any limitations imposed by law and by the City's 457 plan, the City will contribute, on the employee's behalf, \$369.23 each completed pay period to the Employee's deferred compensation account. Employee is responsible to ensure that Employee's contribution and the City's contribution meet Internal Revenue Code Section 457 deferred compensation program requirements.

## Section 6. Term and Termination

Subject to the terms and conditions of this Agreement, Employee shall remain in the position of Interim City Manager for the duration of the recruitment process for the position of City Manager. At the completion of the Interim City Manager assignment, Employee shall return to the position of Assistant City Manager, or such other position as agreed upon by Employee and the City.

## Section 7. Termination

A. **Termination by City.** Employee understands and agrees that, in this interim assignment, Employee works at the will and pleasure of the City Council, and that Employee may be removed from the Interim City Manager position at any time, with or without cause, without any due process rights. Upon any such removal, or at the completion of the assignment, Employee will resume the position of Assistant City Manager. Notice of re-assignment shall be provided to Employee in writing.

B. **Termination of Interim Assignment by Employee.** Employee may voluntarily terminate this interim assignment at any time by giving not less than fourteen (14) days' notice. Upon receipt by the City of Employee's notice to voluntarily terminate pursuant to this provision, the City shall return Employee to the Assistant City Manager position at any date within that 14-day notice period. Employee will be paid for the Interim Assignment for the days it was performed, with the Assistant City Manager salary resuming upon the effective date of return to that position.

C. **Termination of Employment by Employee.** Employee may voluntarily terminate employment with the City at any time by giving not less than fourteen (14) days' notice. Upon

# Exhibit A

receipt of voluntary termination, the City may, at its option, relieve Employee of duty effective any date prior to the end of such period, provided that the City pays Employee all salary that would have been earned by the Employee through the balance of the notice period.

D. **Return to Former Position.** Employee currently holds the position of Assistant City Manager. City agrees to keep the Assistant City Manager position available during the Term of this Agreement. Should Employee's service as Interim City Manager be terminated, Employee may (at his discretion) resume his duties as the Assistant City Manager ("Reinstatement Right") with all the rights and protections of that position.

## Section 8. Indemnification

City shall indemnify and defend Employee in accordance with the California Government Claims Act. City's obligation to defend and indemnify Employee shall extend only to the entry of a final judgment by the trial court and shall not extend to providing defense or indemnity in connection with an appeal of the judgment, except as otherwise specifically required by law. City will determine, in its sole discretion, whether to compromise and settle any such claim or suit against Employee, as well as the amount of any settlement or judgment rendered thereon.

## Section 9. Notices

Notice pursuant to this Agreement shall be given by personal service, by overnight delivery service (e.g. Federal Express), or by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

Employer: City of Paso Robles  
1000 Spring Street  
Paso Robles, CA 93446

Attn: Mayor John Hamon

Employee: Chris Huot  
Mailing address last on file with City

Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission by overnight delivery or by the United States Postal Service.

## Section 10. General Provisions

A. **Integration.** This Agreement sets forth and establishes the entire understanding between City and Employee with respect to the interim appointment. Any prior discussions or representations by or between the parties regarding this appointment are merged into and rendered null and void by this Agreement. The parties by mutual written Agreement may amend any provision of this Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.

# Exhibit A

B. **Binding Effect.** This Agreement shall be binding on City and Employee and shall not be assignable or transferable, in whole or in part, by either party. Any such purported transfer or assignment shall be null and void.

C. **Effective Date.** This Agreement shall become effective, and Employee's employment shall commence on January 27, 2025.

D. **Severability.** The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

E. **Statutory Requirements.** This Agreement shall be deemed to incorporate by reference the provisions of Sections 53243 *et seq.* of the Government Code, as it may be amended or renumbered.

F. **Attorney's Fees.** If any legal action or proceeding is brought to enforce or interpret this Agreement, the prevailing party, as determined by the court, shall be entitled to recover from the other party all reasonable costs and attorney's fees, including such fees and costs as may be incurred in enforcing any judgment or order entered in any such action. Nothing in this subsection shall be read to prevent the parties from agreeing to some alternative method of dispute resolution. If such a method is agreed to, any final determination shall include an award of attorney's fees and costs by the presiding officer.

G. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. Employee and City agree that venue for any dispute shall be in San Luis Obispo County, California.

H. **Representation by Counsel.** The parties acknowledge and agree that they were, or had the opportunity to be, represented individually by legal counsel with respect to the matters that are the subject of this Agreement and that they are fully advised with respect to their respective rights and obligations resulting from signing this Agreement.

I. **Waiver.** Any failure of a party to insist upon strict compliance with any term, undertaking, or condition of this Agreement shall not be deemed to be a waiver of such term, undertaking, or condition. To be effective, a waiver must be in writing, signed and dated by the parties.

J. **Counterparts.** The Agreement may be executed in two or more counterparts, including via facsimile or electronically-transmitted signature, each of which shall be deemed an original, but all of which together shall constitute one-in-the-same document.

# Exhibit A

**IN WITNESS WHEREOF**, the parties have executed this Agreement the day and year first above written.

**EMPLOYER:**

**CITY OF PASO ROBLES**

By: \_\_\_\_\_  
Mayor John Hamon

\_\_\_\_\_  
Date

**EMPLOYEE:**

By: \_\_\_\_\_  
Chris Huot  
Interim City Manager

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Elizabeth Hull, City Attorney

\_\_\_\_\_  
Date