



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"
Parks and Recreation Advisory Committee
Regular Meeting Agenda

Monday, July 8, 2024, 4:00 PM
Centennial Park - Live Oak Room
600 Nickerson Drive
Paso Robles, CA 93446

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Parks and Recreation Advisory Committee after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

Pages

A. CALL TO ORDER

B. ROLL CALL

Committeemembers: Richard Clayton, Gene Messina, Reilly Newman, Bill Saylor, Diane Zannotti

Council Liaisons: Chris Bausch, Sharon Roden

C. PLEDGE OF ALLEGIANCE

D. PRESENTATIONS

1. Proposed Public Arts and Culture Program for the City of Paso Robles

Eric Lashley, City Librarian, Paso Robles City Library

2. Recreation Services Division Report

Lynda Plescia, Recreation Services Manager

3. Public Works Report

Dwayne Brown, Maintenance Services Superintendent

E. GENERAL PUBLIC COMMENTS

This is the time the public may address the Commission on items within the Commission's purview but not scheduled on the agenda. Each individual speaker will be limited to a presentation total of three (3) minutes per item. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered. State law does not allow the Commission to discuss or take action on issues not on the agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2).

F. CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Committee or public the item may be removed from the Consent Calendar and considered separately. Committeemembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar.

- 1. **Approval of the May 13, 2024 Parks and Recreation Advisory Committee Meeting Minutes** 3 - 4
Gigi Clark, Administrative Assistant III
- 2. **Approval of the June 26, 2024 Community Services Advisory Bodies Special Joint Reorganization Meeting Minutes** 5 - 6
Gigi Clark, Administrative Assistant III
- 3. **City Council Meeting Highlights of June 4, 2024 and June 18, 2024** 7 - 10
Lynda Plescia, Recreation Services Manager

G. DISCUSSION ITEMS

- 1. **Elect the Parks and Recreation Advisory Committee Chairperson and Vice Chairperson** 11 - 11
Lynda Plescia, Recreation Services Manager
- 2. **Establish Parks and Recreation Advisory Committee Goals** 12 - 14
Lynda Plescia, Recreation Services Manager

H. COMMUNITY SERVICES DIRECTOR REPORT

Angelica Fortin, Community Services Director

I. COUNCILMEMBER REPORTS

Councilmember Chris Bausch
Councilmember Sharon Roden

J. COMMITTEEMEMBER COMMENTS

K. UPCOMING EVENTS

- 1. July 11, 2024 Concerts in the Park 6:00 to 8:00 PM in City Park
- 2. July 12, 2024 Coffee with the City Manager - Recreation Services 7:30 to 8:30 AM
- 3. July 16, 2024 Paso Robles City Council Meeting 6:30 PM Council Chambers
- 4. July 18, 2024 Concerts in the Park 6:00 to 8:00 PM in City Park
- 5. August 1, 2024 CSD Advisory Bodies Chair & Vice Chair Training 4:00 to 6:00 PM Council Chambers
- 6. August 1, 2024 Concerts in the Park 6:00 to 8:00 PM in City Park
- 7. August 12, 2024 Regular Parks and Recreation Advisory Committee Meeting, 4:00 PM Centennial Park

L. ADJOURNMENT



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Parks and Recreation Advisory Committee Minutes

May 13, 2024, 4:00 PM
Centennial Park - Live Oak Room
600 Nickerson Drive
Paso Robles, CA 93446

A. CALL TO ORDER

The meeting was called to order at 4:00 PM

B. ROLL CALL

Committeemembers: Dale Breckow, Richard Clayton, Gene Messina, Reilly Newman, Bill Saylor

Council Liaisons: Chris Bausch, Sharon Roden (absent)

C. PLEDGE OF ALLEGIANCE

D. PRESENTATIONS

1. Recreation Services Division Report

Lynda Plescia, Recreation Services Manager

2. Public Works Report

Dwayne Brown, Maintenance Services Superintendent

E. GENERAL PUBLIC COMMENTS

None

F. CONSENT CALENDAR

Motioned by Committeemember Clayton, seconded by Committeemember Saylor, and passed unanimously to approve items 1-2 of the Consent Calendar.

AYES: Clayton, Saylor, Breckow, Messina, Newman

1. Approval of the April 8, 2024 Parks and Recreation Advisory Committee Meeting Minutes

2. City Council Meeting Highlights of April 2, 2024 and April 16, 2024

G. COMMUNITY SERVICES DIRECTOR REPORT

Community Services Director Angelica Fortin reported on on-call staff training, City Manager's meeting, and the status of the budget process.

H. COUNCILMEMBER REPORTS

Councilmember Chris Bausch reported on Enterprise Zones and the Beechwood Community Park concept plans.

I. COMMITTEEMEMBER COMMENTS

Each Committeemember shared various findings or issues they have encountered at the parks.

J. UPCOMING EVENTS

1. Paso Robles City Council Advisory Board Interviews May 16, 2024
2. Next Regular Parks and Recreation Advisory Committee Meeting June 10, 2024 at 4 PM
3. First Concert in the Park - JD Project (rock, country) Downtown City Park June 13, 2024 at 6 PM
4. Special Meeting; Community Services Department's Advisory Bodies' Reorganization Reception at Centennial Park June 26, 2024 at 4-6 PM

K. ADJOURNMENT

Motioned by Committeemember Clayton, seconded by Committeemember Messina, and passed unanimously by voice vote at 4:46 PM to adjourn to the Community Services Department's Joint Advisory Bodies' Reorganization special meeting on Wednesday, June 26, 2024 at 4-6 PM.

THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Community Services Advisory Body Special Joint Meeting Reorganization Minutes

June 26, 2024, 4:00 p.m.
Centennial Park - Banquet Room
600 Nickerson Drive
Paso Robles, CA 93446

A. **RECEPTION**

B. **CALL TO ORDER**

The meeting was called to order at 4:52 PM by Community Services Department Director Angelica Fortin.

C. **ROLL CALL**

Library Board of Trustees:

Trustees: Marilu Gomez, Jacob Allred (absent), Laurie Buchholz, Michael Miller, Raymond Hardie (absent)

Appointees: Laurie Buchholz, Gabriela Marquez Clark

Senior Citizen Advisory Committee:

Members: Ruth Grzybicki (absent), Becky Hallett (absent), Lisa Pohmajevich, Dan Rodriguez, Mara Whitten (absent)

Appointees: Dan Rodriguez, Prudence Zalewski

Parks and Recreation Advisory Committee:

Members: Dale Breckow, Richard Clayton, Gene Messina, Reilly Newman, Bill Saylor

Appointees: Richard Clayton, Gene Messina, Diane Zannotti

Youth Commission:

Commissioners: Cole Ammann (absent), Divyana Emmons (absent), Kalani Gaviola, Praise Namulene (absent), Andrew Perez, Diego Pesquera, Laila Shea, Anthony Uribe, Easton Weir

Appointees: Abbygail Haynes (absent), Olivia Odom, Amelia Peterson, Emily Santoro (absent), Lane Shea, Aiden Welch

City Council:

Councilmembers: Chris Bausch, Sharon Roden

D. PLEDGE OF ALLEGIANCE

E. STAFF INTRODUCTIONS

Angelica Fortin, Community Services Department Director

F. RECOGNITION OF OUTGOING COMMITTEEMEMBERS AND TRUSTEES

Angelica Fortin, Community Services Department Director

Eric Lashley, City Librarian, Paso Robles City Library

Lynda Plescia, Recreation Services Manager

G. INTRODUCTIONS AND OATHS OF OFFICE OF NEW COMMITTEEMEMBERS AND TRUSTEES

Angelica Fortin, Community Services Department Director

Eric Lashley, City Librarian, Paso Robles City Library

Lynda Plescia, Recreation Services Manager

The Oath of Office was administered by Ty Lewis, City Manager.

H. UPCOMING EVENTS

July 4, 2024 July 4th Celebration, Barney Schwartz Park, 2 PM

July 8, 2024 regular Senior Citizen Advisory Committee meeting, Paso Robles Senior Center, 1:30 PM

July 8, 2024 regular Parks and Recreation Advisory Committee meeting, Centennial Park, 4 PM

July 10, 2024 special Youth Commission meeting, Centennial Park, 5 PM

July 11, 2024 regular Library Board of Trustees meeting, City Library, 9 AM

July 16, 2024 City Council meeting, Council Chambers, 6:30 PM

I. ADJOURNMENT

The meeting was adjourned at 5:14 PM to the next regular meetings of the Library Board of Trustees, Senior Citizen Advisory Committee, and Parks and Recreation Advisory Committee, and to the special meeting of the Paso Robles Youth Commission to be held on July 10, 2024.



Photo credit: KSBY

City Council Meeting Highlights from June 4, 2024

Presentations

1. **Hunger Awareness Day Proclamation (June 7, 2024)**
 - The City Council proclaimed June 7, 2024, as Hunger Awareness Day, highlighting the efforts of the SLO Food Bank and encouraging community participation to address food insecurity in San Luis Obispo County.
2. **Amateur Radio Week Proclamation (June 16-23, 2024)**
 - The City Council proclaimed the week of June 16-23, 2024, as Amateur Radio Week, recognizing the contributions of amateur radio operators in emergency communications and community services.
3. **Capital Projects Report**
 - Public Works staff gave status updates on current projects including the Creston Corridor Project, Wright Way road repairs, fiber optic cable repairs and upgrades, water service upgrades in Sierra Bonita, Centennial Park parking lot repairs. New projects about to begin include 17th Street pedestrian improvements, Elm Court and Palm Court street repairs, pavement restriping at Theatre Drive, Dallons Drive and Tower Road. View the presentation
 - Staff invited Council and residents to participate in the July 4 celebration at Barney Schwartz Park as an attendee, volunteer or sponsor. There will be live music, food, games, free RV parking and fireworks.

4. **Point in Time Survey Presentation**

- San Luis Obispo County Homeless Services, along with more than 250 volunteers, conducted a Point in Time survey the night of January 22, 2024 of all individuals experiencing homelessness in SLO County. There are currently 144 individuals experiencing homelessness in Paso Robles – 68 are sheltered and 76 are unsheltered. and 1,175 countywide. View the presentation

Public Hearings

1. **Initiation of Annual Levy of Landscape & Lighting District No. 1 and Drainage Maintenance District 2008-1**

- The Council approved the initiation of the annual levy process for the Landscape & Lighting District No. 1 and Drainage Maintenance District 2008-1, ensuring continued maintenance and improvements in these areas. View the presentation

2. **Calling for and Conducting a Consolidated General Municipal Election**

- The Council approved resolutions to call for and conduct a consolidated general municipal election on November 5, 2024, setting the framework for the upcoming electoral process in Paso Robles, including placing a measure on the ballot that would extend an existing ½-cent sales tax as well as the election for three council seats and the City Treasurer. View the presentation and discussion

Discussion Items

1. **LAFCO's Decennial Sphere of Influence and Municipal Service Review Update Process**

- The Council received a briefing on the Local Agency Formation Commission's (SLO LAFCO) decennial Sphere of Influence and Municipal Service Review update process. They directed staff to provide the proposed Sphere of Influence map to SLO LAFCO and adopted a resolution to forward recommended changes to the Sphere of Influence study areas. View the presentation and discussion

2. **Repealing Ordinance No. 489 (Dogs in Public Places)**

- The Council introduced the first reading of an ordinance to repeal Ordinance No. 489, which amended Chapter 8.08.055 of the Paso Robles Municipal Code regarding the restriction of dogs in public places. View the presentation and discussion

3. **Authorization of the Pickleball Court Complex at Sherwood Park**

- The Council authorized the Pickleball Court Complex at Sherwood Park to be bid for construction with an estimated cost of \$3.4 million, supporting the development of new recreational facilities in the city. View the presentation and discussion

This is a subset of items approved at the meeting. The agenda and accompanying documents for the June 4, 2024 meeting can be found here.



City Council Meeting Highlights from June 18, 2024

Here's a brief recap of the actions taken by the Paso Robles City Council on June 18, 2024:

Presentations:

1. **Juneteenth Proclamation:** Presented by Mayor John R. Hamon, Jr., declaring the third Saturday in June as "Juneteenth Day" in Paso Robles.
2. **Celebrate Local Project:** Presented by Paul Sloan, Economic Development Manager, highlighting a collaboration between the City, Main Street Association, Paso Robles and Templeton Chamber of Commerce, the Paso Robles Wine Country Alliance, and Travel Paso. The video seeks to promote our local businesses and the local people they employ. A formal announcement of the celebrate local campaign will occur next week.

Public Hearings:

1. **Weed and Noxious Growth Abatement:** Battalion Chief/Fire Marshal Paul Patti presented the resolution confirming the existence of weeds or noxious growth creating a potential fire hazard and ordering their abatement. The resolution was approved.

Discussion Items:

1. **New City Park Event – Dia de los Muertos:** Public Works Director Freda Berman presented a proposal to stage the [Día de los Muertos event](#) in City Park on October 26, 2024. The request was approved. [View presentation](#)
2. **Adoption of Operating and Capital Budget for Fiscal Years 2024-25 and 2025-26:** Ty Lewis (City Manager), Chris Huot (Assistant City Manager), and Ryan Cornell (Administrative Services Director) presented the budget, which was adopted along with the appropriations limit for FY 2024-25. The budget allocates [estimated resources for the upcoming two fiscal years](#), including funding for day-to-day operations and capital improvements. More information on the budget can be found at: [Financial Reports | Paso Robles, CA \(prcity.com\)](#). [View presentation and discussion](#)
3. **Municipal Airport Full Service Fixed Based Operator (FBO):** Airport Manager Mark Scandalis presented the Airport Ad Hoc Committee’s recommendation to enter into negotiations with Loyd’s Aviation for [Fixed Based Operator services at Paso Robles Municipal Airport](#). A fixed-base operator is a company that provides aeronautical services such as fueling, hangaring, tie-down and parking, aircraft rental, aircraft maintenance, flight instruction, and similar services. The council authorized the City Manager to proceed with negotiations. [View presentation and discussion](#)

This is a subset of items approved at the meeting. The [agenda and accompanying documents for the June 18, 2024 meeting](#) can be found here.

Paso Robles City Council meetings take place on the first and third Tuesday of each month beginning at 6:30 PM at 1000 Spring Street.

Residents can attend meetings in person, listen to the meetings live on KPRL AM1230 or livestream the meeting at www.prcity.com/youtube, and call (805) 865-7276 to provide public comment via phone. The phone line will open just prior to the start of the meeting and remain open throughout the meeting to ensure the opportunity to comment on each item heard by the Council.



Parks and Recreation Advisory Committee Agenda Report

From: Lynda Plescia, Recreation Services Manager

Subject: Elect the Parks and Recreation Advisory Committee Chairperson and Vice Chairperson

Date: July 8, 2024

Facts

1. The Parks and Recreation Advisory Committee elects officers at the first meeting in July.
2. The Parks and Recreation Advisory Committee must elect a Chairperson to run the monthly meetings and a Vice Chairperson to run the meetings in the absence of the Chairperson.

Options

1. Take no action:
2. Elect the Parks and Recreation Advisory Committee Chairperson and Vice Chairperson;
3. Provide alternative direction to staff.

Analysis and Conclusions

The bylaws require an election of officers including the Chairperson and Vice Chairperson for the 2024-2025 term which starts July 1, 2024 and ends June 30, 2025. The Community Services Department is planning to hold an Advisory Board Chair and Vice Chair Training on August 1, 2024 for the officers of its four advisory boards. If officers are elected at the July meeting, they will be able to attend this training session.

Fiscal Impact

None.

Recommendation

Elect the Parks and Recreation Advisory Committee Chairperson and Vice Chairperson.



Parks and Recreation Advisory Committee Agenda Report

From: Lynda Plescia, Recreation Services Manager

Subject: Establish Parks and Recreation Advisory Committee Goals

Date: July 8, 2024

Facts

1. The Parks and Recreation Advisory Committee establishes annual goals to guide their work and initiatives.
2. At the first meeting in July, the Parks and Recreation Advisory Committeemembers review the previous year's goals and begin drafting new goals for Fiscal Year (FY) 2024-2025 which should be adopted at the August meeting.
3. Goals are reviewed throughout the year for progress.

Options

1. Take no action;
2. Provide staff feedback on goals for FY 24-25;
3. Provide alternative direction to staff.

Analysis and Conclusions

The Parks and Recreation Advisory Committee establishes annual goals to guide their work. To help develop the annual goals, the Committeemembers typically review the previous year's goals, Recreation Services strategic goals and objectives for the coming year, and relevant City initiatives. The Committee also takes into consideration opportunities for the development of the Committeemembers.

Fiscal Impact

None.

Recommendation

Provide staff feedback on goals for FY 24-25.

Attachments

1. Parks and Recreation Advisory Committee Goals FY 2023-2024
2. Recreation Services Strategic Plan 2022-2026 Highlights

PARKS AND RECREATION ADVISORY COMMITTEE

2023 – 2024 GOALS

MISSION STATEMENT

The Paso Robles Parks and Recreation Advisory committee seeks to partner with the community and provide opportunities for people to enrich their lives and increase their enjoyment and well-being through recreation and education while striving to protect the natural resource-based park system.

- Continuing to support the collaborative partnership with the Paso Robles Joint Unified School District for the equitable use of public and school district recreation facilities.
- Supporting the efforts of the Recreation and Parks Maintenance Divisions of the City to update the Parks and Recreation Element of the City's General Plan.
- Supporting and Coordinating with the Paso Robles Youth Commission to advocate for youth and teen recreation opportunities.

1. **SUPPORT** the permanent and sustained revitalization of our City parks and other recreation facilities, especially:

- Support plans for ball field development in conjunction with sale of Pioneer Park playing field and development of Larry Moore Park and the Sherwood Master Plan.
- Advocate for updating and supporting funding requests for implementation of Sherwood Park Master Plan.
- Participating as needed in the design and layout of the park and recreational features incorporated in new housing developments.
- Supporting and monitoring the progress of the Recreation Services 5-year Strategic Plan.



3. **ADVOCATE** on behalf of parks and recreation by:

- Speaking at City Council meetings.
- Connecting with REC Foundation.
- Visiting parks and recreation facilities.
- Supporting and attending City-sponsored recreation activities and events.

2. **MEET** the recreational needs of the entire community by:

- Collaborating with the Paso Robles REC Foundation and the Paso Robles Youth Sports Council.



PASO ROBLES RECREATION SERVICES

STRATEGIC PLAN 2022-2026 HIGHLIGHTS

MISSION:

Paso Robles Recreation Services partners with our community to provide high quality, accessible, diverse experiences for people of all ages, abilities, and backgrounds.

VISION:

To foster a healthy, happy, vibrant community where residents can live, learn, work, play, and thrive.

CORE VALUES:

- **Equity** - Ensuring access to recreation services for all.
- **Creativity** - Enhancing the lives of those we serve through creative and innovative solutions.
- **Excellence** - Exceeding expectations and outcomes through the highest quality service.
- **Sense of Community** - Providing services that encourage personal connections and relationships.
- **Collaborations and Partnerships** - Fostering and maintaining partnerships with individuals, teams, and organizations that benefit the community.
- **Play** - Play is powerful and will always shape us--no matter our age, we come back to what we know.



GOALS:

1 - Optimize Access:

Increase community awareness of and access to recreation programs, services, and events

2 - Foster Diversity and Inclusion:

Create equitable opportunities for recreation services and resources to meet the needs of a diverse community

3 - Forge Strategic Partnerships:

Expand relationships with community members, businesses, and volunteer groups to increase involvement and impact on the community

4 - Facilitate Volunteerism

Implement appropriate oversight, expectations, and levels of responsibility for recreation volunteers

OBJECTIVES:

- | |
|--|
| <p>A. Enhance user experience through technology</p> <p>B. Provide accessible recreation offerings</p> <p>C. Create affordable opportunities for all ages</p> |
| <p>A. Increase culturally diverse community events and services</p> <p>B. Provide services and advocacy opportunities for all ages</p> <p>C. Expand the recreation scholarship programs</p> |
| <p>A. Increase collaboration with other City departments</p> <p>B. Identify community partners to expand recreation services</p> <p>C. Maximize the utilization of recreation facilities</p> |
| <p>A. Establish a Recreation Volunteer Program</p> <p>B. Increase staff support of volunteer organizations</p> <p>C. Expand the Volunteer Project Program</p> |