



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"
Parks and Recreation Advisory Committee
Special Meeting Agenda

Monday, October 21, 2024, 4:00 PM
Centennial Park - Live Oak Room
600 Nickerson Drive
Paso Robles, CA 93446

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Parks and Recreation Advisory Committee after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

Pages

A. CALL TO ORDER

B. ROLL CALL

Committeemembers: Richard Clayton, Gene Messina, Reilly Newman, Bill Saylor, Diane Zannotti

Council Liaisons: Chris Bausch, Sharon Roden

C. PLEDGE OF ALLEGIANCE

D. PRESENTATIONS

1. REC Foundation - "Recreation Enhances Community"

Chris Taranto, REC Foundation Chairman

2. Report on the Public Focus Group Meeting on California's 2026-2030 Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Rich Clayton and Diane Zannotti, Parks and Recreation Advisory Committee SCORP Liaisons

3. Recreation Services Division Report

Lynda Plescia, Recreation Services Manager

4. Public Works Report

Dwayne Brown, Maintenance Services Superintendent

E. CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Committee or public the item may be removed from the Consent Calendar and considered separately. Committeemembers and members of the public may offer

comments or ask questions of clarification without removing an item from the Calendar.

- 1. **Approval of the September 9, 2024 Parks and Recreation Advisory Committee Meeting Minutes** 3 - 5

Gigi Clark, Administrative Assistant III

- 2. **City Council Meeting Highlights of September 17, 2024 and October 1, 2024** 6 - 10

Lynda Plescia, Recreation Services Manager

F. COMMUNITY SERVICES DIRECTOR REPORT

Angelica Fortin, Community Services Director

G. COUNCILMEMBER REPORTS

Councilmember Chris Bausch

Councilmember Sharon Roden

H. COMMITTEEMEMBER COMMENTS

I. UPCOMING EVENTS

November 5, 2024 United States Election Day

November 5, 2024 Paso Robles City Council Meeting, Council Chambers, 6:30 PM

November 11, 2024 Regular Parks and Recreation Advisory Committee Meeting

CANCELED due to observance of Veterans Day

November 18, 2024 Special Parks and Recreation Advisory Committee Meeting, Centennial Park, 4 PM

November 19, 2024 Paso Robles City Council Meeting, Council Chambers, 6:30 PM

J. ADJOURNMENT



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Parks and Recreation Advisory Committee Minutes

September 9, 2024, 4:00 PM
Centennial Park - Live Oak Room
600 Nickerson Drive
Paso Robles, CA 93446

A. **CALL TO ORDER**

The meeting was called to order at 4:00 PM.

B. **ROLL CALL**

Committeemembers: Richard Clayton, Gene Messina, Reilly Newman, Bill Saylor, Diane Zannotti

Council Liaisons: Chris Bausch, Sharon Roden (absent)

C. **PLEDGE OF ALLEGIANCE**

D. **PRESENTATIONS**

1. **Recreation Services Division Report**

Lynda Plescia, Recreation Services Manager

2. **Public Works Report**

Dwayne Brown, Maintenance Services Superintendent

E. **GENERAL PUBLIC COMMENTS**

None

F. **CONSENT CALENDAR**

Motioned by Committeemember Messina, seconded by Committeemember Zannotti, and pass unanimously to approve items 1-2 of the Consent Calendar. **AYES:** Messina, Zannotti, Clayton, Newman, Saylor

1. **Approval of the August 12, 2024 Parks and Recreation Advisory Committee Meeting Minutes**

2. **City Council Meeting Highlights of August 6, 2024 and August 20, 2024**

G. DISCUSSION ITEMS

1. Select Liaisons to Participate in the Public Focus Group on California's 2026-2030 Statewide Comprehensive Outdoor Recreation Plan (SCORP).

Motioned by Committeemember Messina, seconded by Committeemember Saylor, and passed unanimously by voice vote to bring forward the names of Rich Clayton and Diane Zannotti to City Council to be the liaisons representing the Parks and Recreation Advisory Committee at the Public Focus Group on California's 2026-2030 Statewide Comprehensive Outdoor Recreation Plan (SCORP) on October 1, 2024 at Centennial Park. **AYES:** Messina, Saylor, Clayton, Newman, Zannotti

2. Review and Endorse the Beechwood Community Park Concept Plan

After thorough review of the Beechwood Community Concept Plan, Committeemember Saylor motioned to approve the Plan with the following recommendations:

1. Reconsider back in parking or if back in parking is preserved, consider curbing to separate cross traffic and prevent drivers from pulling forward instead of backing in; 2. Add designated food truck electrical outlet with 30 amps; 3. Add metal at food truck entrance to prevent unauthorized vehicle access; 4. Use an in ground peg system with ground sockets for adjustable temporary ball field fencing instead of above ground system; 5. Taller fencing of at least 6 feet around perimeter of fields to prevent balls from going into street/sidewalk; 6. Ensure storage structures have ventilation; 7. Provide convenience outlets at baseball/softball fields near dugouts and at picnic areas; 8. Emergency Services recommending the AED stay on the exterior of the restroom facility in consideration of the picnic and food truck areas.

The motion was seconded by Committeemember Clayton, and passed unanimously. The document reflecting the updated recommendations will be forwarded as part of the endorsed recommendation to City Council. **AYES:** Saylor, Clayton, Messina, Newman, Zannotti

H. COMMUNITY SERVICES DIRECTOR REPORT

No report.

I. COUNCILMEMBER REPORTS

Councilmember Bausch reported on various city initiatives.

J. COMMITTEEMEMBER COMMENTS

None

K. UPCOMING EVENTS

1. September 15, 2024 Hispanic Heritage Festival, City Park, 2-9 PM
2. September 17, 2024 Paso Robles City Council Meeting, Council Chambers, 6:30 PM

3. October 1, 2024 2026-2030 Statewide Comprehensive Outdoor Recreation Plan (SCORP) Public Focus Group, Centennial Park, 4 PM
4. October 14, 2024 Regular Parks and Recreation Advisory Committee meeting **CANCELED** due to observance of Indigenous Peoples' Day/Columbus Day
5. October 21, 2024 Special Parks and Recreation Advisory Committee Meeting, Centennial Park, 4 PM

L. ADJOURNMENT

Motioned by Committeemember Clayton, seconded by Committeemember Messina, and passed unanimously by voice vote at 5:17 PM to adjourn the meeting to the special Parks and Recreation Advisory Committee meeting on October 21, 2024.

AYES: Clayton, Messina, Newman, Saylor, Zannotti

THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED
BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING



City Council Meeting Highlights from September 17, 2024

Here are the highlights from the Paso Robles City Council meeting on September 17, 2024, excluding the Consent Calendar:

Presentations:

1. Constitution Week Proclamation

- Mayor Hamon delivered a proclamation declaring the week of September 17-23, 2024, as "Constitution Week" to commemorate the 237th anniversary of the drafting of the U.S. Constitution. The Mayor encouraged citizens to study the Constitution and reflect on the responsibilities and privileges of being an American. [View the presentation and comments](#)

2. Hispanic Heritage Month Proclamation

- Mayor Hamon declared September 15 to October 15, 2024, as Hispanic Heritage Month, recognizing the contributions of Hispanic residents to the Paso Robles community. The proclamation noted local celebrations, including a Hispanic Heritage Festival on September 15 and a Día de los Muertos celebration on October 26. [View the presentation and comments](#)

3. Community Services Department Summer Service Update

- Recreation Services Manager Lynda Plescia and City Librarian Eric Lashley presented a recap of the Community Services Department's summer programs and services. These included successful library programs, recreational activities, and public engagement efforts over the summer. [View the presentation and comments](#)

Public Hearing:

1. Rezone 23-02 Comprehensive Zoning Code Update

The City Council reviewed the Comprehensive Zoning Code Update (P23-0063), which included amendments to modernize the zoning map and code. This update improves the readability and usefulness of the City's various zoning codes. Many of these codes have not been substantially updated since the 1990's. Key updates:

1. **Zoning Map:** Removal of special conditions overlays D and E, and the Hillside District Overlay to simplify regulations.
2. **Code Amendments:** Revisions to Titles 2, 3, 5, 7, and others to ensure consistency with zoning and state laws.
3. **State Compliance:** Aligned with state housing laws, including facilitating Accessory Dwelling Units (ADUs).

The City Council asked staff to continue to review the home occupation and oak tree preservation components of the code update. No changes to the home occupation or oak tree ordinances were approved. Staff undertake further research and analysis on these issues and return to the City Council at a future date. [View the presentation and discussion](#)

Discussion Items:

1. **Approval of Short-Term Rental Agreements**

The Council discussed and approved short-term rental agreements with Joe's One-Niner Diner, Soar Paso, and Mercy Air. These agreements allow these businesses to continue operations at the Paso Robles Municipal Airport. [View the presentation and discussion](#)

2. **Fixed-Based Operator Agreement with Loyd's Aviation**

The Council approved a full-service Fixed-Based Operator (FBO) agreement with Loyd's Aviation for the Paso Robles Municipal Airport. A FBO is a service provider at an airport that offers various support services to general aviation and private aircraft. These services can include fueling, hangaring, maintenance, flight planning, and passenger amenities like lounges and ground transportation. FBOs play a crucial role in ensuring that aircraft operations run smoothly, especially for non-commercial flights. They often provide a range of amenities for both pilots and passengers, making travel more comfortable and efficient. This agreement allows Loyd's Aviation to provide these essential airport services, while requiring Loyd's to make ongoing investments in the airport, include an expansion of the existing terminal and the construction of new hangars. [View the presentation and discussion](#)

These are the main highlights from the meeting, the full agenda and supporting documentation can be found at www.prcity.com/meetings.

Paso Robles City Council meetings take place on the first and third Tuesday of each month beginning at 6:30 PM at 1000 Spring Street.



Resident Academy Graduates

City Council Meeting Highlights from October 1, 2024

Here are the key highlights from the Paso Robles City Council meeting on October 1, 2024:

Presentations:

1. Dating and Domestic Violence Month Proclamation

Mayor John R. Hamon Jr. issued a proclamation recognizing October as Dating and Domestic Violence Awareness Month, emphasizing the role of organizations like Lumina Alliance in supporting survivors and providing critical services throughout Paso Robles and San Luis Obispo County.

2. Resident Academy Graduation

Mayor Hamon and Assistant City Manager Chris Huot honored participants who completed the Paso Robles Resident Academy, celebrating their engagement and education in city operations and governance. The City expects to host the next resident academy in 2025. For more information or to sign up to get updates on future resident academies, please go to <https://www.prcity.com/1211/Resident-Academy>

3. Capital Projects Report

Presented by Capital Projects Engineer Ditas Esperanza, Public Works Operations Manager David LaCaro, and Public Works Director Freda Berman, this update highlighted the progress of major capital improvement projects across the city, including roadwork, infrastructure improvements, and other public works initiatives.

4. Fort Hunter Liggett Update

Colonel Stephen Trotter, Garrison Commander of Fort Hunter Liggett, provided a status report on the base's activities, its relationship with the surrounding communities, and ongoing partnerships with Paso Robles.

5. CalTrans Quarterly Report

Gus Khouri from Khouri Consulting presented a quarterly update on CalTrans projects that affect the Paso Robles area, focusing on transportation improvements and the timelines for completion.

Public Hearings:

1. Spring Street Mixed-Use / Affordable Housing Project

This public hearing involved the rezoning and approval of a mixed-use development on Spring Street that includes commercial space, hotel rooms, and residential units, one of which will be reserved for very low-income housing. The project's Conditional Use Permit also allows for a winetasting room. The council reviewed the CEQA study and the proposed zoning amendments, leading to the approval of the project's initial steps.

Discussion Items:

1. Approval of Interim City Manager Employment Agreement

The council discussed and approved the employment agreement for Chris Huot as Interim City Manager, effective from August 12, 2024. This agreement included necessary updates to the master pay schedule and established the terms of Huot's responsibilities in the role.

2. Approval of the 2025 City Council Meeting Schedule

The council approved the 2025 City Council Meeting Schedule, which outlines the dates for regular meetings, taking into account holidays. The schedule helps facilitate public participation by providing a consistent and predictable meeting schedule. The approved calendar sets the meeting dates for regular City on the first and third Tuesdays of most months. There are exceptions for the months of January, July, and September. Additionally, the City Council directed staff to return with the necessary items to adjust the start time of the City Council meetings from 6:30 p.m. to 6 p.m. This change will not take place until and if the City Council takes action at a future meeting.

These summaries exclude items from the Consent Calendar, with the exception of Item 2 on Discussion, which was pulled from the Consent Calendar to be discussed in further depth by the Council.

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